

Course	PADM 5840—Budgetary Theory and Analysis													
Term	Spring 2, 2008, Lackland AFB, Texas													
Instructor	Name: Dr. Steven Ray Phone: 830.216.4044(H) 757.268.1652(C) Email: docstingray@yahoo.com, stevensonray18@webster.edu													
Catalog Description	The student examines analytical approaches to governmental budgeting, which include PPBS, zero-base budgeting, and cost-benefit analysis. The political environment of the public budgeting process is analyzed.													
Prerequisites	Student majoring in Public Administration should have completed the requisite course—PADM 5000.													
Course Level Learning Outcomes	Students will understand 1. The dominant theme of federal budgeting 2. The deep ideological chasms and bickering between political parties 3. The major components of the budget 4. The characteristics of the budgetary process													
Materials	Required Text: The Politics of Public Budgeting, Getting, and Spending, Borrowing and Balancing, Fifth Edition Author: Irene S. Rubin Publisher: CQ Press ISBN: 1-933116-06-4 Required Writing Guide: <u>Publication Manual of the American Psychological Association</u> , Latest Edition, Washington, D.C.													
Grading	<table border="0"> <thead> <tr> <th><u>Assignment</u></th> <th><u>Point Value</u></th> </tr> </thead> <tbody> <tr> <td>a) Midterm Exam</td> <td>100</td> </tr> <tr> <td>b) Final Exam</td> <td>100</td> </tr> <tr> <td>c) Class Attendance & Participation</td> <td>100</td> </tr> <tr> <td>d) Analysis Paper</td> <td><u>100</u></td> </tr> <tr> <td>TOTAL</td> <td>400</td> </tr> </tbody> </table> <p>A = 365 to 400 points B- = 300 to 319 points A- = 350 to 364 points C = 250 to 299 points B+ = 335 to 349 points F = below 250 points B = 320 to 334 points</p> <p>The written assignment, with the exception of the two exams, will be submitted to the instructor via e-mail. The instructor will score the assignments and return them to the student via e-mail within seven (7) days of receipt. Exceptions to this policy will be made at the discretion of the instructor.</p>	<u>Assignment</u>	<u>Point Value</u>	a) Midterm Exam	100	b) Final Exam	100	c) Class Attendance & Participation	100	d) Analysis Paper	<u>100</u>	TOTAL	400	
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<p>Activities</p>	<ul style="list-style-type: none"> • Students will be required to develop an analysis paper (10 to 15 pages in length) on the budget topic approved by the instructor using primary sources. A separate handout will be provided to students that will explain the analysis paper in more detail. • Students will be expected to complete a mid-term and final examination. Format for the examinations to be determined. • Mini-case presentations
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p>

	<p>Contact Hours for this Course</p> <p>It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
Course Policies	<ul style="list-style-type: none"> • This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student. The schedule below presents an approximate expectation of course progress. The instructor reserves the right to change the overall course grade weighting. Any changes will be announced in class. • In this course we will use turnitin.com, an electronic database, which assists students and faculty with the academic work. • The paper will be in accordance with guidelines in found in the <i>Publication Manual of the American Psychological Association</i>, latest edition. • Students may utilize the university's Passports Online Library for a major portion of their research/analysis.
Weekly Schedule	<p>Pre-Assignment for Week 1 (17 Mar 08)</p> <ul style="list-style-type: none"> • Read Chapter 1
Week 1	<p>Topics:</p> <ul style="list-style-type: none"> • <u>INTRODUCTION</u> – Course overview and objectives – Critical thinking/analysis approach – General Administrative Issues. • <u>THE POLITICS OF PUBLIC BUDGETS</u> <p>Assignment for Week 2 (24 Mar 08):</p> <ul style="list-style-type: none"> • Read Chapters 2-3
Week 2	<p>Topics:</p> <ul style="list-style-type: none"> • <u>REVENUE POLITICS/THE POLITICS OF PROCESS.</u> <p>Assignment for Week 3 (31 Mar 08):</p> <ul style="list-style-type: none"> • Read Chapter 4
Week 3	<p>Topics:</p> <ul style="list-style-type: none"> • <u>THE DYNAMICS OF CHANGING BUDGET PROCESSES.</u> <p>Assignment for Week 4 (7 Apr 08):</p> <ul style="list-style-type: none"> • Read Chapter 5
Week 4	<p>Topics:</p> <ul style="list-style-type: none"> • <u>EXPENDENTURES: THE POLITICS OF CHOICE.</u> • Review for Mid-Term Exam <p>Assignment for Week 5 (14 Apr 08):</p> <ul style="list-style-type: none"> • Prepare for Mid-Term Exam.
Week 5	<p>Topics:</p> <ul style="list-style-type: none"> • <u>Mid-Term Exam</u>

	<p>Assignment for Week 6 (21 Apr 08):</p> <ul style="list-style-type: none"> • Read Chapters 6-7
Week 6	<p>Topics:</p> <ul style="list-style-type: none"> • <u>THE POLITICS OF BALANCING THE BUDGET/BUDGET EXECUTION: THE POLITICS OF ADAPTATION.</u> <p>Assignment for Week 7 (28 Apr 08):</p> <ul style="list-style-type: none"> • Read Chapter 8
Week 7	<p>Topics:</p> <ul style="list-style-type: none"> • <u>BUDGET IMPLEMENTATION AND CONTROL.</u> <p>Assignment for Week 8 (5 May 08):</p> <ul style="list-style-type: none"> • Read Chapter 9
Week 8	<p>Topics:</p> <ul style="list-style-type: none"> • <u>BUDGETARY DECISION MAKING AND POLITICS.</u> <p>Assignment for Week 9 (12 May 08):</p> <ul style="list-style-type: none"> • Prepare for final examination and complete paper.
Week 9	<p>Topics:</p> <ul style="list-style-type: none"> • <u>ANALYSIS PAPER AND FINAL EXAMINATION.</u>