

Student Academic Services

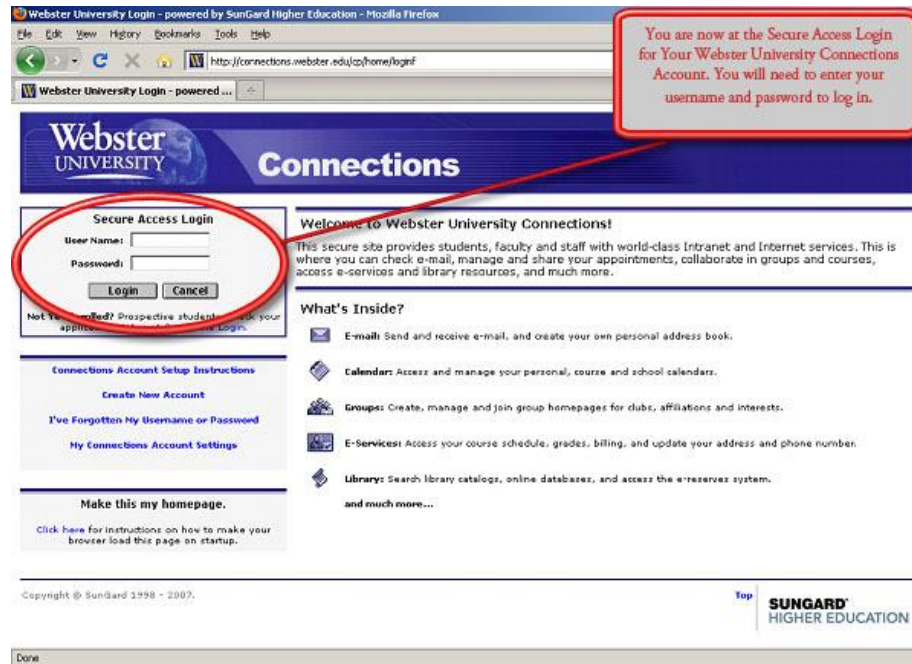
Student Academic Services is where you access your student schedule, grades, grade report request, academic record, degree audit, financial aid information, registration, GPA projection, statement and online payments, order parking tags, and access the course schedule online. It is accessed by first logging into your Connections Account.

Accessing Student Academic Services

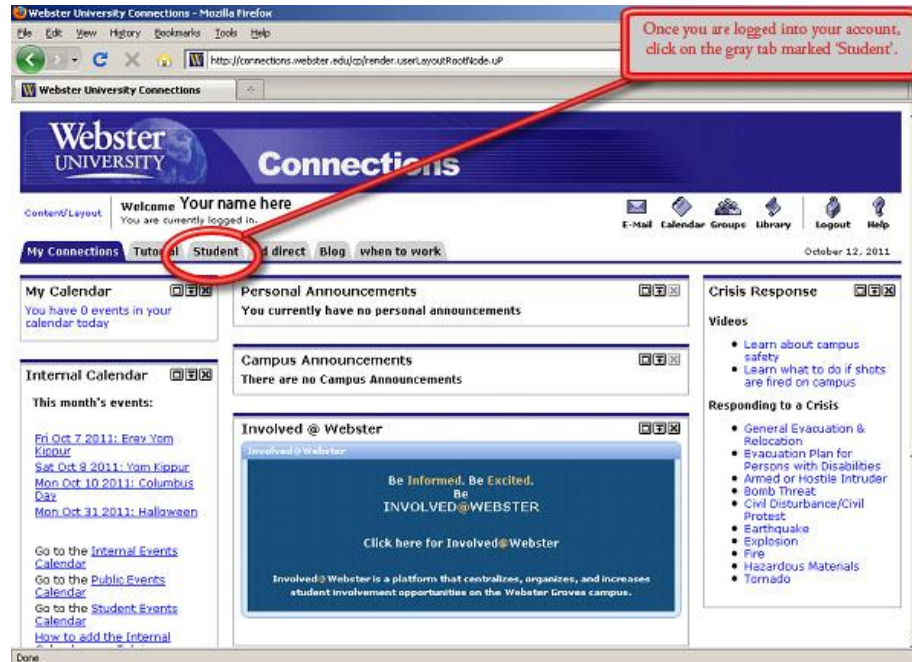
- 1 To log in, go to <http://www.webster.edu> and click the **Connections Login** link as shown in the illustration below.



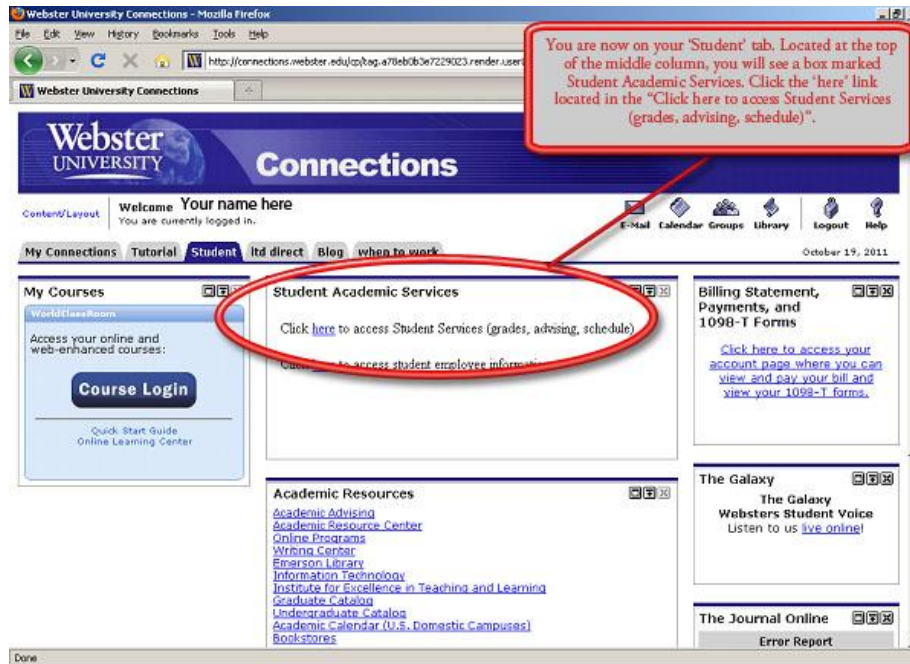
- 2 You are now at the Secure Access Login for Your Webster University Connections Account. Enter your user name and password to log in.



