

<b>Course</b>	SECR 5060 Emergency Planning
<b>Term</b>	Fall 2 2008
<b>Instructor</b>	Name: Mayer Nudell Phone: 818-980-6990 Email: mnudell@webster.edu
<b>Catalog Description</b>	<p>Students discuss the role of the security manager in the identification, analysis, and response to a variety of human and natural crises. They examine threats resulting from natural disasters such as tornadoes, hurricanes, floods, etc., and technological and man-made disasters such as terrorism, riots, demonstrations, workplace violence and secondary disasters caused by natural disasters.</p> <p>This course is offered to make students aware of the need for and complexity of designing an emergency plan to preserve and protect life and property in various business and community situations.</p> <p>This course is offered to students who anticipate involvement in the process of creating and implementing an emergency plan in their current or future occupations.</p> <p>The complexities of modern society have combined to generate a variety of threats to business organizations, information networks, military installations, government operations, and individuals. The curriculum of the program is based primarily on the social sciences. The program is designed to give maximum exposure to security management skills and to provide flexibility for the specific needs of the individual student. The content of the business and organizational security management program complements and assists the student in preparation for the Certified Protection Professional Program.</p>
<b>Prerequisites</b>	Must be capable of graduate work.
<b>Course Level Learning Outcomes</b>	<ol style="list-style-type: none"> <li>1. To provide an understanding of the concepts of emergency management as applied to the business community, the local, State and Federal communities.</li> <li>2. To translate the concepts of emergency management into actions that would manage, mitigate, and restore vital business operations after a crisis.</li> <li>3. To identify, evaluate, and apply the concept of risk management to industrial or government emergencies.</li> </ol>

	<ol style="list-style-type: none"> <li>4. To apply the contingency planning process to perceived risks.</li> <li>5. To translate the concepts of emergency management into actions that would manage, mitigate, and restore vital business operations after a crisis.</li> <li>6. To pinpoint salient changes in how the nation and security managers must prepare, respond, manage, and mitigate mega-terrorist incidents after the September 11<sup>th</sup> terrorist attack. Graduates will know and understand the important terminology, facts, concepts, principles, and theories used in the field of Business and Organizational Security Management.</li> <li>7. To apply the important terminology, facts, concepts, principles and theories in the field of Business and Organizational Security Management to analyze simple to moderately complex factual security situations.</li> <li>8. To creatively construct and implement moderately complex Business and Organizational Security Management solutions to real organizational problems using frameworks procedures and methods derived from the individual security discipline of Emergency Planning.</li> <li>9. To assess the effectiveness of their solutions by quantitatively or qualitatively measuring their results against theory-based criteria and standards of performance.</li> <li>10. To utilize themselves as scholar-practitioners, capable of creatively synthesizing intellectual understanding of security models with methodological competencies and experience-based perceptual skills and judgment.</li> </ol>														
<b>Materials</b>	<p>Required Text: Erickson, Paul A., <i>Emergency Response Planning for Corporate and Municipal Managers</i>, Elsevier Butterworth-Heinemann, 2006. ISBN: 0-12-370503-7</p> <p>Supplemental Readings: Other readings will be suggested in class. A bibliography and handouts will be provided.</p>														
<b>Grading</b>	<p><b>The GRADUATE catalog provides these guidelines and grading options for graduate business degrees:</b></p> <p>Grades in the program are A, A-, B+, B, B-, C, F, I, ZF, and W. Grades reflect the following standards:</p> <table border="0"> <tr> <td>A/A-</td> <td>Superior Graduate work</td> </tr> <tr> <td>B+/B/B-</td> <td>Satisfactory Graduate work</td> </tr> <tr> <td>C</td> <td>Work that is barely adequate as graduate-level performance</td> </tr> <tr> <td>F</td> <td>Work that is unsatisfactory</td> </tr> <tr> <td>I</td> <td>Incomplete work</td> </tr> <tr> <td>ZF</td> <td>An "I" that is not completed within one year of the end of the course is automatically converted to a "ZF". A "ZF" is treated the same as an F or NC for all cases involving GPA, academic warning, probation and dismissal.</td> </tr> <tr> <td>W</td> <td>Withdrawn from the course</td> </tr> </table>	A/A-	Superior Graduate work	B+/B/B-	Satisfactory Graduate work	C	Work that is barely adequate as graduate-level performance	F	Work that is unsatisfactory	I	Incomplete work	ZF	An "I" that is not completed within one year of the end of the course is automatically converted to a "ZF". A "ZF" is treated the same as an F or NC for all cases involving GPA, academic warning, probation and dismissal.	W	Withdrawn from the course
A/A-	Superior Graduate work														
B+/B/B-	Satisfactory Graduate work														
C	Work that is barely adequate as graduate-level performance														
F	Work that is unsatisfactory														
I	Incomplete work														
ZF	An "I" that is not completed within one year of the end of the course is automatically converted to a "ZF". A "ZF" is treated the same as an F or NC for all cases involving GPA, academic warning, probation and dismissal.														
W	Withdrawn from the course														

