WELCOME TO WEBSTER UNIVERSITY!!!

NEW STUDENT ORIENTATION

1. As a new graduate student, I congratulate you on your decision to pursue your studies. This decision will prove to be life-altering. Since you have selected Webster University as your educational institution we are ready to help you meet your educational goals. Our mission: to **graduate scholars that will impact their occupational field and society in a positive and significant way.**

2. The Ft. Bliss Webster University extended campus [http://www.webster.edu/ftbliss](http://www.webster.edu/ftbliss) also has an administrative staff (915-562-4400) that pride themselves on “customer service” and “setting the needs of the student” as the priority for each and every day. Please access the link above and become familiar with your servicing educational site! The information is continually updated so please be sure you always check your Webster.edu emails and this site for updated information.

3. It is **VERY** important that you read the policies and procedures set forth in the [college catalog](http://www.webster.edu/gradcatalog/index.shtml). We also have copies of the catalog at the main office if you desire to have a printed copy. ALSO please access [http://www.webster.edu/current](http://www.webster.edu/current) which should tell you all the policies and procedures you need to become familiar with as a student within Webster University. We have devised a [Student Handbook](http://www.webster.edu/ftbliss/student/SBT_Students_Page.shtml) (WSBT students) and [http://www.webster.edu/ftbliss/student/Counseling_Students_Page.shtml](http://www.webster.edu/ftbliss/student/Counseling_Students_Page.shtml) (COUN students) that speaks to the particulars of your academic journey here at Ft. Bliss.

5. Please pay particular attention to your financial aid status to include the TA/VA process if you are military or prior military. All financial information can be access through this link: [http://www.webster.edu/bursar](http://www.webster.edu/bursar).

6. Additionally, the first few letters you receive in the mail from Webster University will contain passwords and explicit instructions on how to access your account, resources, etc., on the Webster University web site. Please look for these and make sure the staff has the right address for you so they are not misrouted.
7. You must complete the form below and submit to the Administrative Office. You can do this easily by cut and paste into a word doc and send it to Jacquetta Green jacquettagreen91@webster.edu. This will become a part of your permanent file and confirms that you have been provided pertinent information for your success as a student of Webster University, Ft. Bliss. You must have completed and returned this form in order to register for the next semester!

8. Again, we are excited that you have selected Webster University to continue your studies and I wish you the best in that endeavor.

Dr. Beth Vivaldi, Director, Webster University, Ft. Bliss
By affixing my signature below, I have read and understand my responsibilities as a new Webster University student. I also understand the policies and procedures as outlined in the catalog and Student Handbook.

(Date) _______

(Type Name and Student ID number)____________________________________

Please send via your Webster.edu email or personal one so we can verify that you were the one who sent it.