3 Once you are logged into your account click on the tab marked **Student**.

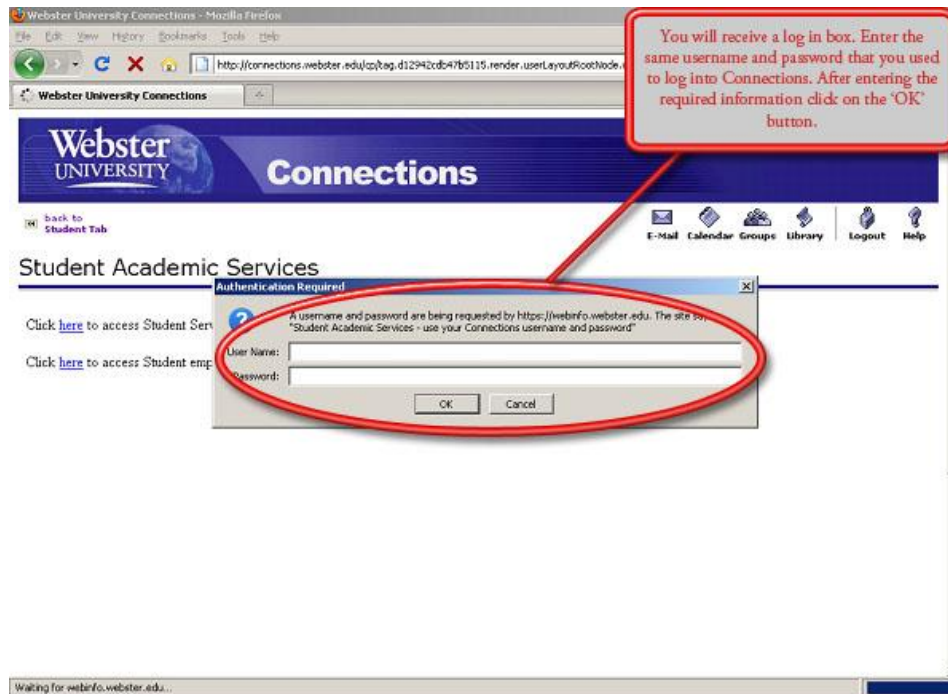


4 You are now on the Student tab. Located at the top of the middle column, you will see a box marked Student Academic Services. Click the **here** link located in the **Click here to access Student Services (grades, advising, schedule)**.



You will receive a log in box requesting your log in information.

- 5 Enter the same user name and password you used to log into Connections. After entering the required information, click the **OK** button.



You have now successfully logged into Student Academic Services.

back to Student Tab

You have now successfully logged into Student Academic Services.

Student Academic Services

Webster UNIVERSITY

Student Info:

- Main
- Biographical
- Student Schedule
- Grades
- Grade Report Request
- Academic Record
- Degree Audit
- Financial Aid
- Registration
- GPA Projection
- Statement/Pay Online
- Parking Tags
- Course Schedules Online
- Feedback
- Print

Student Information
Your name here

Welcome to the Student Web Information System

Please visit the following site for more information about our Single Sign On initiative:
<http://www.webster.edu/technology/ssp.shtml>.

News!!! You can now print your grades, degree audit, etc. after running them by clicking on the printer icon in the left frame.

Once you have entered this Web location, the location is open to anyone using this machine until you close the browser. If you are accessing this site from a public area, be sure to **close** the browser before leaving the machine.

Your Financial Aid award has been based upon a specific number of credit hours each term. Failure to register for enough credit hours each term will result in a reduction or total loss of student aid.

Please use the FEEDBACK link in the frame to your left to give us suggestions about these web applications and/or to report inaccurate data.

NOTE: You have the following holds:

Hold Type	Begin	End

Current Option Settings

Program	Session	Year
UINDG	FA	2011

Set Options

Please note that your Current Option Settings box must be set for the correct program, Session and Year in order to view the correct information for the term in question. You can change this by clicking on the 'Set Options' button.

The Current Option Settings box must be set for the correct program, session and year in order to view the correct information for the term in question. You can change this by clicking on the Set Options button.

- 6 Select the program (Graduate or Undergraduate), choose the session (fall, spring or summer) and enter the year. Then, click **Submit Options**.

Connections

E-Mail Calendar Groups Library Logout Help

Services

Set Options

Pick the program, session and year.

