

Course	HLTH 6000 Section 59 – Integrated Studies in Health Administration
Term	Spring 2, 2008, Fort Sam Houston, Texas
Instructor	Name: R.W. HILLIARD, Ed.D. Phone: (210) 233-5801 Email: wayne.hilliard@txairlife.com
Catalog Description	This course requires that the student synthesize and integrate the knowledge gained through the health administration curriculum. This may be accomplished by means of an overarching management construct, such as health administration strategy, health administration cases, or through analyzing the health administration literature, and delivering oral presentations or writing papers based on this review.
Prerequisites	Entire Health Administration curriculum.
Course Level Learning Outcomes	<ol style="list-style-type: none"> 1. Integrate the management domains in the Health Administration curriculum: <ul style="list-style-type: none"> • Organization and Management • Organizational Planning and Change • Human Resources • Finance • Statistics • Health Policy • Health Law 2. Apply the domains for case analysis or critical writing in Health Administration. 3. Analyze cases or literature within the broader context of Health Administration. 4. Recognize current initiatives and/or best practices that will lead health care organizations toward greater efficiency and effectiveness.
Materials	<i>Publications Manual of the American Psychological Association. Latest Edition.</i> Published by the American Psychological Association.
Grading	Written Research Project (30 – 40 PAGES) 50% Oral Defense of Research 25% Reading topics and case studies written reports..... 20% Class Participation 5%

	<p>The GRADUATE catalog provides these guidelines and grading options for graduate business degrees:</p> <p>Grades in the program are A, A-, B+, B, B-, C, F, I, ZF, and W. Grades reflect the following standards:</p> <table border="0"> <tr> <td>A/A-</td> <td>Superior Graduate work</td> </tr> <tr> <td>B+/B/B-</td> <td>Satisfactory Graduate work</td> </tr> <tr> <td>C</td> <td>Work that is barely adequate as graduate-level performance</td> </tr> <tr> <td>F</td> <td>Work that is unsatisfactory</td> </tr> <tr> <td>I</td> <td>Incomplete work</td> </tr> <tr> <td>ZF</td> <td>An "I" that is not completed within one year of the end of the course is automatically converted to a "ZF". A "ZF" is treated the same as an F or NC for all cases involving GPA, academic warning, probation and dismissal.</td> </tr> <tr> <td>W</td> <td>Withdrawn from the course</td> </tr> </table>	A/A-	Superior Graduate work	B+/B/B-	Satisfactory Graduate work	C	Work that is barely adequate as graduate-level performance	F	Work that is unsatisfactory	I	Incomplete work	ZF	An "I" that is not completed within one year of the end of the course is automatically converted to a "ZF". A "ZF" is treated the same as an F or NC for all cases involving GPA, academic warning, probation and dismissal.	W	Withdrawn from the course
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<p>Activities</p>	<ul style="list-style-type: none"> • Lectures, simulations, role-playing and decision briefs may be used to convey an understanding of mandatory topics, promote application and analysis of theory and methods and to ensure technical competencies in Health Services Management. • Problem review topics and case studies will be designed to promote application, analysis, and solution of health services management issues and problems. • Examples of topics covered include, but are not limited to: <ul style="list-style-type: none"> • Health Services Management generally • Hospital personnel management • Laws, regulations governing health service administration • Theories, principles and concepts of health care delivery 														
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p>														

	<p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by the department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p>Weekly Schedule</p>	<p>No Pre-assignments</p> <p>Week 1: Topics:</p> <ul style="list-style-type: none"> • Introduction to the course, course requirements, instructor expectations, and methodology for grading • Assignment of proposed problem statements • Assignment of case studies and directed readings • Assignment of proposed problem statement outlines <p>Week 2: Topics:</p> <ul style="list-style-type: none"> • Review and approve proposed problem statements and design methodology • Review and discuss assigned problem statement outline for week 3 <p>Week 3: Topics:</p> <ul style="list-style-type: none"> • Submit draft research outline for review and approval • Discuss assigned case studies <p>Week 4: Topics:</p> <ul style="list-style-type: none"> • Student 3-5 minute overview brief of their research project • Discuss select readings <p>Week 5: Topics:</p> <ul style="list-style-type: none"> • Student presentations and decision briefs • Discussion of assigned cases and readings • Case studies and reading topics written requirement due

Week 6: Topics:

- Student presentation and decision briefs continue
- Discuss select readings

Week 7: Topics:

- Presentation and decision briefs continue
- Discuss readings
- Final written integrative reading projects due

Week 8: Topics:

- Student presentation and decision briefs continued
- Discuss readings

Week 9: Topics:

- Complete all remaining presentations and decision briefs of research projects
- Class critique session