



The Graduate Counseling Program
Course Syllabus

Jacksonville, FL Campus

Course	COUN 5635 / JC / Techniques of Counseling Special Populations	
Term	Fall 2, 2009 – Wednesday – 6:00 pm – 10:00 pm 10/21, 10/28, 11/4, 11/18, 11/25, 12/2, 12/9, 12/16 (Make-up date for 11/11 TBD)	
Instructor	Name:	Shannon Knight, PhD
	Cell Phone:	(904) 505-7083
	Email:	dr.sknight@comcast.net
Catalog Description	This course focuses on the application of counseling theory to working with clients from special population groups, e.g., exceptional students, dropouts, minorities, women re-entering the labor force, and older persons, people with disabilities, and Gay Men and Lesbian Women.	
Prerequisites	COUN 5020	
Course Level Learning Outcomes	<i>Upon successful completion of this class students will be able to:</i> <ol style="list-style-type: none">1. Demonstrate an understanding of legal and ethical trends toward multiculturalism, diversity, and disability.2. Demonstrate understanding of the prejudices and processes of oppression and discrimination in society3. Demonstrate understanding of the practical use of multicultural counseling competencies in school, agency, and private counseling settings4. Demonstrate knowledge of methods to carry out the counselors' roles in social justice, advocacy and conflict resolution	
Materials	Baruth, L. and Manning, M. (2007). Multicultural Counseling and Psychotherapy: A Lifespan Perspective . (4 th Edition). New Jersey: Pearson Prentice Hall. ISBN# 0-131-70681-0 To Order Textbooks go to the local North FL website at www.webster.edu/jack and click on Order Textbooks to select a vendor Note: Textbooks must be ordered 2 weeks prior to class to ensure	