Program	Session	Year
Graduate Program	Fall Semester	2011
Undergraduate Program	Spring Semester	
	Summer Session	

Submit Options

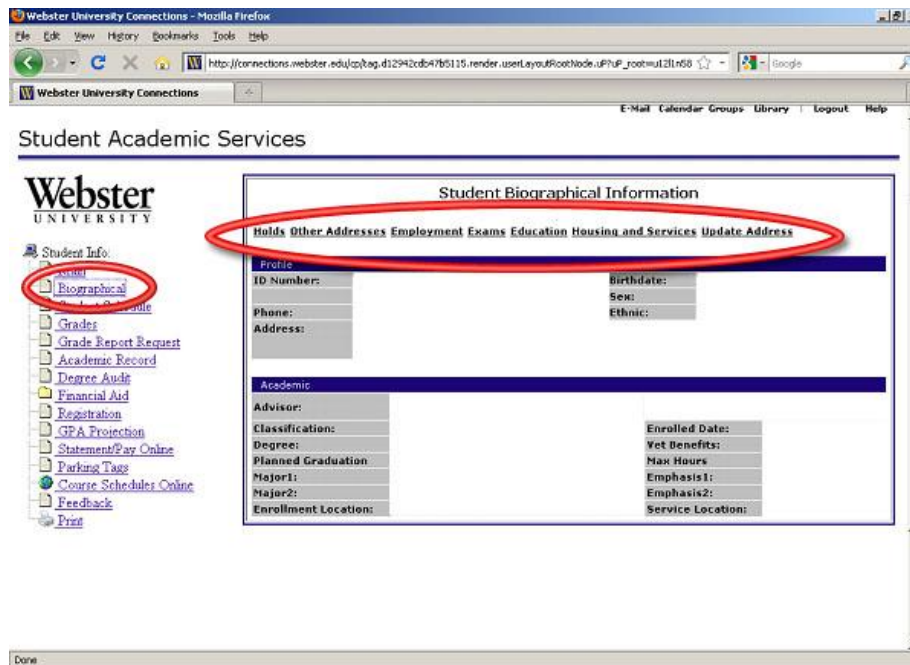
Select the Program (Graduate or Undergraduate), choose the Session (Fall, Spring or Summer) and enter the year. Then click the 'Submit Options' button.

Biographical Information

In the Student Biographical Information screen, you are able to review and update your address, phone number and graduation date. You may also view:

- Holds on your account
- Active addresses
- Webster Employment Record
- Exam records
- Education Information
- Housing Services Info

1 Click **Biographical**.



2 If you need to update your address, phone number and graduation date click the **Update Address** link located at the top of the Biographical page.

Update Addresses and Graduation Date

Please check your permanent and school addresses for errors, make any necessary changes, and click on Submit. You may also update your intended graduation date.

Permanent Address		Address While Attending School	
Line 1	<input type="text"/>	Line 1	<input type="text"/>
Line 2	<input type="text"/>	Line 2	<input type="text"/>
	<input type="text"/>	Line 3	<input type="text"/>
City	<input type="text"/>	City	<input type="text"/>
State	<input type="text"/>	State	<input type="text"/>
Zip	<input type="text"/>	Zip	<input type="text"/>
Ctry	<input type="text"/>	Ctry	<input type="text"/>
Phone/Ext	<input type="text"/>	Phone/Ext	<input type="text"/>

Submit

Degree 1: BS COSC
Plan Grad Sess/Yr:

- 3 Make the necessary changes in the fields shown. Then, click **Submit**.
- 4 To view any of the other information, click the corresponding link in the Student Biographical Information box. To exit a page, click the **Back** button or choose a different link.

Student Biographical Information

Holds Other Addresses Employment Exams Education Housing and Services Update Address

To access the Active Holds information simply click the 'Holds' link located at the top of your 'Biographical' page. To exit from this page simply click on the 'Back' button or choose any of the links on the menu to the left.

Student Academic Services

Webster UNIVERSITY

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Active Holds

Holds			
Hold Type	Begin Date	Office	Description
Message only	03/21/2008	Collections Department	Not an active hold, used internally only.
Message only	11/13/2008	Collections Department	Not an active hold, used internally only.
Message only	03/26/2010	Collections Department	Not an active hold, used internally only.
Bus Ofc Prior Bal	08/03/2011	Business Office Clearanc	Please call 1-800-981-9903 ~ ~ ~ ~
Pre-Payment Required	08/03/2011	Collections Department	Please call 1-800-727-9962.
Message only	08/30/2011	Collections Department	Not an active hold, used internally only.

[Back](#)

To access the active holds information, click *Holds*.

To view your Active Address information simply click the 'Other Address' link located at the top of your 'Biographical' page. To exit from this page simply click on the 'Back' button or choose any of the links on the menu to the left.

Student Academic Services

Webster UNIVERSITY

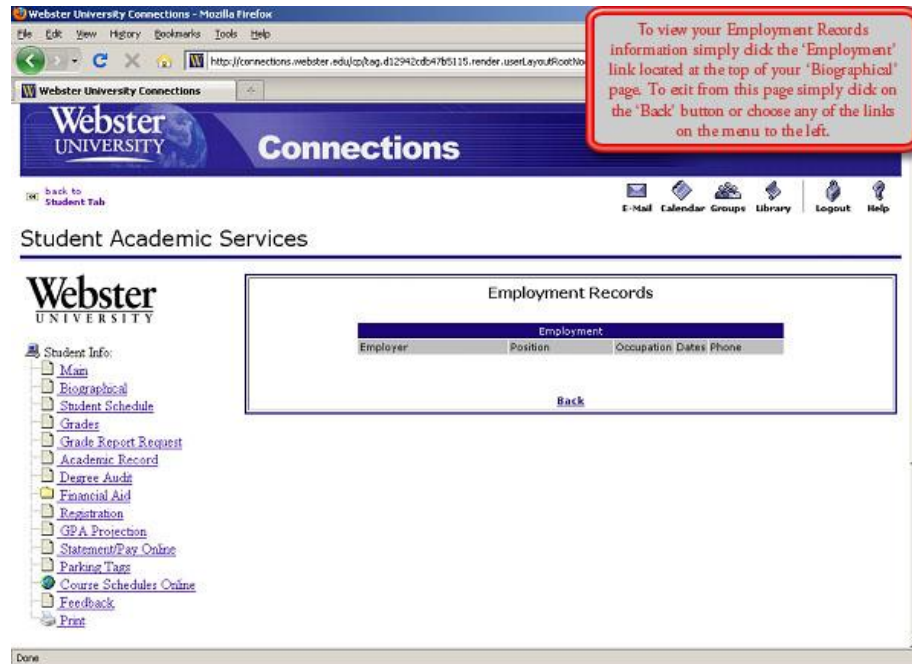
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Other Active Addresses

