

## ● Journal Format

Practicum #

FROM \_\_\_\_\_ TO \_\_\_\_\_

- Letter to Practicum Site Supervisor
- Practicum Contract-must have Supervisor's credentials
- Student Profile Sheet.
- Student Practicum/Internship Agreement
- Goal statement Agreement and Proposal
- Insurance (2 kinds) Professional liability and Webster form (no cost)
- Self-Assessment for Students
- Supervisor's Evaluation
- Intake Interview Summary(4)
- Tape Critique (50" video depicting your counseling skills.
- Log hours (must have name, site, practicum # and site supervisor's name.)(Monthly Practicum Log)
- Internship Log

- Weekly Schedule (initialed each week by site supervisor)
- Log Journal (who, what, when & how)
- Site Evaluation (and your feelings about it.)
- Professional Disclosure Statement
- Date Video played in class and critiques
- Notebook must have name, Practicum #, start and end dates.
- Technique/one per term
- Additional Forms
- Consent FOI
- Suicide Consultation Form
- Suicide Contract
- Substance Abuse Assessment Form
- Child Abuse Reporting Form
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