

Webster University

Ozarks Regional Campus

321 West Battlefield
Springfield, MO 65807
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www.webster.edu/ozarks



HR: Leading People,
Leading Organizations

*Certificate program
in Professional
Human Resource
Management*

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PERMIT NO. 801

Gain a Professional Edge Prepare for HR Certification

2010 SHRM Learning System®



Human Resource Certification Preparation
Featuring the SHRM Learning System® Course:
An intensive nine week program designed primarily
for individuals seeking certification as a Professional
in Human Resources (PHR®) or Senior Professional
in Human Resources (SPHR®)

March 15 to May 10, 2010
Monday Nights, 5:30 to 9:30 p.m.
Webster University, Springfield



HR: Leading People,
Leading Organizations

*Isn't it time you prepared for the PHR or SPHR certification exam?
These valuable credentials will set you apart from other
HR professionals and open the door to new career opportunities.
Register now. Classes fill quickly and space is limited.*

Prepare for HR certification with the SHRM Learning System® Course

If you've been planning to earn your Professional Human Resources (PHR®) or Senior Professional in Human Resources (SPHR®) designation, now is the time to enroll in our updated and expanded HR Certification Institute exam preparation course based on the SHRM Learning System. We offer this program in partnership with the Society for Human Resource Management (SHRM). The curriculum, designed by subject matter experts, covers the 2010 HR Certification Institute Body of Knowledge and includes application exercises that develop specific competencies and decision-making skills. As a certification preparation program, it consistently beats the national pass rate.

By attending our course, you will develop new knowledge and skills that will improve your workplace effectiveness immediately. By enrolling in our classroom-based format, you also get the added benefit of

- A structured classroom environment that enhances learning and helps you stay on track.
- An experienced instructor to explain concepts and apply them to your industry.
- Opportunities to network and share real-world experiences with other HR professionals.
- Minimizing travel and maximizing employer tuition assistance.

There's never been a better time to pursue your PHR or SPHR designation. With our blended approach, you'll learn from printed workbooks, software, online tools and a dynamic classroom experience. In addition, you can earn 3.5 continuing education units (CEUs) for completing this course. You may also take the course for academic credit at Webster University, and jump-start a Master of Arts in Human Resources Management or Human Resources Development.

The six learning modules cover a full array of HR topics

The SHRM Learning System course provides an in-depth study of key areas in human resource management. Course materials include six extensive print modules that correspond to the six functional areas, responsibilities, and associated knowledge defined by the HR Certification Institute:

- Strategic Management
- Workforce Planning and Employment
- Human Resource Development
- Total Rewards
- Employee and Labor Relations
- Risk Management

Course participants will also receive an SPHR *Preparation Book* for specialized SPHR training. Besides being a powerful tool for PHR or SPHR certification preparation, this strategic course fosters professional advancement and builds confidence for managing HR challenges.



For-Credit Fee

\$1,410

Not-for-Credit Fee

\$1,100

For-Credit Materials
(\$595 value)

\$85

(Includes materials)

Webster University

Ozarks Regional Campus

IN PARTNERSHIP WITH

SHRM

SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

HR: Leading People,
Leading Organizations

Convenient classes for professionals with busy schedules.

March 15 to May 10
Monday Nights - 5:30 to 9:30 p.m.

Classes will meet at
Webster University
Ozarks Regional Campus
321 W. Battlefield • Springfield, MO 65807
417.883.0200

Course investment

The course fee includes the SHRM Learning System print modules, online learning software or CD-ROM, access to the online Resource Center, instructor handouts, and 36 hours of classroom instruction. You may qualify for tuition reimbursement from your employer. If so, please complete and return Webster's tuition reimbursement form, signed by your company.

Features that Deliver

The SHRM Learning System offers a variety of study features that reinforce concepts and help students prepare for the certification exam:

- Periodic online updates cover significant changes in legislation and new HR policies
- Comprehensive bank of test questions – more than 1,600 in all
- Practice tests formatted to mimic the current HR Certification Institute exam experience
- An interactive case study featuring real-life scenarios to test students' ability to apply concepts learned throughout the course
- *The SPHR Preparation Book*, designed specifically for SPHR candidates, focuses on the strategic-thinking approach of the SPHR exam
- Access to the Online Resource Center, featuring HR updates, Webcasts, test-taking tips, related links, feedback opportunities, and eFlashcards that can be printed or downloaded to a PDA
- Two new free webcasts on Union Organizing and Collective Bargaining available through the Resource Center. Other archived webcasts highlighting essential topics are available 24 hours a day.

Multimedia Preparation Includes:

- Pretest to gauge current knowledge
- Print-based reading and progress checks
- Two module-specific tests for each module to check mastery of key information
- eFlashcards to review key HR terms and legislation can be printed or downloaded to a Pocket PC or Palm hand-held device
- Posttest that mirrors the HR Certification Institute testing format

Designed to Advance Your Career

Designed for managers and staff in general management or human resource management positions:

- HR professionals planning to take the PHR or SPHR certification exam
- PHR professionals seeking to "upgrade" their certification to SPHR
- Certified HR professionals needing credits for PHR/SPHR recertification
- HR practitioners seeking professional development to advance their careers
- Experienced managers who are new to the HR field
- Other mid-level managers pursuing a career change or promotion

The SHRM Advantage

The Society for Human Resource Management (SHRM) is the world's largest association devoted to human resource management. The Society serves the needs of HR professionals and advances the interests of the HR profession. Founded in 1948, SHRM has more than 225,000 members in over 125 countries, and more than 575 affiliated chapters. Visit www.shrm.org.

Instructor Information

Margo Jarrell-Hankey, SPHR, is Director of Human Resources for CoxHealth in Springfield, Missouri. Ms. Jarrell-Hankey has 20 years of experience in the field of human resources, and has taught courses in human resources management and compensation. She has experience in HR generalist affairs, pension analysis and implementation, wage and salary analysis, union contract negotiation, and benefits and compensation administration. Ms. Jarrell-Hankey holds an MBA from Missouri State University, as well as a Bachelor of Science in Management (Human Resources), also from Missouri State University. Margo is a board member of the Missouri Hospital Association Human Resources Association, and the Community Alternative Services Program. She is also a member of the Society for Human Resources Management and serves on the Legislative Committee of the Springfield Area Human Resources Association.

For Academic Credit Not for Credit

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