

## The Next Step in Your Career

The assignments due at the final internship seminar all center on helping you move from being a student to beginning your life as a professional. For that final meeting, then, you will submit:

### 1. A résumé and business card

Be sure the résumé reflects your internship and your change of status from student to professional.

### 2. A list of the pieces you might include in a portfolio.

You do not need to submit the actual pieces, **only the list** of them. If possible, you should include in your portfolio pieces from your internship, although you **should ask permission from your internship supervisor** if you wish to include any from that experience.

### 3. The informational interview

See the handout we provided earlier in the semester for specific instructions/hints on how to conduct an informational interview.

### 4. A career strategy

Here are some of the questions you should answer when you write your career strategy:

- Think about who you are and define your interests, skills and goals. Specifically:
  - What are the three most important things you learned about your field from your education and your internship?
  - What are the three most important things you've learned about yourself from both your education and your internship?
  - What kind of skills do you want to use in your next job?  
(production, writing, editing, working with clients, speaking to groups)
  - Now that you've spent a few months working in your internship, what is the one thing you wish you had learned before you began your journey as a professional? (This can either be a specific technical skill or some other facet of working in the field).
  - How might you go about developing yourself in that area?
- Define your ideal first job. How will you go about finding the job? Who can help you get where you want to be? Be specific about names and resources? (For example, you might mention that you will join or become more active in a professional association, or you might list several individuals who will be part of your network.)
- Tell me what you hope this job will lead to? Where do you see yourself in five years? Assuming you will by then have five years of experience in the field, are there other things you need to do to get there: additional training or education?