



## Graduate Transcript Request

TO: Office of the Registrar \_\_\_\_\_  
(name of school)

I hereby give consent to release my transcript to Webster University.  
I was enrolled from \_\_\_\_\_ to \_\_\_\_\_.

Signature of Student

Social Security Number or Student Number

Print Student Name

Address

Former Name

City/State/ZIP

### Please send an official transcript to: Webster University

Site Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

*To the student:* Please fill in the address of the Webster campus location you wish to attend.  
You can find the address by clicking [here](#).

#### Notice:

To assist you in requesting your transcript(s), please mail this form to the school where you obtained your undergraduate degree, as well as to each school where you have completed graduate-level study, and include any fees required to process these requests. Using this form will assure that your transcript will arrive at the proper department at Webster University.

Failure to furnish Webster University with an official transcript by the end of the first term after initial registration will cause a hold on your student record prohibiting future enrollment. Transcripts issued to students are not considered official transcripts for admission purposes.