

COURSE SYLLABUS

COMM 5290-01

Course Number & Section

Bob Lauman

Facilitator

INTERPERSONAL COMMUNICATIONS

Course Title

314-961-6616 E-Mail: wgmobob@swbell.net

Contact Numbers

Spring II 2005

Term

Main Campus

Site

I COURSE DESCRIPTION:

This course is designed for educators who possess an intense desire to enhance their profession by improving their interpersonal communication skill sets. Course content will include an understanding and a working knowledge of the proper application of interpersonal communication skills. Course will highlight the entire gamut of interpersonal skills with special emphasis on perception, presentation skills, conflict resolution, social style analysis, listening, and communication to improve relationships. All students must be MAT qualified, possess a Webster University ID with Library access and **have access to the Internet.**

II LEARNING OUTCOMES:

- Identification and development of interpersonal communication skill sets for direct application in the classroom
- Ability to make proper selection of communication channels when dealing with others
- Better understanding of yourself and your communication strengths and weaknesses
- Improvement of the overall learning environment through proper execution of interpersonal communication skills

III SCHEDULE OF REQUIRED READINGS, CLASS PREPARATIONS & ASSIGNMENTS, LECTURES, DISCUSSIONS, STUDENT PRESENTATIONS, AND EXAMS:

Week 1 Lecture: Orientation, Oral Skills, & Learning Goals

Slides: Presentation Skills

Discussion: Why do I do what I do?

Week 2 Lecture: Culture, Self, & Perception

Discussion: The Utopian Learning Environment

Student Presentations

Week 3 Lecture: Verbal & Non-Verbal

Film: "The Human Face"

Discussion: Motivation

Reflective Journal Due

Student Presentations

Week 4 Lecture: Listening & Responding

Discussion: Social Style Analysis

Student Presentations

- Week 5** Lecture: Self-Disclosure, Influence, Conflict
Discussion: The Superman Complex
Student Presentations
- Week 6** Lecture: Relationships
In-Class Role Play
Reflective Journal Due
Meeting Critique Due
Discussion: "Meeting Mania"
- Week 7** Lecture: Reference groups, Love, Family, & Workplace
Discussion: Professionalism
Student Presentations
Resume Due
- Week 8** Lecture: Societal Trends
Film: "Tomorrow is Sunday"
Reflective Journal Due
Final Presentation & Paper

IV RESOURCES:

Text: **None Required**
A/V: Boards, Overheads, Video Tapes, Slides, and Tape Recordings

V EVALUATION:

Class Participation & Attendance	20%
Student Presentations/Assignments	40%
Reflective Journal	20%
Final Presentation & Paper	20%

NOTE:

- Due to the interactivity of this class, adult learners are required to attend all classes. Missing two classes will result in the drop of a letter grade.
- Written assignments should be typed & include a cover sheet with name, date, and assignment title in lower right corner. Please staple in upper left corner.

VI SUPPLEMENTS:

All written course assignments & activities including final project to be provided at first class session.

VII REFLECTIVE JOURNAL: Throughout the course, you must complete a reflective journal. It may be typed or handwritten legibly. Within this journal you must reflect, with substance, your understanding of interpersonal communication skills and how these skills can be enhanced in the classroom. Outside references are required to add breadth to this assignment. Utilize the Internet and cite all references. The reflective journal should be completed each week and will be submitted to the instructor on the third, sixth, and eighth night of class. The nice facilitator will review these journals, return them for additional weekly entries, and they will be mailed back to you after the class is over.

VIII This syllabus is subject to change at the discretion of the facilitator.