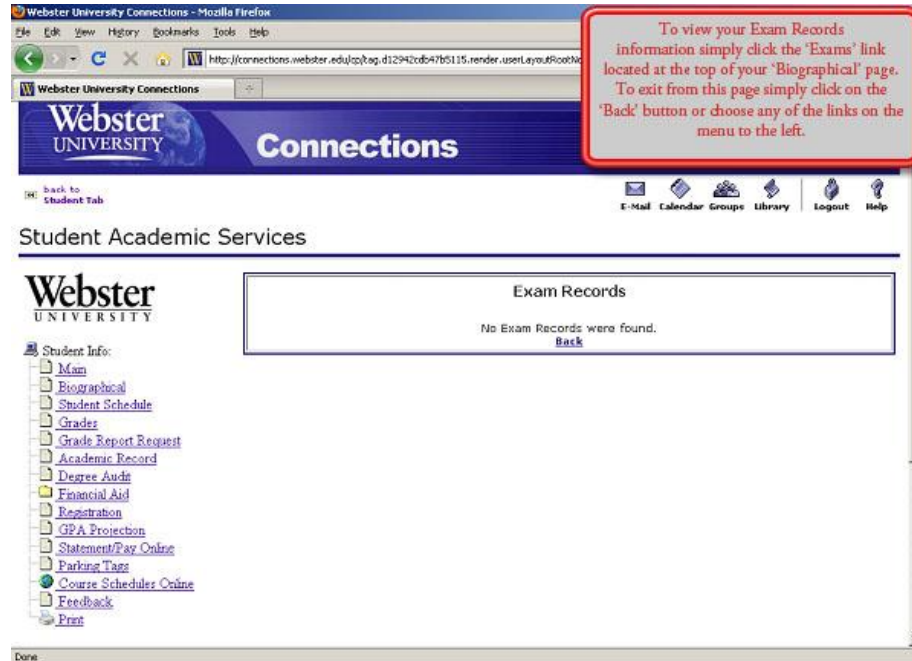
Other Addresses		
E-mail Address One		
Address	Phone	Active Dates
Human Resources Address		
Address	Phone	Active Dates

[Back](#)

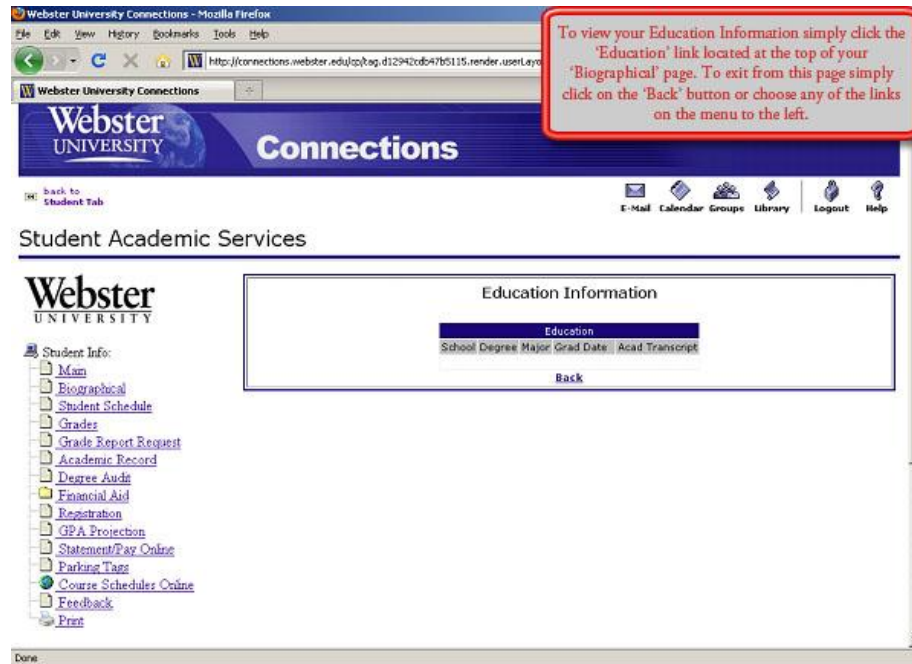
To view your Active Address information, click *Other Address*.



