



Course Syllabus

EDTC 5630 W3 S2 2004 COURSE NUMBER AND SECTION	June Wilson INSTRUCTOR	jwilski@charter.net E-MAIL ADDRESS
Instructional Technology Planning and Management COURSE TITLE	Spring 2 TERM	2 CREDIT HOURS
Online SITE		

1. **Course Description:** This course reviews the strategies used for effective technology planning and management. Determining level of technology integration, evaluating appropriate technology acquisitions, developing successful technology plans, and planning successful technology staff development will be reviewed through readings and student projects. State and national standards for student and teacher performance will be a focus for the course.

2. **Learning Outcomes:**
 - (Students will demonstrate knowledge of important strategies and research related to planning and management of instructional projects and programs. (1.2.11.2; 1.2.11.4)
 - Students will demonstrate knowledge of important state and national initiatives, issues, and the changing role of technology in education. (1.2.11.3; 1.2.11.6)
 - Students will demonstrate competency in developing a staff development plan based on determined staff skills and level of integration. (1.2.11.2; 1.2.11.3; 1.2.11.4)

3. **Course Requirements:** This online course includes a schedule of required readings, class preparations and assignments, discussions, and student projects. Students will be expected to read all assigned readings and to participate in weekly topic discussions. Students must also be willing to have some of their work posted on the web for viewing by other students. Students must have Internet access (from home, office, or on-campus) and the ability to use Internet tools and other software.

Week 1	March 15	The Impact of State and National Standards on Teaching and Learning
Week 2	March 22	Assessing Staff Skill/Level of Integration

Week 3	March 29	Assessing Staff Skill/Level of Integration
Week 4	April 5	Staff Development
Week 5	April 12	Staff Development
Week 6	April 19	Evaluating Resources
Week 7	April 26	Technology Planning
Week 8	May 3	Technology Planning

The Missouri Show-Me Standards are addressed within the content of this course. Identification of specific standards are included within course assignments. Integration of Missouri Assessment Program (MAP) standards and grade levels will be integrated into this course when appropriate.

4. **Resources:** No Text Required: Supplemental Readings available on the Internet and Electronic Reserves.

5. **EVALUATION:**

20%	Class Participation
5%	Profiler Survey
15%	Staff Development Session
20%	Staff Skill/Level of Integration Assessment and Peer Review
15%	Software and Web Resource Evaluation
25%	Technology Plan

6. **CLASS PROJECTS & FINAL PROJECTS:** Students will post all assignments electronically either through email to the instructor or to the online class site. It is important that students keep an electronic copy of all submitted work throughout the semester. Evaluation of the projects and grades assigned by the instructor will be sent to each student individually through email provided on the class web site.

- This syllabus is subject to change at the discretion of the instructor.
- Regular visits to the class web site and participation in class discussion is required.