

## New/Revised Course Proposal Form

### Instructions:

- Prepare your proposal according to the following outline.
  - Attach a proposed syllabus and/or course guidelines that include a list of measurable student learning outcomes and how they will be assessed.
  - Have your proposal reviewed by the appropriate department and school/college committee.
  - Submit the signed proposal to the Office of Academic Affairs. All forms must be completed in full with appropriate signatures. You will be contacted by the Curriculum Committee Coordinator with a date and time to present the proposal.
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### Form information:

1. Department: ENGL \_\_\_\_\_

2. Program: \_\_\_\_\_

3. Course Information: New \_\_\_\_\_ Revised X

WRIT \_\_\_\_\_ / \_\_\_\_\_ 1000 / Basic Writing Workshop  
Prefix                      Number                      Title

1-3 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Credit Hours                      Prerequisites

4. Catalog Description for the catalog: (This description should briefly describe the basic content of the course as it will be offered.)

Provides extra support and practice with basic college-level writing skills: assignment comprehension, critical reading, invention, thesis development, organization, style, usage, and mechanics. Meets as a workshop in which students' writing will be the focus of the class. Must be taken with WRIT 1010 Composition when offered as a 1-credit class. Does not count toward ENGL major.

5. May students repeat this course for credit?  Yes  No  
If there are limits, please explain? \_\_\_\_\_

6. What is the Rationale for the new/revised course?  
Some of the international sites would like to be able to offer this class as a stand-alone three-credit class, while we in St. Louis want to be able to offer it as a 1-credit "sidecar" class to accompany WRIT 1010. The learning outcomes are the same, so we believe it makes sense to keep both versions as the same class.

7. Should this new course be considered for General Education coding?  Yes  No  
If yes, attach the Application for General Education Coding Form.

8. Staffing requirements:

- a. Qualifications necessary for instructor: MA or MFA in English, creative writing, or related field along with training in the teaching of college-level composition \_\_\_\_\_
- b. What staffing changes, if any, will be necessary to offer this additional course?  
None

9. When will this course be initiated? It's already being taught. How often will it be taught?  
Every semester \_\_\_\_\_ What campus(es) are likely to offer this course?  
Webster Groves and the international sites, possibly San Diego \_\_\_\_\_

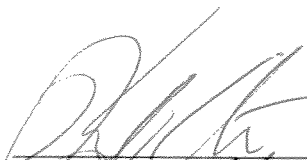
10. Does this course affect degree requirements in your, or any other department/program's major, emphasis, minor or certificate?  Yes  No  
If yes, please attach corrected catalog copy for approval, with the Deans of that School/College's approval.

11. List any existing University course(s), which are similar in title and/or subject matter and explain how this course differs. None \_\_\_\_\_

12. Are University resources adequate to support this course? (Library holdings, space, specialized, equipment, etc.)  Yes  No  
If not, what additions are necessary? \_\_\_\_\_

13. Will any course be dropped as a result of this new course?  Yes  No  
If so, please list what course(s).

Endorsements and Approvals:

 (Karla Ambuster)  
\_\_\_\_\_  
Petitioner

9/30/09  
Date

  
\_\_\_\_\_  
Department/ Program Chairperson

9/30/09  
Date

Janita Coyle  
\_\_\_\_\_  
Dean of College/School

10/5/09  
Date

  
\_\_\_\_\_  
Chair/Curriculum Committee

10-6-09  
Date