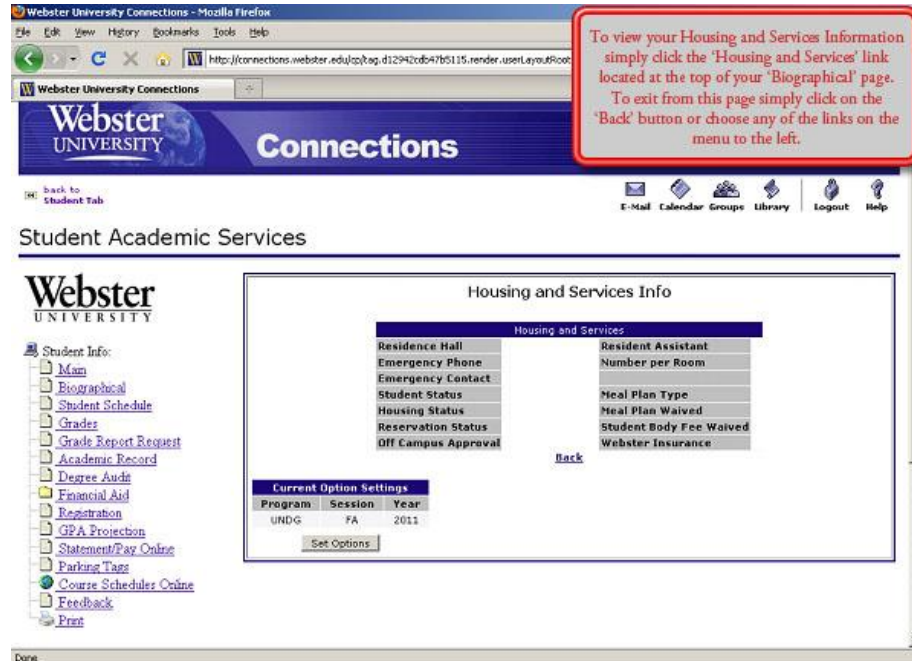
To view your Employment Records information, click *Employment*.



To view your Exam Records information, click *Exams*.



To view your Education Information, click *Education*.



To view your Housing and Services Information, click *Housing and Services*.

Student Schedule

Your student schedule will list all of your courses for the specified term. This information is affected by the Current Option Settings. Please be sure that you have set your options for the correct Program, Session and Year in order to ensure you are seeing the correct information.

Student Schedule

Classification:
Major:
Advisor:

Fall Semester 2011 - Undergraduate Program

Crs Sec	Hrs	Title	Instructor	Campus Building	Room	Days	Time	Date	Trm
ILC 2150 03	1.0	Topics in Culture(s) The Rise of Thai Film	Saisenan N Email	WEBG Webster Hall	219	-----F	05:30p 09:30p	09/30/2011 10/01/2011	F1
				WEBG Webster Hall	219	-----S	09:00a 05:00p	09/30/2011 10/01/2011	F1
COSC 2670 11	3.0	Telecommunications	Shao, Kun Email	WEBG Sverdrup Bus & Tech Cntr	120	----R--	05:30p 09:30p	10/24/2011 12/16/2011	F2
PHIL 1010 W3	3.0	Introduction to Critical	Fulton, Wi Email	WEBG http://www.webster.edu/online			00:00a 00:00a	10/24/2011 12/16/2011	F2
EPMD 2000 01	1.0	Introductory Topics in :Intro to Final Cut Pro	Oliver, Jo Email	WEBG Sverdrup Bus & Tech Cntr	256	-----F	05:30p 09:30p	09/02/2011 09/03/2011	F1
				WEBG Sverdrup Bus & Tech Cntr	256	-----S	09:00a 05:00p	09/02/2011 09/03/2011	F1
EPMD 2000 06	1.0	Introductory Topics in :Intro to Macro Photography	Dreyfus, D Email	WEBG Sverdrup Bus & Tech Cntr	260	-----F	05:30p 09:30p	10/07/2011 10/08/2011	F1
				WEBG Sverdrup Bus & Tech Cntr	260	-----S	09:00a 05:00p	10/07/2011 10/08/2011	F1
Total Hrs	9.00								

Current Option Settings

Program	Session	Year
UNDG	FA	2011

[Set Options](#)

Grades

Your grades will be posted in the system within two weeks of course completion. Please be sure that you have set your options for the correct program, session and year in order to ensure you are seeing the correct information.

You may view your grades by clicking on the 'Grades' link. Your grades will be posted here within two weeks of course completion. Please be sure that you have set your options for the correct Program, Session and Year in order to ensure that you are seeing the correct information.

Program	Advisor	Class	First Major	Second Major		
Fall Semester - 2011						
Course	Section	Title	Hours	Grade	Carnous	Term
ILC 2150	03	The Rise of Thai Film	1.00	B-	WEB-G	F1
COSC 2670	11	Telecommunications	3.00	IP	WEB-G	F2
PHEL 1010	W3	Introduction to Critical Thinking	3.00	IP	WEB-G	F2
EPMD 2000	01	:Intro to Final Cut Pro	1.00	P	WEB-G	F1
EPMD 2000	06	:Intro to Macro Photography	1.00	IP	WEB-G	F1

Statistics						
Session	Attempted	Earned	Passed	Quality	Points	GPA
Cumulative						

Statistics last updated: 10/12/2011

Current Option Settings		
Program	Session	Year
UNDG	FA	2011

Grade Key	
Grade/Code	Description
A, B, C, D and F	Standard letter grades
CR	Work that is performed as satisfactory graduate work (B- or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses
P	Pass
ZF	An incomplete that was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving GPA, academic warning, probation, and dismissal.
NC	Unsatisfactory graduate work (School of Education only).
W	Withdrawn from the course.
I	Incomplete work.
IP	In progress.

Grade Report Request

If you need to obtain an official copy of your grade report, you may request it here. You may also view any outstanding or completed grade report requests.

