

Course	PADM 5890 - Public Policy and Administration
Term	Fall 1, Aug 17 – Oct 16, 2009
Instructor	Name: Roy Hart Phone: 501-982-9858 Email: hartar@webster.edu or alberthart@comcast.net
Catalog Description	The student explores the interrelationships between political issues and the formation of public policy. Emphasis is given to both the development and implementation of public policy. Specific case studies provide examples of national as well as state and local policy making and include intergovernmental issues.
Prerequisites	Students majoring in Public Administration should have completed the requisite course—PADM 5000.
Course Level Learning Outcomes	The student will understand: <ul style="list-style-type: none"> • and be able to identify the individuals, groups and office holders who shape public policy and the debate surrounding it; • and have the skills necessary to examine and analyze public policy; • the clear relationship between contemporary political discussions and the ultimate formation of public policy; • the relationship between business and government and how it impacts on the formulation of public policy • and have an appreciation of the policy making process at the local, state and federal levels in the United States.
Materials	<i>The Art of the Game-Understanding Public Policy</i> , 1 st edition; Stella Theodoulou, Chris Kofinis; Wadsworth/Thomson Learning; ISBN 0534529046
Grading	<p>Grading Scale 93-100 A 90-92 A- 87-89 B+ 83-86 B 80-82 B- 70-79 C 0-69 F</p> <p>Mid Term 40%, Final 40%, Participation/ class preparation 20% Class attendance may affect participation/preparation grade.</p> <p>Course Requirements</p> <p>The GRADUATE catalog provides these guidelines and grading options: A/A– Superior graduate work B+/B/B– Satisfactory graduate work C Work that is barely adequate as graduate-level performance</p>

	<p>CR Work that is performed as satisfactory graduate work (B- or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses.</p> <p>F Work that is unsatisfactory</p> <p>I Incomplete work</p> <p>ZF An incomplete which was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving G.P.A., academic warning, probation, and dismissal.</p> <p>IP In progress</p> <p>NR Not reported</p> <p>W Withdrawn from the course</p>
<p>Activities</p>	<ul style="list-style-type: none"> • In addition to covering assigned text students can expect to: • Work in small groups on selected case studies • A weekly discussion of current government events in the policy arena • At least one special assignment to be researched at home and debated in class • Present oral arguments for or against past and present public policy decisions
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>A student may submit their term paper to the On-Line Writing Center in St. Louis by email and have a coach make suggestions/corrections. It is up to the student to allow sufficient time (7-10 days) for this process to be utilized and still turn in the term paper on the assigned date. Go to http://www.webster.edu/acadaffairs/asp/wc/online.html</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please beware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p>

	<p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, all students are expected to be in class and prepared to begin on time. All pagers, wireless phones, or other electronic devices must be turned off, or switched to vibrate, when you enter the classroom.</p> <p>Disruption of class, whether by latecomers, noisy devices, or inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p>Course Policies</p>	<p>This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student. The schedule below presents an approximate expectation of course progress. The instructor reserves the right to change the overall course grade weighting. Any changes will be announced in class.</p> <ul style="list-style-type: none"> • In line with the university's policy on academic honesty, please be advised that instances of academic dishonesty will result in a zero for the assignment and will be reported to the Dean of the School of Business and Technology for further disciplinary action. • Students will utilize the university's Passports Online Library for a major portion of their research.

Week 1:	Chapters 1&2 Class will focus on the introduction to public policy and the identification of course objectives and student goals. Emphasis will include major differences between the public and private sector. Students will explore the foundation of public policy, policy tools and the basics of the policy-making process.
Week 2:	Chapters 3&4 Students will learn where policy is created to include the legislative branch and other policy arenas. Students will further study the entire spectrum of “actors” who impact public policy.
Week 3:	Chapters 5&6 This session will include a detailed discussion of the dominant theories of the policy process. Class will also cover how public issues are recognized and defined.
Week 4:	Chapters 7&8 Week four will concentrate on policy design and how it is formulated. Discussion will include techniques for policy analysis and evaluation. Time tables and agendas for the design, formulation and implementation will be covered.
Week 5:	Mid-Term examination. Exam will cover chapters 1-8, plus lecture and hand out materials. Student make up assignments, if required, will be presented to class.
Week 6:	Chapters 9, 13, 14 This session will concentrate on the process that leads to the adoption of public policy and the strategies and decisions needed to get there. Class will explore the policy arena by studying and discussing environmental and education policy.
Week 7:	Chapters 10, 15, 16 Class will not only explore who implements public policy but also how it gets done. Several approaches to implement policy will be covered. There will be a lengthy discussion and evaluation of the nation’s health care and welfare policy.
Week 8:	Chapters 11, 12 and case studies as assigned. How do you know what is working? This session explores policy/program evaluation and it’s importance to government and the population. Termination and policy change will also be covered. Case work as assigned by instructor.
Week 9:	Final exam and course critique. Chapters 9-12, case studies as assigned, lectures and handouts will be tested. Students will present make up assignments to class if required.
Additional Information	Students are expected to make every effort to attend all classes. In the event an absence is anticipated it should be brought to the instructor’s attention as soon as possible. Missing class may significantly affect a student’s overall course grade.
Approved by	Michael Hostetler, Faculty Coordinator, 6 May 2009