	<p style="text-align: center;">delivery</p> <p>Supplemental Reading:</p> <ul style="list-style-type: none"> • Instructor reserves the right to assign supplemental readings as necessary • Research Paper Guidelines – See website @ www.webster.edu/jack and click on Student Resources category 																																				
<p>Methods of Learning</p>	<p>Students will learn through a variety of methods which include, but are not limited to lecture, text readings, discussion, research, group presentations, and out of class assignments.</p>																																				
<p>Grading</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Assignments</th> <th style="text-align: right;">Maximum Points</th> </tr> </thead> <tbody> <tr> <td>• Weekly Exams</td> <td style="text-align: right;">10 Points</td> </tr> <tr> <td>• Group Presentation</td> <td style="text-align: right;">10 Points</td> </tr> <tr> <td>• Essays for Seminars</td> <td style="text-align: right;">10 Points</td> </tr> <tr> <td>• Final Research Paper</td> <td style="text-align: right;">30 Points</td> </tr> <tr> <td>• Video</td> <td style="text-align: right;">5 Points</td> </tr> <tr> <td>• Field Trip Attendance</td> <td style="text-align: right;">15 Points</td> </tr> <tr> <td>• Field Trip Presentation</td> <td style="text-align: right;">10 Points</td> </tr> <tr> <td>• Class Participation and Attendance</td> <td style="text-align: right;"><u>10 Points</u></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">100 Points</td> </tr> </tbody> </table> <p>Letter grades will be assigned pursuant to the following scores based on the percent of the total possible points (weighted according to the scale above) that you earned in the course.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Percentage of Total Points</th> <th style="text-align: left;">Grade</th> </tr> </thead> <tbody> <tr> <td>95% -100%</td> <td>A</td> </tr> <tr> <td>90% -94%</td> <td>A-</td> </tr> <tr> <td>88% -89%</td> <td>B+</td> </tr> <tr> <td>84% -87%</td> <td>B</td> </tr> <tr> <td>80% -83%</td> <td>B-</td> </tr> <tr> <td>70% -79%</td> <td>C</td> </tr> <tr> <td>Below 70%</td> <td>F</td> </tr> </tbody> </table>	Assignments	Maximum Points	• Weekly Exams	10 Points	• Group Presentation	10 Points	• Essays for Seminars	10 Points	• Final Research Paper	30 Points	• Video	5 Points	• Field Trip Attendance	15 Points	• Field Trip Presentation	10 Points	• Class Participation and Attendance	<u>10 Points</u>	TOTAL	100 Points	Percentage of Total Points	Grade	95% -100%	A	90% -94%	A-	88% -89%	B+	84% -87%	B	80% -83%	B-	70% -79%	C	Below 70%	F
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<p>Activities</p>	<p>Weekly Exams:</p> <ul style="list-style-type: none"> • There will be 10 True and False and 10 Multiple Choice questions on reading. • Total of 10 points. <p>Group Presentation:</p> <ul style="list-style-type: none"> • Categories: Breath of relevant information, organization, interest, evidence of preparedness, style of presentation (approximately one hour). • Individual will be worth 10 Points. • Group will be worth 10 Points. <p>Essays for Seminars:</p> <ul style="list-style-type: none"> • Issues of interest, information, and reactions to weekly readings. • Essays will be worth a total of 10 Points. <p>Final Research Paper:</p> <ul style="list-style-type: none"> • There will be a Research Paper due the final night of class. The topic of the paper should relate to a minority population that has not been covered in the text. • Paper will be 8-10 pages, double-spaced, one-inch margins, printed on one side of the page only, standard white bond paper and conforming to Research Paper Guidelines (see website http://www.webster.edu/jack). Please note your paper will be evaluated on content and the degree to which it conforms to Research Paper Guidelines as expressed in the sample paper provided to you. Ten citations from Professional journals is the minimum for a graduate level research paper. Grammar, spelling, punctuation are expected to be perfect in a graduate level paper. Students will be given time during class to use the Passports Internet as a documented component of the Research Paper. • Paper will be worth 30 Points. <p>Video:</p> <ul style="list-style-type: none"> • Relevant to week's topic. • Thoughtfulness of content considered. • Video is worth 5 Points. <p>Field Trip Presentation:</p> <ul style="list-style-type: none"> • Attendance is worth 15 Points. • Presentation (creativity encouraged) will be approximately 10 minutes. • Will be worth 10 Points. <p>Class Participation and Attendance:</p> <ul style="list-style-type: none"> • Students are expected to attend all class sessions of every course for the full 36 contact hours. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate
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	<p>academic penalty for incomplete or unacceptable makeup work, or for excessive or unexcused absences. Generally, a student who misses more than one four-hour course period (per course) without a documented military or medical excuse and advanced permission of the instructor should withdraw from the class. The University reserves the right to involuntarily drop enrolled students from classes, which they do not attend. PLEASE NOTE: <u>Students who do not attend the first class session, who have not made prior arrangements with the instructor for being absent, will be dropped from their courses.</u></p> <ul style="list-style-type: none"> • Attendance the last day of class is mandatory to ensure that all work is completed and to be awarded a passing grade. An Incomplete will not be acceptable without documental proof (Death Notice, Doctor’s Letter, etc.) as to absence relating to non-completion of class work. These must be faxed 904-262-1459 or dropped off to Webster University by the Monday after the term ends. • Participants are expected to arrive on time and be actively involved in the learning experience. Each student should desire to learn, participate, and proactively contribute to the learning of others during each discussion and exercise. • Students are to participate in classroom discussions. The discussions are an opportunity for students to reveal their understanding of the assignments made for the current and previous classes. • Assignments are given to prepare the student to participate in class discussions; therefore, it is imperative that reading assignments and associated questions for discussion be completed prior to class. • A maximum of 10 points will be awarded based on the level and quality of participation and preparation. • Failure to turn in an assignment within one week will result in a grade of "0" for that assignment. In addition, failure to submit an assignment will lower the final grade by an additional two points. • All assignments are due as detailed in the Course Schedule. • Late assignments will be accepted, if they are turned in <i>no later</i> than one week later, but will be penalized one letter grade. Furthermore, late assignments will lower the student's final grade by an additional one point. • Late assignments will not be accepted for the final assignments the last week of the course to allow timely completion and grades to be submitted.
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university’s published policies. The following policies are of particular interest:</p> <p>Academic Honesty</p> <p>The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university’s academic honesty policies for a</p>

	<p>definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals</p> <p>Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services</p> <p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances</p> <p>Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained</p> <p>From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course</p> <p>It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>	
Weekly Schedule		<p>Pre-assignments for Session 1:</p> <ul style="list-style-type: none"> • None
	Session 1	<p>THEME: Minority Populations</p> <p>Topics:</p> <ul style="list-style-type: none"> • Class Discussion about why they chose to take this class and what they expect to take away at its completion • Overview of Course • Select Topics for papers and group presentations • Lab time

		<p>Assignments for Session 2:</p> <ul style="list-style-type: none"> • Read Chapters 1-3
	Session 2	<p>THEME: Overview</p> <p>Topics:</p> <ul style="list-style-type: none"> • Class discussion of assigned readings • Videos • Lesson: Humanism • If possible, time will be spent in the computer lab to work on research paper <p>Assignments for Session 3:</p> <ul style="list-style-type: none"> • Read Chapters 4-6
	Session 3	<p>THEME: Counseling African American Clients</p> <p>Topics:</p> <ul style="list-style-type: none"> • Discuss readings • Lesson: Responding Skills • Videos • Group Presentation <p>Assignments for Session 4:</p> <ul style="list-style-type: none"> • Read Chapter 16
	Session 4	<p>THEME: Counseling Lesbian, Gay, and Bisexual Clients</p> <p>Topics:</p> <ul style="list-style-type: none"> • Guest panel • Video <p>Assignments for Session 5:</p> <ul style="list-style-type: none"> • Read Chapters 8-10
	Session 5	<p>THEME: Counseling Indian American and Asian American Clients</p> <p>Topics:</p> <ul style="list-style-type: none"> • Discuss readings • Group Presentation • Review and Role plays • Computer assignment (groups) <p>Assignments for Session 6:</p> <ul style="list-style-type: none"> • Read Chapters 11-12