Webster University Connections - Mozilla Firefox

http://connections.webster.edu/cgi-bin/d1294zcd

Webster University Connections

Webster UNIVERSITY

Student Info:

- Main
- Biographical
- Student Schedule
- Grade Report Request**
- Grade Report History
- Degree Audit
- Financial Aid
- Registration
- GPA Projection
- Statement/Pay Online
- Parking/Tags
- Course Schedules Online
- Feedback
- Print

Grade Mailer Request

You may request an official copy of your grades to be sent to whomever you specify. Fill out the Grade Mailing Address below with the recipient's name and address (your home address is the default), select the Session and Year you wish to send, and click on Submit. Your grades will be mailed within 2 business days. You may also view any outstanding or completed grade requests below.

IF YOU ARE REQUESTING GRADES FOR THE CURRENT SEMESTER, MAKE SURE YOUR INSTRUCTOR HAS SUBMITTED YOUR GRADES BY CLICKING ON THE GRADES BUTTON IN THE LEFT FRAME. COURSES WITHOUT A GRADE WILL SHOW AS IP ON THE GRADE REPORT.

Grade Mailing Address:

Recipient City

Company State

Addr Line 1 Zip

Addr Line 2 Country

Addr Line 3

Requested Grading Session:

Session Year

PLEASE PRESS SUBMIT ONLY ONCE!
Your submission may take a few seconds to process.

Submit

Grade Mailing History

OUTSTANDING REQUESTS

COMPLETED REQUESTS

Done

Academic Record

Your Academic Record functions as an unofficial transcript. It will give a detailed breakdown of every course you have taken in sequential order according to the start date of your program of study.

Webster University Connections

Student Academic Services

Webster UNIVERSITY

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Webster University Academic Record
Note: This is not an official transcript.

Academic Record						
Program	Adviser	Class	First Major	Second Major		
Fall Semester						
Course	Section	Title	Hours	Grade	Campus	Term
ONST 1200	01	Iko Iko Andel Mardi Gras Mambo	3.00	WEBG	FA	
COSC 1540	11	Introduction to Information Processing	3.00	WEBG	F2	
COAP 1020	09	PC	3.00	WEBG	F1	
MATH 1410	01	Introductory College Mathematics	3.00	WEBG	FA	
INDZ 1300	02	The Learning Game	3.00	WEBG	FA	
Attempted Earned Passed Quality Points GPA						
Session Statistics						
Cumulative Statistics						
Resident Statistics						
Spring Semester						
Course	Section	Title	Hours	Grade	Campus	Term

Degree Audit

The Degree Audit category offers a breakdown of your courses according to each course category. The Degree Audit is excellent for tracking and figuring out what courses to take.

The 'Degree Audit' offers a breakdown of your courses according to the categories that each course falls into. The 'Degree Audit' is also an excellent tool for figuring out what courses you need to take.

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Webster University Degree Audit

ID Number: _____ Program: _____
 Class: _____ Major: _____
 Enrollment Location: _____ Service Location: _____
 Advisor: _____ Planned Grad Date: _____
 Date: _____ Time: _____

THIS DEGREE AUDIT IS PROVIDED FOR ADVISEMENT; IT IS NOT AN OFFICIAL RECORD FINAL RESPONSIBILITY FOR COMPLETION OF REQUIREMENTS IS HELD BY YOU. PLEASE REPORT ADDITIONS OR CORRECTIONS TO YOUR ADVISOR.

UNDG Requirements 2005

Required	Completed	GPA	Res GPA	Hours	Res Hrs
Required 30.0 of last 36.0 in residency.	Completed 39.0 of last 39.0 in residency.				

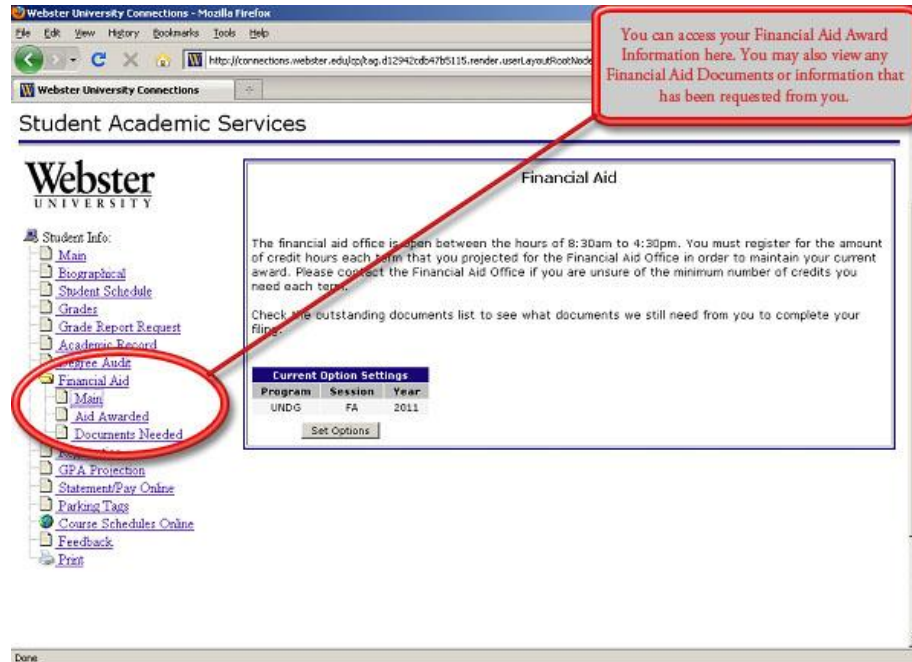
Computer Science US 2005

REQUIRED COURSES	Hours to complete:	Sequences to complete:
REQUIRED MAJOR COURSES		
*A Required = 0 - 0 courses, 24.0 - 0.0 hours		
Completed to date = 4 courses, 12.0 hours		

Transferring data from webinfo.webster.edu...

