

Webster University - Louisville Campus
The Michael Minger Act Report for 2007
Activity Reported for Calendar Year 2006

Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

Brian Daly - Director
Mary Kim Romines - Office Manager
James Fry - Evening Coordinator

Describe the extent and nature of enforcement authority of campus security authority personnel:

Webster University is served by the Louisville Metropolitan Police Department. There are currently no security officers on staff at the campus. Security is an administrative responsibility accomplished by the above staff. The Director is a professionally trained military law enforcement officer and coordinates security for the campus.

All security violations are reported to the Director and the Louisville Metropolitan Police Department when warranted.

Describe the working relationship of campus security authority personnel with state and local police agencies:

Webster University personnel maintain direct communications with the Louisville Metropolitan Police Department, the fire department, and emergency medical response agencies in order to facilitate timely action.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

Safety and security information is distributed through several information media.

1. Students are informed about safety and security on campus through new student orientation. Orientation personnel discuss the importance of reporting all situations involving threats to their person and/or property to on-duty campus officials.
2. All students receive email alerts on any safety or security issues including severe weather threats, campus/area incidents, or building problems.
3. Faculty and staff have copies of the Campus Emergency Response Plan and it is discussed in bi-annual meetings. This plan covers tornado, earthquake, fire, bomb threats, armed assailants, utility emergencies, fallen aircraft, and biological agent threats. It also includes guidance on handling behavior/discipline problems in the classroom. It is reviewed and updated annually.
4. Faculty and staff receive email alerts on any safety or security issues including severe weather threats, campus/area incidents, or building problems.

Copies of the Clery Report and Minger Report are available at the main entry desk and on the website.

(b) How to report a crime:

Webster University is committed to maintaining a safe, secure, and orderly environment for all members of the campus community. During orientation and through email notifications, students are reminded that they can and should report crimes and incidents to the campus supervisor at the main entry station. Situations that occur on college property or in the adjacent areas should be reported to the supervisor on-duty and subsequently to the Director who ensures the crime or incident is reported and action taken to safeguard all members of the campus community.

A daily campus crime log is maintained and all faculty, staff, and students are informed of its availability at the main entry station and on-line (pending).

The Crime Log includes the following: contact person, date, time, location, description, disposition, police notified (Yes or No). The meaning of crime will be consistent with Kentucky Revised Statutes and the definition used in the Uniform Crime Reporting System of the federal government. The Crime Log documents all criminal activity on or near campus every 24 hours or more often if necessary. The Crime Log is available for public inspection at the main entry desk.

(c) How to prevent crimes:

At orientation and faculty and staff meetings, attendees are informed how to prevent crimes on campus. A formal escort service involving faculty and staff is available to all students during evening hour departures. The Louisville Metropolitan Police Department regularly visits the campus parking areas to maintain a visible presence surrounding the campus. A safety audit is performed monthly by the Director to ensure adequate safety and security measures are in place.

Section 3: Statements of Policies and Procedures

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

A special crime report will be made to the campus when any action presents a safety or security threat to students or employees. In emergency situations, this will be accomplished through staff contacting faculty and students in each classroom. In non-emergency situations, it will be distributed electronically through email and on the website in addition to alert notices posted at the main entry desk to the classrooms.

The purpose of the special crime report is to prevent an occurrence on campus. These reports includes special notifications the University receives from other organizations in the community that may pose a problem even though no campus incidents have been reported.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

Does not apply

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)

Does not apply

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)

Does not apply

Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	1	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

Explanation for Crimes Table:

One theft of a central processing unit occurred on campus from an unlocked office in 2006. There were no other crimes or incidents reported.

Section 5: Criminal Attempts Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

Explanation for Criminal Attempts Table:

None reported

Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

Explanation for Incidents Table:

None Reported

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