

Course	ITM 5000 Section 58 Information Technology Management: Overview
Instructor	Name: Gus Malawi Phone: 502-376-5072 Email: Malawi@webster.edu , gusmalawi@yahoo.com
Term & Dates	TERM: FALL 1, 2008 DATE: August 11 – October 11, 2008 DAY: MONDAYS TIME: 6:00 – 10:00 pm
Location	Louisville Metropolitan Campus
Course Description	This overview course presents a managerial and technical perspective that considers the application and management of information and communications technology in business and other types of organizations. The course includes an overview of all the core courses in the ITM curriculum. This course is a prerequisite for all other courses in the program.
Prerequisites & Incoming Student Competencies	None.
Course Level Learning Outcomes	After completing this introductory course, students will: <ul style="list-style-type: none"> • Know and explain <i>basic</i> technical terminology, concepts, principles, and practices as they relate to the use of information and information and communication technologies in support of organizational strategic goals. • Will know and explain <i>basic</i> organizational management, project management, contract management, security management, and financial management concepts, principles, practices, and techniques as they relate to managing people, information, and information and communications technologies in support of organizational strategic goals.
Materials	<ul style="list-style-type: none"> • <i>Tomorrow's Technology and You (Introductory)</i> by George Beekman & Michael J. Quinn, 8TH Edition, 2008, Prentice Hall Publisher
Supplemental Resources	Teacher will provide supplemental material in class.
Grading	10% Class participation and Attendance 30% Position Papers/Presentations/Assignments 30% Mid Term Exam 30% Final Exam Grades: A 95-100 A- 90-94

	<p>B+ 88-89 B 84-87 B- 80-83 C 70-79 F Less Than 70 I Incomplete Work</p>
<p>Activities</p>	<ul style="list-style-type: none"> • Short lectures • Hands-on, practical class work and technical assignments related to the subject on hand • Facilitated discussion of assigned readings • Short, end-of-chapter quizzes and exercises • Two 3-5 page position (research) papers • Midterm and final exams
<p>Policy Statements: University Policies</p>	<p><u>Conduct</u> Students enrolling in a graduate program at Webster University assume the obligation of conducting themselves in a manner compatible with the University’s function as an educational institution. Misconduct for which students are subject to discipline include the following categories:</p> <ol style="list-style-type: none"> 1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University. 2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of authorized activities on University premises. 3. Theft or damage to property at the University. <p>Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place. Students who engage in any of the above misconducts may be subject to dismissal from the University. To the extent that penalties for misconduct (e.g. theft or destruction of property) are prescribed by law, the University will consider appropriate actions under such laws.</p> <p><u>Attendance Policy</u> Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate academic penalty for incomplete or unacceptable makeup work or for excessive or unexcused absences. Generally, a student who misses more than one four-hour course period (per course) without a documented military or medical excuse and advance permission of the instructor should withdraw from the class. The University reserves the right to involuntarily drop enrolled students from classes, which they do not attend. Students who do not attend the first class session, who have not made prior arrangement with the instructor for being absent, will be dropped from the course.</p>

	<p style="text-align: center;"><u>Students are fully responsible for all material covered in the class he or she missed, regardless of the situation or the reason for missing the class.</u></p> <p><u>Make-Up Work Requirements</u> For each class missed, makeup work will be assigned and must be submitted at the next class. The instructor will assign the topic and amount of work. This makeup work will be incorporated into the class participation grade. If make-up work is not submitted on time, the student’s final grade will be subject to a reduction of one (1) letter grade.</p> <p>Students are responsible for any class material presented during their absence and any assignments due should be submitted prior to the absence, if possible.</p> <p><u>Drops and Withdrawals</u> Should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><u>Special Services</u> If you need accommodations for a disability, please let the instructor know at the beginning of the course so that they can be provided.</p> <p><u>Disclaimer</u> This syllabus is intended to provide a basic structure to this course. It MAY be modified for class size, student competencies, etc. Adherence to this syllabus is subject to change at the sole discretion of the instructor.</p>
<p>Course Policies</p>	<p>Attendance at all class sessions is expected.</p> <p>Late weekly write-ups and written case assignments will be accepted if prior arrangements have been made with the instructor, but will be given reduced points based upon the number of class sessions it is late.</p>
<p>Weekly Schedule</p>	<p>Week 1: Overview of Hardware and Software Fundamentals</p> <ul style="list-style-type: none"> • Chapter 1 Our Digital Planet • Form IT Project team – Topic: The future of IT – Where are we really headed? • Pre-class Assignment – Read and be prepared to discuss Chapters 1,2. Use Student CD to review chapters • Assignment for Week 2: Read and prepare to discuss Chapters 1 and 2. Use student CD to review chapters. Take the interactive related quizzes (online study guide) at www.prenhall.com/beekman and www.computerconfluence.com (click on “Companion Website”) and

	<p>email results to the instructor.</p> <p>Week 2 Overview: Introduction to the Information Technology Management program</p> <ul style="list-style-type: none"> • Chapter 2 Hardware Basics: Inside the box • Chapter 3 Hardware Basics: Peripherals • Team Exercise & Meeting – Business Establishment • Assignment for Week 3. Read Chapters 8, 9, 12. Take the interactive related quizzes (online study guide) and email results to the instructor. <p>Week 3 Overview: Role of information and communications Information and communications systems and networks Project management for information technology.</p> <ul style="list-style-type: none"> • Chapter 4 Software Basics: The Ghost in the Machine • Chapter 5 Productivity Applications • Team Exercise & Meeting – Project Management exercise • Assignment for Week 4 <p>Week 4 Overview: Contract management, legal, and policy issues</p> <ul style="list-style-type: none"> • Chapter 6 Graphics, Digital Media, and Multimedia • Chapter 7 Database Applications and Privacy Implications • Team Meeting & Exercise – Structuring Contracts • Assignment for Week 5 <p>Week 5 Midterm Overview: System analysis, design, and implementation</p> <ul style="list-style-type: none"> • Chapter 8 Networking and Digital Communication • Team meeting & Exercise – Designing systems • Assignment for Week 6 <p>Week 6 Overview: Information and information systems security</p> <ul style="list-style-type: none"> • Chapter 9 The Evolving Internet • Team Meeting & Exercise – Security Audit • Assignment for Week 7 <p>Week 7 Overview: Managing the Changing Face of IT</p> <ul style="list-style-type: none"> • Chapter 10 Computer Security and Risks • Team Meeting & Exercise <p>Week 8 Emerging technologies and convergence</p> <ul style="list-style-type: none"> • Team Meeting and Exercise – New Technology Implementation • Assignment for Week 9 <p>Week 9 Comprehensive Final Examination , Final Presentations</p>
Additional Information	None