Financial Aid

You can access your Financial Aid award information in the Financial Aid folder. You may also view a list of documents needed if any information has been requested from you.



Financial Aid - Main Screen

Click any of the following:

- **Main:** View general and departmental contact information.
- **Aid Awarded:** Scholarships, Grants, Loans, Work-study Awards or any other aid received will be posted here under Aid Awarded.
- **Documents Needed:** If the Financial Aid Office is requesting you to submit more information, then the documents that they are requesting will be listed here.

Illustrations of each Financial Aid screen are provided below.

Financial Aid

Aid Type	Amount	Status
Federal Work-Study	1150.00	Student Accepted Award
Federal Pell Grant	2001.00	Credited
Webster Grant	1150.00	Credited
Direct Unsub Loan 1	1039.00	Credited
Direct UnSub Loan 2	1839.00	Student Accepted Award

Current Option Settings		
Program	Session	Year
UNDS	FA	2011

Set Options

You can access your Financial Aid Award information here. You may also view your Documents needed if any information has been requested from you.

Financial Aid- Aid Awarded Screen

Financial Aid Document

No Financial Aid Document was found.
Verify that the current session and year are set correctly.

Current Option Settings		
Program	Session	Year
UNDS	FA	2011

Set Options

If the Financial Aid Office is requesting you to submit more information, then the documents that they are requesting will be listed here.

Financial Aid - Documents Needed Screen

Registration

By clicking on the registration link, you will be able to register for classes. You will only be able to do so if your advisor has already given you clearance to register online. Please be sure to check that you have set your options for the correct Program, Session, and Year. You may also click on the link below for more detailed instructions on how to register online.

http://www.webster.edu/shared/shared_advising/addaids/selfenrollment.pdf

GPA Projection

Click GPA Projection to see what your resulting GPA would be based on grades you may receive. Just enter a grade for each course for the given session and year.

The screenshot shows the 'Student Academic Services' page. In the left sidebar, the 'GPA Projection' link is circled in red. The main content area displays the 'GPA Projection' tool. A red box highlights the tool's title and introductory text, which states: 'You can see what your resulting GPA will be based on grades you may receive. Just enter a grade for each course for the given session and year.'

The tool interface includes the following sections:

- See what your resulting GPA would be based on grades you may receive. Just enter a grade for each course for the given session and year.**
- A cumulative GPA estimate will be calculated based on your current cumulative GPA and the grades you provide. Also, a session GPA for the grades you provide will be calculated. Note: repeated courses are not taken into account as repeats.**
- Select a grade for each class:**

Course	Title	Hours	Grade
COSC 2670	Telecommunications	3	<input type="text"/>
EPMD 2000	: Intro to Macro Photography 1	1	<input type="text"/>
PHIL 1010	Introduction to Critical	3	<input type="text"/>
- Submit** button
- Current Option Settings:**

Program	Session	Year
UNDG	FA	2011
- Set Options** button

Statement/Pay Online

Your statement is listed here in detail and will display all charges and payments in real time. To make a payment, click **Make an Online Payment**. You will be linked with the online payment system. Instructions are provided in the system. For more information about statements and payments, visit the Bursar's web site at <http://www.webster.edu/bursar>.

Webster University
On Line Student Statement

Make an Online Payment

Student Accounts FA 2011
Student Billing 10/12/2009 to 11/13/2011
ID: 2219666 Candice P. Shelton

Date	Description of Transaction	Amount	Cumulative
10/12/2009	Previous Statement Balance	150.00	150.00
10/23/2009	Bonus Points Food Plan	-150.00	0.00
10/23/2009	Bonus Points Food Plan	100.00	100.00
10/26/2009	Bonus Points Food Plan	250.00	350.00
10/26/2009	Bonus Points Food Plan	-100.00	250.00
SP 2010	Tuition Charges	1650.00	1900.00
SP1 2010	Tuition Charges	1650.00	3550.00
SP2 2010	Tuition Charges	1650.00	5200.00
01/01/2010	Microcomputer Lab \$10	10.00	5210.00
01/01/2010	MTH/CST Lab Fee \$20	-20.00	5230.00
01/08/2010	Book Store Charges	100.00	5330.00
01/08/2010	MTH/CST Lab Fee \$20	-20.00	5310.00
01/13/2010	Book Store Charges	276.08	5586.08
01/22/2010	Bonus Points Food Plan	100.00	5686.08
01/23/2010	SEOG Grant	-825.00	4861.08
01/23/2010	Pell Grant	-670.00	4191.08
01/27/2010	Fed Unsb Stafford Loan 1	-1960.00	2231.08
01/27/2010	Federal Stafford Loan 1	-1470.00	761.08
01/27/2010	Federal Stafford Loan 2	-326.34	434.74
01/27/2010	Fed Unsb Stafford Loan 2	-326.34	108.40

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Parking Tags

You can order parking tags for use at the main Webster Groves Campus and the Downtown Campus. The tags will be billed to your student account and mailed to your address on file.

Webster University Connections - Mozilla Firefox

http://connections.webster.edu/cgi/tag.d12942db476

Webster University Connections

Student Academic Services

Webster UNIVERSITY

Parking Tag Purchase
2011-2012 Academic Year
Webster Groves MO and Downtown St. Louis MO Campuses
Fall Permits Available July 20th

Please select a session for which you wish to purchase a parking permit tag and fill in your vehicle information. You must complete all fields for only one automobile, but you may purchase tags for multiple sessions. If you need permit tags for more than one vehicle or have other special needs, please contact Public Safety.