	<p>Session 6</p>	<p>THEME: Counseling European Americans Topics:</p> <ul style="list-style-type: none"> • Discuss Readings • Individual Presentations • Group Presentation • Video • Midterm Quiz <p>Assignments for Session 7:</p> <ul style="list-style-type: none"> • Read Chapter 17
	<p>Session 7</p>	<p>THEME: Issues in Multicultural Counseling Topics:</p> <ul style="list-style-type: none"> • Discuss Readings • Individual Presentations • Role Plays • Videos <p>Assignments for Session 8:</p> <ul style="list-style-type: none"> • None
	<p>Session 8</p>	<p>THEME: Class Field Trip No Class Topics:</p> <ul style="list-style-type: none"> • Class Field Trip (Date and Time TBD) <p>Assignments for Session 9:</p> <ul style="list-style-type: none"> • Prepare Field Trip Presentations • Review Research Papers
	<p>Session 9</p>	<p>THEME: Closure Topics:</p> <ul style="list-style-type: none"> • Field Trip Presentations • Submit Research Papers • Closure
<p>Additional Information</p>	<p>Course Attendance: The University reserves the right to drop students who do not attend class the first two weeks of the term/semester. Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate academic penalty for incomplete or unacceptable makeup work, or for excessive or unexcused absences.</p> <p>Conduct: Students enrolling in a degree program at Webster University assume the obligation of conducting themselves in a manner compatible with the</p>	

University's function as an education institution. Misconduct for which students are subject to discipline may be divided into the following categories:

1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University.
2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of other authorized activities on University premises.
3. Classroom disruption. Behavior occurring within the academic arena, including but not limited to classroom disruption or obstruction of teaching, is within the jurisdiction of Academic Affairs. In case of alleged campus and/or classroom disruption or obstruction, a faculty member and/or administrator may take immediate action to restore order and/or to prevent further disruption (e.g. removal of student[s] from class or other setting). Faculty members have original jurisdiction to address the immediacy of a situation, as they deem appropriate. When necessary and appropriate, Public Safety and/or the local [or military] police may be contacted to assist with restoring peace and order. Faculty response is forwarded to the academic dean (or his or her designee) for review and, if necessary, further action. Further action might include permanent removal from the course. Repeated offenses could lead to removal from the program and/or the University.
4. Theft of or damage to property of the University. Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place.

Students who engage in any of the above misconducts may be subject to dismissal from the University on careful consideration by the executive vice president of the University or his designee. To the extent that penalties for any of these misconducts (e.g. theft or destruction of property) are prescribed by law, the University will consider appropriate action under such laws.

Students are subject to the Student Code of Conduct and Judicial Procedure described in the Online Student Handbook.

Course Contact Hours:

Unless a course has enrolled fewer than four students, faculty have a contractual obligation to meet the full complement of contact/meeting hours (36 for graduate courses). Not to meet this full complement of hours may be construed as a breach of contract and may also endanger Webster University's accreditation by The Higher Learning Commission, a commission of the North Central Association of Colleges and Schools, and its licensure by the State of Florida. Finally, course meetings which are missed for any reason must be made up

Disclaimer:

- This syllabus is intended to provide a basic structure to this course.

	<p>Adherence to this syllabus is subject to change at the discretion of the instructor without the prior notification or consent of the student.</p> <p>For Webster University policies and procedures, please refer to the Catalog and Student Handbook.</p> <p>For Webster University policies and procedures, please refer to the Catalog and Student Handbook. If you have a documented disability as described in Section 504 of the 1973 Rehabilitation Act of the Americans with Disability Act (ADA), you can contact our Academic Resource Center (ARC) at www.webster.edu/acadaffairs/asp/arc.htm, or call 800-981-9801 ext 7620, to make arrangements for services. Also, please notify your site administrator if you are attending an extended campus.</p> <p>Reviewed by: <i>Dr. Stephanie Vavilala</i></p> <p>Job Title: <u>Counseling Coordinator</u></p> <p>Date: <u>September 28, 09</u></p>
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Revised 9/28/09