

# Webster University – Fayetteville Metro Campus

## Student Announcements

### **Summer grades are due Friday, August 6, 2010.**

You can gain access to your grades by logging into Connections. Remember, our campus does not distribute grades via fax, mail, email or phone. Students needing a hard copy of their grades can request a grade report by going online or by contacting the Registrar's Office at 1-800-981-9801.

Fall 1 '10: Term Dates: August 16 – October 15, 2010. Drop deadline is August 27, 2010.  
Withdrawal deadline is September 24, 2010.

Fall 2 '10: Term Dates: October 18 – December 17, 2010. Drop deadline is October 29, 2010.  
Withdrawal date is November 26, 2010.

If you have not registered for Fall 1 and 2 please do so soon. To view the schedules, go to [www.webster.edu/fayetteville](http://www.webster.edu/fayetteville)

**Christmas Holiday:** Webster will be closed Friday, December 24, 2010 and will return to the office on Monday, January 3, 2011.

### **Used Textbooks**

There will be a used textbook list accessible via our local web site under Student Resources at [www.webster.edu/fayetteville/resources.shtml](http://www.webster.edu/fayetteville/resources.shtml). If you would like to list your textbook for sale email the following information to [sbean@webster.edu](mailto:sbean@webster.edu). *Title, edition, ISBN, class for which the textbook will be used, price and contact information.* The list will be in order of class. If you would like to remove your listing after book is sold email your request as well.

**Non-associate Wal-Mart badges:** For non-associates who will be attending the Sam Walton Development Center for classes, a security badge is required to gain entry to the building. Contact the office manager for badge request forms and a digital photo taken. The security badge will be picked up at the Security Office in the SWDC on the first night of class. The badges are good for 90 days and must be renewed periodically. Contact the office manager with your badge number for renewal. For those students finishing the program you must return your badge to the security desk.

### **Petitioning to Graduate**

All students who are finishing their degree Fall 1 need to submit a Petition to Graduate at the start of the Fall 1 term for a graduation date in October 2010.

All students who are finishing their degree Fall 2 need to submit a Petition to Graduate at the start of the Fall 2 term for a graduation date in December 2010.

This form can be obtained from the office or by going online to [www.webster.edu/helpdesk/staff/forms.shtml](http://www.webster.edu/helpdesk/staff/forms.shtml)

### Steps to petition to graduate:

1. Students who are completing their degree should meet with the adviser to ensure all requirements have been met.
2. Submit the Petition to Graduate form to the office manager.
3. Make sure we have your correct mailing address on file. Diplomas will be mailed to the address on file approximately 8 to 10 weeks after conferral of degree.