

Course Syllabus

Course	PADM 6000 Section LC – Integrated Studies in Public Administration
Term	Spring 1 2008, Lackland AFB, TX
Instructor	Name: R.W. HILLIARD, Ed.D. Phone: (210) 233-5801 Email: wayne.hilliard@txairlife.com or hilliarw@webster.edu
Catalog Description	The student is expected to synthesize and integrate the learning experiences acquired in public administration and to evaluate the research and current topics relative to this major. Techniques used to acquire these goals may vary.
Prerequisites	Completion of all other required courses in PADM.
Course Level Learning Outcomes	Students will be able to: <ul style="list-style-type: none"> • Comprehend and be able to demonstrate the process or result of building up the separate elements, ideas, concepts, principles, and practices in public administration. • Define a problem collect, analyze, and apply material to discover the solution • Analyze and synthesize a connected and coherent insight in public administration through readings and other scholastic endeavors • Integrate and synthesize knowledge gained in the classroom with that in the workplace • Comprehend how current processes are formed and the laws which govern their operational functions
Materials	<i>Publications Manual of the American Psychological Association. Latest Edition.</i> Published by the American Psychological Association.
Grading	Written Research Project (30 – 40 PAGES).....50% Oral Defense of Research.....25% Reading topics and case studies written reports.....20% Class Participation.....5%
Activities	<ul style="list-style-type: none"> • Lectures, simulations, role-playing and decision briefs may be used to convey an understanding of mandatory topics, promote application and analysis of theory and methods and to ensure technical competencies in public administration. • Problem review topics and case studies will be designed to promote application, analysis, and solution of public administration issues and problems. • Examples of topics covered include, but are not limited to:

	<ul style="list-style-type: none"> • Public administration generally • Public administration personnel management • Laws, regulations governing public administration • Theories, principles and concepts of public administration
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by the department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>

Weekly Schedule	<p>No Pre-assignments</p> <p>Week 1: Topics:</p> <ul style="list-style-type: none"> • Introduction to the course, course requirements, instructor expectations, and methodology for grading • Assignment of proposed problem statements • Assignment of case studies and directed readings • Assignment of proposed problem statement outlines <p>Week 2: Topics:</p> <ul style="list-style-type: none"> • Review and approve proposed problem statements and design methodology • Review and discuss assigned problem statement outline for week 3 <p>Week 3: Topics:</p> <ul style="list-style-type: none"> • Submit draft research outline for review and approval • Discuss assigned case studies <p>Week 4: Topics:</p> <ul style="list-style-type: none"> • Student 3-5 minute overview brief of their research project • Discuss select readings <p>Week 5: Topics:</p> <ul style="list-style-type: none"> • Student presentations and decision briefs • Discussion of assigned cases and readings • Case studies and reading topics written requirement due <p>Week 6: Topics:</p> <ul style="list-style-type: none"> • Student presentation and decision briefs continue • Discuss select readings <p>Week 7: Topics:</p> <ul style="list-style-type: none"> • Presentation and decision briefs continue • Discuss readings • Final written integrative reading projects due <p>Week 8: Topics:</p> <ul style="list-style-type: none"> • Student presentation and decision briefs continued • Discuss readings <p>Week 9: Topics:</p> <ul style="list-style-type: none"> • Complete all remaining presentations and decision briefs of research projects • Class critique session
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