Please review your vehicle description and parking tag you have purchased. You will be billed for your parking permit on the statement you receive from the Business Office. Your parking permit will be processed and mailed within 3-5 business days. If you do not receive your permit within 10 business days, please call 314-968-6900 x8021 before requesting another parking tag.

Parking Session	License Plate	State	Vehicle Year	Vehicle Make (Ford, Chevrolet, etc.)	Vehicle Model (Explorer, Cavalier, etc.)	Vehicle Color
Full Academic Year		Overseas Military				

Submit

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1 Click **Parking Tags**.

- 2 Enter your vehicle details in the form provided.
- 3 Click **Submit**.

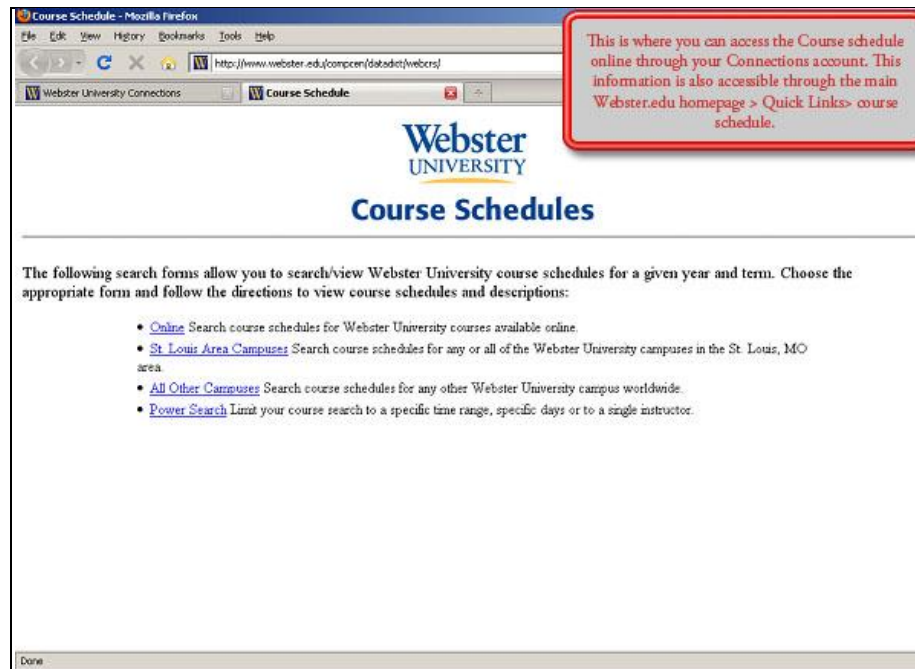
Allow 10 business days from date of purchase for arrival.

Course Schedules Online

Current Course schedules are posted on the Webster web site. Choose **Course schedule** from **Quick Links** on the home page.

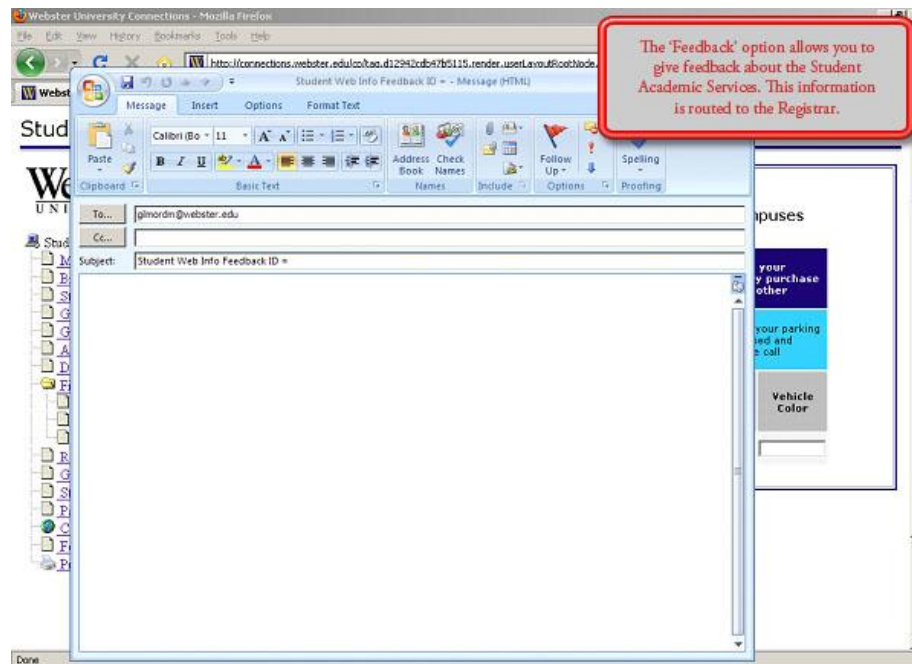
For your convenience, a link to course schedules is provided in Student Academic Services.

- 1 Click Course Schedule Online.
- 2 Course Schedule is presented in a new browser window.



Feedback

This option allows you to give feedback about the Student Academic Services. This information is routed to the Registrar via current staff email.



Print

You can use the print option located at the bottom of the menu, to print out a paper copy of any of the information viewed in the Student Academic Services.

Getting Help

Still have questions? Please feel free to contact the Webster University Help Desk for further assistance.

- **Telephone:** 314-968-5995 or toll-free at 1-800-435-7270
- **Email:** support@webster.edu