<b>Activities</b>	<table border="0"> <thead> <tr> <th data-bbox="488 310 776 338">Course Requirements:</th> <th data-bbox="1187 310 1338 338">% of Grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="529 384 976 411">a. Student Project and Presentation</td> <td data-bbox="1235 384 1273 411">35</td> </tr> <tr> <td data-bbox="529 422 769 449">b. Mid-term Exam</td> <td data-bbox="1235 422 1273 449">10</td> </tr> <tr> <td data-bbox="529 459 711 487">c. Final Exam</td> <td data-bbox="1235 459 1273 487">20</td> </tr> <tr> <td data-bbox="529 497 802 525">d. Class Participation</td> <td data-bbox="1235 497 1273 525">35</td> </tr> </tbody> </table>	Course Requirements:	% of Grade	a. Student Project and Presentation	35	b. Mid-term Exam	10	c. Final Exam	20	d. Class Participation	35
Course Requirements:	% of Grade										
a. Student Project and Presentation	35										
b. Mid-term Exam	10										
c. Final Exam	20										
d. Class Participation	35										
<b>Policy Statements: University Policies</b>	<p data-bbox="488 571 1446 709">University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p data-bbox="488 751 743 779"><b>Academic Honesty</b></p> <p data-bbox="570 789 1435 961">The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p data-bbox="488 1003 818 1031"><b>Drops and Withdrawals</b></p> <p data-bbox="570 1041 1455 1293">Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p data-bbox="488 1335 711 1362"><b>Special Services</b></p> <p data-bbox="570 1373 1455 1512">If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p data-bbox="488 1554 672 1581"><b>Disturbances</b></p> <p data-bbox="570 1591 1425 1839">Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p>										

<b>Course Policies</b>	<p>Students encountering circumstances that will or may adversely affect their ability to meet course requirements/deadlines should contact the instructor as soon as possible to maximize options permitting course completion. <u>Syllabus is subject to change.</u> <b>Penalties will be applied for failure to meet course deadlines without prior discussion with instructor. <u>Note:</u> Each class meeting will be extended by 30 minutes to make up for Week 6.</b></p>
<b>Weekly Schedule</b>	<p>WEEK 1: Course Overview and Introduction. The Planning Process. Crisis Management Overview. Practical Exercise and Discussion.</p> <p>WEEK 2: No CLASS. Time to be made up with take-home Mid-Term Examination (see below). <b>TOPICS FOR STUDENT PAPERS DUE TO INSTRUCTOR VIA EMAIL OR TELEPHONE.</b></p> <p>WEEK 3: Threat Assessment. Practical Exercise and Discussion. General Security Planning, Public Affairs and Other External Factors. <b>MID-TERM EXAMINATION DISTRIBUTED.</b></p> <p>WEEK 4: Review of Mid-Term Examination. Planning Considerations for Terrorism.</p> <p>WEEK 5: NO CLASS. Time to be made up with take-home Final Examination (see below.)</p> <p>WEEK 6: NO CLASS. Time to be made up by extending other classes.</p> <p>WEEK 7, Simulations, Training, and Plan Testing. Legal Considerations in Responding to a Crisis.</p> <p>WEEK 8: Planning Considerations for Business Continuity, Information Security, etc. <b>STUDENT PAPERS DUE TO INSTRUCTOR. TAKE-HOME FINAL EXAMINATION DISTRIBUTED.</b></p> <p>WEEK 9: Student Presentations. <b>TAKE-HOME FINAL EXAMINATION DUE TO INSTRUCTOR.</b></p>
<b>Additional Information</b>	<p>This syllabus provides a basic structure for the course and may be altered by the instructor. Requirements for student projects and presentations will be provided during Week 1 class.</p> <p>Students must have the assigned course textbook and an approved syllabus in their possession at the first class meeting. All assignments and exams are to be typewritten in APA format. The student project will require cited academic-grade reference sources. The best way to accomplish this requirement is through the use of the Webster Eden Library PASSPORTS system. You are encouraged to make use of the Webster On-Line Writing Center. All assignments are due at the beginning of class for the week under which they are listed. A grade penalty will be assessed on late submissions. The term project will, and other written</p>

	submissions may, be submitted to <a href="http://www.turnitin.com">www.turnitin.com</a> and other plagiarism detection services. <b>The <i>Turnitin</i> class ID for this term is 2298072, and the password is &lt;SECR5060&gt; (without brackets).</b> The settings are such that you may view your results prior to submitting for grade, and it is strongly suggested that you do so.
--	--