

Course	PADM 5000 – Public Administration
Term	Spring 2, 2010, Mar 15 - May 15
Instructor	Name: Dr. Lottie Adams Phone: 501-231-6031 Email: Adamslot@webster.edu
Catalog Description	This course is designed to foster in the student an understanding of the background and history of public administration as a discipline; to develop an understanding of organizational theory in both classical and contemporary approaches; and to examine the design of organizations and the environment of the political subsystems in which administrators function
Prerequisites	There are no prerequisites for this course: however, students must be willing to participate in class activities. Students must be able to express and develop ideas verbally and in written form at the graduate level.
Course Level Learning Outcomes	The student will be able to: <ul style="list-style-type: none"> • Define public administration within the context of its four frames. • Explain the real meaning of the politics-administration dichotomy. • Distinguish public policy from public administration and link the two constructs together and explain how public administration is both different and similar to the private sector • Categorize the administrative structure of the federal government, state and local government. • Identify the origins of public management and the evolutionary nature of organization theory. • Differentiate the major points in the challenge for equality. Analyze the meaning of conflict of responsibility in public administration and realize how extremely difficult public administration is today in our fast moving, ever-changing political climate.
Materials	<i>Introducing Public Administration</i> . 6 th edition, Shafritiz, J.M., & Russell, E.M. (2009). Pearson & Longman, Inc. ISBN: 0-205-60767-5. Access the Virtual Bookstore at http://bookstore.mbsdirect.net/WEBSTER.HTM or you can call MBS Direct at 800-325-3252.
Grading	Grading Scale 93-100 A 90-92 A- 87-89 B+ 83-86 B 80-82 B- 70-79 C 0-69 F Course Requirements The GRADUATE catalog provides these guidelines and grading options:

	<p>A/A– Superior graduate work B+/B/B– Satisfactory graduate work C Work that is barely adequate as graduate-level performance CR Work that is performed as satisfactory graduate work (B– or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses. F Work that is unsatisfactory I Incomplete work ZF An incomplete, which was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving G.P.A., academic warning, probation, and dismissal. IP In progress NR Not reported W Withdrawn from the course</p>
<p>Activities</p>	<p>Weekly lectures and discussion, small group work, presentations, homework assignments.</p>
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>A student may submit their term paper to the On-Line Writing Center in St. Louis by email and have a coach make suggestions/corrections. It is up to the student to allow sufficient time for this process to be utilized and still turn in the term paper on the assigned date. Go to http://www.webster.edu/acadaffairs/asp/wc/online.html</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please beware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services</p>

	<p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, all students are expected to be in class and prepared to begin on time. All pagers, wireless phones, or other electronic devices must be turned off, or switched to vibrate, when you enter the classroom.</p> <p>Disruption of class, whether by latecomers, noisy devices, or inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p>Course Policies</p>	
<p>Week 1: 3/18/10</p>	<p>Read Chapter 1 & 2 in the textbook. General class introductions Discussion of Syllabus Overview of textbook Group participation</p>
<p>Week 2: 3/25/10</p>	<p>Read Chapter 3 & 4 in the textbook. Lecture/discussion Class participation</p>
<p>Week 3: 4/1/10</p>	<p>Read Chapter 5 & 6 in the textbook. Lecture/discussion Class participation</p>

Week 4: 4/8/10	Review for Mid-Term Lecture/discussion Class participation
Week 5: 4/15/10	Read Chapter 7 & 8 in the textbook. MID-TERM EXAM (Chapters 1-6)
Week 6: 4/22/10	Read Chapter 9 & 10 in the textbook. Lecture/discussion Class participation
Week 7: 4/29/10	Read chapter 11 & 12 in the textbook. Lecture/discussion Class participation
Week 8: 5/6/10	Read chapter 13 & 14 in the textbook. Class presentations Review for final
Week 9: 5/13/10	Class Presentations FINAL
Additional Information	Attendance: Attendance for this class will be taken. <i><u>You are encouraged to attend each session.</u></i> Students are expected to contribute to the class discussion in a substantive way at all class sessions. Class participation is a graded activity.
Approved by	Michael Hostetler, Faculty Coordinator, 27 Nov 2009