

Grants to Support Curriculum Revision

*CIE Curriculum Grants further the Webster University mission to improve and enhance international education. Through these grants, the CIE supports curriculum internationalization and faculty development at Webster University. Awards are in the form of small grants (\$100-\$500). Categories of awards, **in order of preference**, are listed below.*

Categories of Awards

1. Curriculum development projects leading to the addition of an international dimension to existing courses, or a new course with an international focus.
2. The purchase of materials to establish or enhance the international dimension of an existing course. Original films or videos should be deposited in the CIE.
3. Support for direct expenses of international research that promises to impact teaching (competitive preference will be given to faculty without significant international experience).
4. Fees to attend workshops or seminars with limited enrollment and a predominantly international focus aimed at professional development. Applicants must clearly demonstrate how such workshops/seminars aid in curriculum or course revision or development. **Conferences are generally ineligible.**
5. Requests to develop a scholarly conference with a significant international dimension.

Preference will be given to those who have not previously received a CIE Curriculum Grant. **No funds** are available to support **personal expenses** or direct **travel costs**.

Application

A successful CIE Curriculum Grant application will demonstrate a direct benefit to curriculum and classroom instruction.

The application will include the following:

1. a cover page listing name, course or project, and the category under which application is submitted;
2. a one to two page description of the curriculum development idea, research project or workshop;
3. a budget page with a justification for the amount requested;
4. a short (one page) CV including current activities

The budget should include other funding either awarded or applied for. The cover page should be **signed by the (1) applicant, (2) department head/director and (3) dean**. Supporting documentation could include a course syllabus with readings, goals and objectives, assignments and methods of evaluation. In the case of workshops or seminars, printed information on the content, participant selection process, cost and site must accompany the application. **The original plus four (4) copies of the proposal** should be submitted to Kate Brooks in the CIE. Supporting documentation need not be copied. **GRANTS EXPIRE ON MAY 31, 2012; ALL REQUESTS AND RECEIPTS FOR REIMBURSEMENT MUST BE PROVIDED TO THE CIE BY MAY 23 TO BE ASSURED OF COMPENSATION.**

Eligibility

Full-time Webster University faculty and adjunct faculty who have taught at Webster for at least three semesters are eligible. For more information contact Debbie Pierce, Ex. 7432, deborahpierce40@webster.edu

Due date: February 17, 2012
