

Webster University

COURSE SYLLABUS

EDTC 5010 / W2

Course Number and Section

Casey Calhoun

Instructor

Intro to Online Learning

Course Title

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Fall 1, 2003

Term

Online M.A.T.

Campus

August 25 – September 20

Dates

Required Textbooks

No textbook required. All materials are available online.

Course Description

This course provides experience with the tools and techniques for successfully participating in online (Internet-based) courses.

Expected Incoming Student Competency

- Basic computer skills (Internet access required)

Statement of Course Objectives

- Understand the pros and cons of online education.
- Develop the necessary skills to take classes online.
- Introduction to skills required to successfully complete online library research projects.

Course Outcome Competencies

Upon successful completion of this course, students **WILL BE ABLE TO:**

- Participate in online discussions (Forum; whole class and small group; online collaboration);
- Participate in "chat" sessions;
- Download files, including course materials & other students' materials;
- Upload class work completed in various applications and templates;
- Participate in online surveys and "quizzes"; and
- Conduct online library research.

COURSE SCHEDULE

Week 1	<u>Begins August 25</u>	<u>THEME: Getting Started with Online Learning</u> Topics: Logging in to WebCT Course Overview o Procedures and Requirements WebCT Course Tools Introductions Pros and Cons Survey Process Journal (Feedback)
Week 2	<u>Begins Sept. 1</u>	<u>THEME: Online Library Research</u> Topics: Follow-Up on Week 1 Activities Journal Search Assignment Process Journal
Week 3	<u>Begins Sept. 8</u>	<u>THEME: Online Teamwork</u> Topics: Follow-Up on Week 2 Activities Team Activity Process Journal
Week 4	<u>Begins Sept. 15</u>	<u>THEME: Reflections</u> Topics: Follow-Up on Week 3 Activities Wrap-Up Team Activity Reflections on the Course

Scoring Criteria for Course Requirements:

Scoring Criteria: Student Introductions:

- Following the guidelines posted in the Week 1 area of the course, students should post a detailed description of themselves in the proper section of the Discussion area.

Scoring Criteria: Journal Search Assignment:

- Students must find four articles as specified in the electronic form supplied by the instructor. Scoring is based on the student's ability to find the articles in the Academic Search Premier (EbscoHost) Database, the summary and bibliographic information supplied for each article, and the proper submission of the completed electronic form within the online course.

Scoring Criteria: Pros and Cons Survey:

- Students must complete the brief survey on the Pros and Cons of Online Learning during the first week. A minimum of 5 Pros and 5 Cons is required.

Scoring Criteria: Process Journal:

- The Process Journal is a tool used by the instructor to gather feedback from individual students each week. This is a required activity. Responses are based on your experiences and feelings during the week. There are no wrong answers, so please answer honestly.

Scoring Criteria: Team Activity:

- Students are graded on their individual contributions to the team activity. Each team member is expected to contribute information and ideas **in a timely manner**. It is possible for an individual to fail this assignment even if the team does well on the final report.

Scoring Criteria: Class Participation and Attendance:

- Class Participation is based on timely responses to discussion topics in the online course. This includes posting your own thoughts on the topics as well as replying to your classmates' ideas. New discussion topics will begin each Monday. You will see them as you read through the Weekly Menu. Please post your thoughts early in the week so that others will have time to reply to you.

NOTE: THIS SYLLABUS MAY BE REVISED – ITEMS ADDED, DELETED OR CHANGED – WITHOUT PRIOR NOTICE AND AT THE OPTION OF THE INSTRUCTOR.

Grading:

Assignments

- Process Journal
- Student Introduction
- WebCT Tools Response
- Pros and Cons Survey
- Class Participation (Online Discussions)
- Journal Search
- Team Activity
 - Individual Contributions
 - Team Report

Maximum Points

- 06 Points (3 @ 2 pts each)
- 01 Point
- 01 Point
- 04 Points
- 04 Points
- 04 Points
- 03 Points
- 01 Point
- 24 Points**

TOTAL

Grades:

- 95 – 100 points A
- 90 – 94 points A-
- 88 – 89 points B+
- 84 – 87 points B
- 80 – 83 points B-
- 70 – 79 points C
- 69 or less points F
- Incomplete work I

Grades for this course will be available through the Student Gradebook in the online area of the course at the end of week 4. Grades are only able to be officially entered at the end of the term.