

<b>Course</b>	<b>PADM 5840—Budgetary Theory and Analysis</b>
<b>Term</b>	Spring 2, 2010 Mar 15 - May 15
<b>Instructor</b>	Name: Alan Bohannon Phone: 501-416-5099 (Cell); 501-371-4551 (Work) e-mail: alanbohannon82@webster.edu or petebo1@comcast.net
<b>Catalog Description</b>	The student examines analytical approaches to governmental budgeting, which include PPBS, zero-base budgeting, and cost-benefit analysis. The political environment of the public budgeting process is analyzed.
<b>Prerequisites</b>	Student majoring in Public Administration should have completed the requisite course—PADM 5000.
<b>Course Level Learning Outcomes</b>	Students will understand 1. The dominant theme of federal budgeting 2. The deep ideological chasms and bickering between political parties 3. The major components of the budget 4. The characteristics of the budgetary process
<b>Materials</b>	<i>The Politics of Public Budgeting</i> , 6th. edition, Irene Rubin, (2010) CQ Press, ISBN 978-1-60426-461-6
<b>Grading</b>	<p><b>Course Requirements: (1000 points possible)</b></p> <ul style="list-style-type: none"> <li>• Mid-Term Examination                      150 points      15%</li> <li>• Final Examination                              150 points      15%</li> <li>• Case Studies (Home Work)                  100 points      10%</li> <li>•    (Class Presentation) 100 points      10%</li> <li>• Point Paper/Presentation                      500 points      50%</li> </ul> <p><b>Grading Scale:</b> 93-100 A   90-92 A-   87-89 B+   83-86 B   80-82 B-   70-79 C   0-69 F</p>

	<p><b>Grading Options:</b> The GRADUATE catalog provides these guidelines and grading options:</p> <ul style="list-style-type: none"> <li>• A/A– Superior graduate work</li> <li>• B+/B/B– Satisfactory graduate work</li> <li>• C Work that is barely adequate as graduate-level performance</li> <li>• CR Work that is performed as satisfactory graduate work (B– or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses.</li> <li>• F Work that is unsatisfactory</li> <li>• I Incomplete work</li> <li>• ZF An incomplete which was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving G.P.A., academic warning, probation, and dismissal.</li> <li>• IP In progress</li> <li>• NR Not reported</li> <li>• W Withdrawn from the course</li> </ul>
<p><b>Activities</b></p>	<ul style="list-style-type: none"> <li>• Weekly lectures and discussions, small group work, case study presentations, homework, and Term Paper prep.</li> </ul>
<p><b>Policy Statements: University Policies</b></p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p><b>Academic Honesty</b> The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p><b>Drops and Withdrawals</b> Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><b>Special Services</b> If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p>

	<p><b>Disturbances</b></p> <p>Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p><b>Student Assignments Retained</b></p> <p>From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p><b>Contact Hours for this Course</b></p> <p>It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p><b>Course Policies</b></p>	<ul style="list-style-type: none"> <li>• This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student. The schedule below presents an approximate expectation of course progress. The instructor reserves the right to change the overall course grade weighting. Any changes will be announced in class.</li> <li>• In line with the university's policy on academic honesty, please be advised that instances of academic dishonesty will result in a zero for the assignment and will be reported to the Dean of the School of Business and Technology for further disciplinary action.</li> <li>• In this course we will use turnitin.com, an electronic database, which assists students and faculty with the academic work.</li> <li>• All papers will be in accordance with guidelines in found in the <i>Publication Manual of the American Psychological Association</i>, latest edition.</li> <li>• Students should utilize the University's Passports Online Library for a major portion of their research.</li> </ul>

<b>Course Policies</b>	<p><i>Please Note: Students must notify the Webster Office if they wish to DROP or WITHDRAW from this course. It is NOT sufficient to tell your instructor. Cancellation of an enrollment is subject to Tuition Refund Deadlines and Policies as outlined in the Graduate Studies Catalog.</i></p>
<b>Week 1</b> 16 Mar 2010	<p>Time will be spent this first class meeting on:</p> <ul style="list-style-type: none"> <li>• General Class Introductions (Both Instructor &amp; Students).</li> <li>• Discuss syllabus, course objectives &amp; expectations.</li> <li>• Class structure, homework, &amp; exams.</li> <li>• Term Paper/Presentation.</li> </ul> <p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 1 - The Politics of Public Budgets</li> <li>• 5 Mini-cases in Chapter 1</li> </ul>
<b>Week 2</b> 23 Mar 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 2 - Revenue Politics</li> <li>• 7 Mini-cases in Chapter 2</li> </ul>
<b>Week 3</b> 30 Mar 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 3 - The Politics of Process</li> <li>• 4 Mini-cases in Chapter 3</li> </ul>
<b>Week 4</b> 6 Apr 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 4 - The Dynamics of Changing Budget Processes</li> <li>• 7 Mini-cases in Chapter 4</li> </ul>
<b>Week 5</b> 13 Apr 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 5 - Expenditures: The Politics of Choice</li> <li>• 6 Mini-cases in Chapter 5</li> <li>• Mid-Term Exam</li> </ul>
<b>Week 6</b> 20 Apr 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 6 - The Politics of Balancing the Budget</li> <li>• 6 Mini-cases for Chapter 6</li> </ul> <p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 7 - Budget Execution: The Politics of Adaptation, Pgs 226 - 236</li> <li>• 1 Mini-cases in Chapter 7, Pgs 237-238</li> </ul>
<b>Week 7</b> 27 Apr 2010	<p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 7 - Budget Execution: The Politics of Adaptation, Pgs 239-246</li> <li>• 1 Mini-case in Chapter 7, Pgs 241-242</li> </ul> <p>Read and be prepared to discuss all aspects of:</p> <ul style="list-style-type: none"> <li>• Chapter 8 - Budget Implementation and Control</li> <li>• 7 Mini-cases in Chapter 8</li> </ul>

<b>Week 8</b> 4 May 2010	Read and be prepared to discuss all aspects of: <ul style="list-style-type: none"> <li>• Chapter 9 - Budgetary Decision Making and Politics</li> <li>• Term-Paper Due</li> </ul>
<b>Week 9</b> 11 May 2010	Final Exam Presentation of Point Paper on Budgeting
<b>Additional Information</b>	Attendance: Attendance for this class will be taken. <i>You are encouraged to attend each session, as you are responsible for all material covered, whether you are in attendance or not. Students are expected to contribute to the class discussion in a substantive way at all class sessions.</i>
<b>Approved By:</b>	Michael Hostetler, Faculty Coordinator, 3/11/2010

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