

Course	HLTH 5000 Organization and Management in Health Administration
Instructor	Name: Dr. Ann Harbeson Phone: (502) 619-2419 Email: arhabeson@yahoo.com
Term & Dates	Fall 1, 2008 August 11 – October 11 Thursdays from 6 to 10 pm
Location	Louisville Metropolitan Campus
Course Description	Various aspects of health care delivery systems are examined with particular attention to the organization, financing, and delivery of health care services. Formal structures, informal relationships, and evolving dynamics are reviewed. Particular attention is paid toward relationship of the health care professional to the current and evolving system.
Prerequisites & Incoming Student Competencies	Possesses oral and written communication skills appropriate for graduate level study. Formal presentation skills and comfort with small group and team assignments helpful.
Course Objectives	Upon successful completion of this course, students will be able to: <ul style="list-style-type: none"> • Describe the organization of health care delivery in the United States, and factors influencing its historic and present evolution. • Describe the role of purchasers, providers and patients and their interdependence. • Discuss workforce, diversity, and financial opportunities and challenges of the future
Course Level Learning Outcomes	Upon successful completion of this course, students will be able to: <ul style="list-style-type: none"> • Identify the various components of the health care field. • Identify the concerns of public health ethics. • Evaluate trends in access to healthcare services
Materials	Shi & Singh, 4 th Edition, Delivering Health Care in America Texts can be obtained by calling MBS Direct at 1-800-325-3252, or at Virtual Bookstore at www.mbsdirect.net. Credit cards and checks are accepted. Make sure you purchase the correct edition.
Supplemental Resources	As assigned. Current events will be due weekly for roundtable discussion to supplement text.
Grading	Assignments: Examinations (Mid Term and Final) Practical Exams with group participation 50 points Class Participation & Attendance 20 points Group Presentation 15 points Oral Chapter Topics & Current Events Reviews 15 points *Term paper on mutually agreed upon topic will be assigned for missed classes Scoring Criteria : Term Paper 6-8 pages typewritten, doubled-spaced, 1/3 of paper labeled “present”, ½

	<p>labeled “future per literature”, 1/3 labeled “opinion” on mutually agreed upon topic. Critical thinking, grammar and spelling are part of grade.</p> <p>Scoring Criteria: Oral Chapter Topics & Current Event Reviews: Oral chapter topics will be graded according to: following directions given in class, presenting with minimal grammatical errors, demonstrating critical thinking skills and showing practical application. (10-15 minutes in length)</p> <p>Group Presentation: 20 minute presentation dealing with creative, futuristic ideas of health care delivery system.</p> <p>Scoring Criteria Exams: Exams will utilize textbook, current events, site visits, class lectures and personal experience, which will draw from the student’s ability to demonstrate familiarity with textbook concepts, illustrate critical thinking skills and apply theory as appropriate.</p> <p>Scoring Criteria: Class Attendance/Participation: Student should make every effort to attend each class meeting and be on time at 6pm. Points will be taken off for each absence in which the assigned makeup work has not been completed. Participation in class discussion is expected and will be factored into the total 25% for overall attendance/participation.</p> <p>Grades:</p> <table data-bbox="475 1045 857 1339"> <tr><td>A</td><td>95-100</td></tr> <tr><td>A-</td><td>90-94</td></tr> <tr><td>B+</td><td>88-89</td></tr> <tr><td>B</td><td>84-87</td></tr> <tr><td>B-</td><td>80-83</td></tr> <tr><td>C</td><td>70-79</td></tr> <tr><td>F</td><td>Less Than 70</td></tr> <tr><td>I</td><td>Incomplete Work</td></tr> </table>	A	95-100	A-	90-94	B+	88-89	B	84-87	B-	80-83	C	70-79	F	Less Than 70	I	Incomplete Work
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I	Incomplete Work																
Activities	Weekly literature and media review will add to student’s ability to participate effectively in class. Timely reading of assigned textbook chapters is necessary to optimally participate in open class discussion.																

**Policy Statements:
University Policies**

CONDUCT

Students enrolling in a graduate program at Webster University assume the obligation of conducting themselves in a manner compatible with the University's function as an educational institution. Misconduct for which students are subject to discipline include the following categories:

1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University.
2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University authorized activities.
3. Theft or damage to property at the University.

Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place. Students who engage in any of the above misconducts may be subject to dismissal from the University. To the extent that penalties for misconduct (e.g. theft or destruction of property) are prescribed by law, the University will consider appropriate actions under such laws.

ATTENDANCE POLICY

Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate academic penalty for incomplete or unacceptable makeup work or for excessive or unexcused absences. Generally, a student who misses more than one four-hour course period (per course) without a documented military or medical excuse and advance permission of the instructor should withdraw from the class. The University reserves the right to involuntarily drop enrolled students from classes, which they do not attend. Students who do not attend the first class session, who have not made prior arrangement with the instructor for being absent, will be dropped from the course.

MAKE-UP WORK REQUIREMENTS

For each class missed, makeup work will be assigned and must be submitted at the next class. The instructor will assign the topic and amount of work. This makeup work will be incorporated into the class participation grade. If make-up work is not submitted on time, the student's final grade will be subject to a reduction of one (1) letter grade.

Students are responsible for any class material presented during their absence and any assignments due should be submitted prior to the absence, if possible.

Drops and Withdrawals

Should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Refer to the university policies on

	<p>drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you need accommodations for a disability, please let the instructor know at the beginning of the course so that assistance can be provided.</p> <p><u>DISCLAIMER</u> This syllabus is intended to provide a basic structure to this course. It MAY be modified for class size, student competencies, etc. This syllabus is subject to change at the sole discretion of the instructor.</p>
<p>Course Policies</p>	<p>Will be covered first class August 14, 2008</p>
<p>Weekly Schedule</p>	<p>Week 1 - Chapter 1 & 2 Review syllabus Assignments for Week 2 Read Appropriate Chapters</p> <p>Week 2 - Chapter 3 & 4 Assignments for Week 3 (Current Event) Read Appropriate Chapters</p> <p>Week 3 - Chapter 5 & 6 Assignments for Week 4 (Current Event) Read Appropriate Chapters</p> <p>Week 4 - Chapter 7 & 8 Assignments for Week 5 (Current Event) Read Appropriate Chapters</p> <p>Week 5 – Midterm Exam (Chapters 1-7) Chapter 9 & 10 Assignments for Week 6 (Current Event) Read Appropriate Chapters</p> <p>Week 6 - Chapter 11 & 12 Assignments for Week 7 (Current Event) Read Appropriate Chapters</p> <p>Week 7 - Chapter 13 & 14 Assignments for Week 8 (Current Event) Read Appropriate Chapters</p> <p>Week 8 – Final Exam (Chapters 8-14) Assignments for Week 8 (Current Event)</p>

	Read Appropriate Chapters Week 9 – Critique of Final Exam (Chapters 8-14)
Additional Information	