

**Webster University / School of Education  
Course Syllabus**

**Course Information**

Number & Title:	<b>EDTC 5290.W1 &amp; W2 Media Applications: Electronic Portfolios</b>
Description:	Participants in this course plan, design, build, and evaluate professional electronic portfolios. Emphasis will be on teachers' portfolios that showcase abilities and experiences, highlight achievements, and provide means of assessment. Prerequisite: Classroom Technologies or permission of the Education Technology Coordinator. NOTE: This is an Internet-based course. Students must be willing to interact with the instructor and other students on-line, and to have some of their work (documents and photos) posted on the web for viewing by other class members. Prerequisites: Internet access (from home, office or on-campus) and ability to use Internet tools and other software.
Credits / Term:	2 credits, Summer 2003

**Instructor Information**

Name	Phone	Email	Office (mailing address)
Dr. Roy Tomshiro	(314) 968-7098	To send Email to an Instructor, go to <b>Mail &gt; Compose Mail Message &gt; Browse &gt; Select Instructor's Name</b>	School of Education / WH 232 Webster University 470 East Lockwood Ave. St. Louis, MO 63119 - 3194
Prof. Katherine Tenney	(314) 968-7490		

**Course Goals**

This course will enable participants to: (a) develop familiarity with types and purposes of electronic portfolios; (b) understand and apply principles of organizing and selecting contents of an electronic portfolio; (c) assemble multimedia components into an electronic portfolio; (c) read and synthesize written materials on the topic; and (d) build and critique a professional electronic portfolio.
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**Textbooks**

TEXTBOOK(S): Campbell, D.M., and others <i>How to Develop a Professional Portfolio: A Manual for Teachers</i> . Boston: Allyn and Bacon, Second edition, 2002. Additional readings will be assigned from library materials and web based materials
SOFTWARE REQUIRED: Web browser (Netscape Communicator version 4.7 or later); or Internet Explorer, Version 5.0 or later; Microsoft Office 97 or later (including Microsoft Word, Excel, and Powerpoint). See <a href="http://webster.edu/worldclassroom/">http://webster.edu/worldclassroom/</a>

**Grading Procedures**

Class participants will be evaluated on satisfactory completion of (a) term project (professional electronic portfolio and critique); (b) multimedia mini-project, and (c) participation in class discussions, small group / team activities and other online assignments.
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**Topic Overview: Activities, and Readings: (subject to change)**

<ol style="list-style-type: none"> <li>1. Introduction / overview of the course; Purpose and definition of electronic portfolios.</li> <li>2. Preparation for building portfolios; Development/Working Portfolios and Showcase/Presentation Portfolios; Tools for electronic portfolios.</li> <li>3. Resource exploration methods; Electronic templates.</li> <li>4. Defining portfolio objectives and organization. Multimedia Mini-project due.</li> <li>5. Selection and organization of artifacts</li> <li>6. Reflections and portfolio self-assessments.</li> <li>7. Portfolio integration and dissemination. Term project due.</li> <li>8. Course summary and evaluation; discussion of term projects.</li> </ol>
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**Other**

Class participants are responsible for completing all online class discussion, activities and assignments by posted due dates.
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