

Course	ITM 6000 - Final Project in Information Technology Management
Term	Spring 2, 2009
Instructor	Name: Steven Allspach, MA Information Technology Management Phone: 479-649-7669 (Work) 479-719-0382 (Cell) Email: sdallspach@gmail.com sallspach@baldor.com
Catalog Description	This capstone project course is designed to give students the opportunity to synthesize, integrate, and apply the technical and management knowledge and skills acquired in other courses in the Information Technology Management (ITM) curriculum.
Prerequisites	Successful completion of all other core courses in the ITM program curriculum.
Course Level Learning Outcomes	After completing this capstone project course, students will: <ul style="list-style-type: none"> • <i>have demonstrated the ability to integrate and apply</i> the important technical and various management concepts, principles, techniques, and practices needed to effectively manage people, information, information and communication technologies, and business processes in support of organizational strategic goals.
Materials	REQUIRED TEXT No new textbooks will be required for this capstone course. Students will be expected to use texts and materials from all of the other core courses in the ITM program curriculum. SUPPLEMENTAL MATERIAL Selected documents and/or articles that are relevant to student projects may be provided or assigned throughout the term. A selected booklist may also be provided for optional outside reference.
Grading	<ul style="list-style-type: none"> • Initial review of Project will account for 10% of final grade. • Second review of Project will account for 10% of final grade. • Final review of Project will account for 10% of final grade. • Final written Project will account for 50% of final grade. • Oral presentation of Project will account for 20% of final grade. • <p>GRADING SCALE:</p> <p>94% - 100% = A 90% - 93% = A- 87% - 89% = B+ 83% - 86% = B 80% - 82% = B- 70% - 79% = C Below 70% = F</p>

	<p>The GRADUATE catalog provides these guidelines and grading options:</p> <ul style="list-style-type: none"> • A/A- Superior graduate work • B+/B/B- Satisfactory graduate work • C Work that is barely adequate as graduate-level performance • CR Work that is performed as satisfactory graduate work (B- or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses. • F Work that is unsatisfactory • I Incomplete work • ZF An incomplete which was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving G.P.A., academic warning, probation, and dismissal. • IP In progress • NR Not reported • W Withdrawn from the course
<p>Activities</p>	<p>After Week 2, class time will be used primarily to meet with individual students or small groups of students (if group projects are used) to coach and advise students, and to assess progress on their assigned project.</p> <p>During Week 8 students will complete an ITM 6000 Assessment which will incorporate questions from all previously completed ITM classes. This assessment will contain multiple choice questions; fill in the blank, and a short case study.</p>
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p>

	<p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>														
Course Policies	<p>Attendance at all class sessions is expected.</p> <p>Late assignments will be accepted if prior arrangements have been made with the instructor, but will be given reduced points based upon the number of class sessions it is late.</p>														
Weekly Schedule	<table border="0"> <tr> <td data-bbox="488 1192 592 1224">Week 1</td> <td data-bbox="643 1192 1252 1262">Orientation and definition of course objectives. Review of major topics covered in core courses</td> </tr> <tr> <td data-bbox="488 1304 592 1335">Week 2</td> <td data-bbox="643 1304 1349 1373">Assignment and review of Project requirements Assignment and discussion of "ITM 6000 Assessment"</td> </tr> <tr> <td data-bbox="488 1415 592 1446">Week 3</td> <td data-bbox="643 1415 1411 1484">Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.</td> </tr> <tr> <td data-bbox="488 1526 592 1558">Week 4</td> <td data-bbox="643 1526 964 1558">Initial Review of Project</td> </tr> <tr> <td data-bbox="488 1600 592 1631">Week 5</td> <td data-bbox="643 1600 1435 1669">Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.</td> </tr> <tr> <td data-bbox="488 1711 592 1743">Week 6</td> <td data-bbox="643 1711 980 1743">Second Review of Project</td> </tr> <tr> <td data-bbox="488 1785 592 1816">Week 7</td> <td data-bbox="643 1785 1435 1854">Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.</td> </tr> </table>	Week 1	Orientation and definition of course objectives. Review of major topics covered in core courses	Week 2	Assignment and review of Project requirements Assignment and discussion of "ITM 6000 Assessment"	Week 3	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.	Week 4	Initial Review of Project	Week 5	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.	Week 6	Second Review of Project	Week 7	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.
Week 1	Orientation and definition of course objectives. Review of major topics covered in core courses														
Week 2	Assignment and review of Project requirements Assignment and discussion of "ITM 6000 Assessment"														
Week 3	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.														
Week 4	Initial Review of Project														
Week 5	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.														
Week 6	Second Review of Project														
Week 7	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.														

	Week 8 Final Review of Project ITM 6000 Assessment due
	Week 9 Written Project Report and Oral Presentations
Additional Information	None