

**Course Syllabus**

<b>Course</b>	<b>HLTH 6000 LC Integrated Studies in Health Administration</b>
<b>Term</b>	Fall 1, 2009, Lackland AFB
<b>Instructor</b>	Name: Ruben Molina, Jr. Phone: (210) 846-3221 Email: <a href="mailto:molinar@webster.edu">molinar@webster.edu</a>
<b>Catalog Description</b>	This course requires that the student synthesize and integrate the knowledge gained through the health administration curriculum. This may be accomplished by means of an overarching management construct, such as health administration strategy, health administration cases, or through analyzing the health administration literature, and delivering oral presentations or writing papers based on this review.
<b>Prerequisites</b>	Successful completion of all other core courses in the MHA program curriculum.
<b>Course Level Learning Outcomes</b>	<ol style="list-style-type: none"> <li>1. Integrate the management domains in the Health Administration curriculum: <ul style="list-style-type: none"> <li>• Organization and Management</li> <li>• Organizational Planning and Change</li> <li>• Human Resources</li> <li>• Finance</li> <li>• Statistics</li> <li>• Health Policy</li> <li>• Health Law</li> </ul> </li> <li>2. Apply the domains for case analysis or critical writing in Health Administration.</li> <li>3. Analyze cases or literature within the broader context of Health Administration.</li> <li>4. Recognize current initiatives and/or best practices that will lead health care organizations toward greater efficiency and effectiveness.</li> </ol>
<b>Materials</b>	Title: <i>Strategic Management of Health Care Organizations</i> , 6 <sup>th</sup> edition Authors: Linda E. Swayne, Jack Duncan, Peter M. Ginter Publisher: Blackwell Publishing ISBN: 978-1-4051-7918-8

<p><b>Grading</b></p>	<p>Written Research Project (50 page minimum).....50%</p> <p>Oral Defense of Research Project.....20%</p> <p>Analysis of cases/readings.....25%</p> <p>Class Participation.....5%</p> <p><b>The GRADUATE catalog provides these guidelines and grading options:</b></p> <ul style="list-style-type: none"> <li>• <b>A/A-</b> Superior graduate work</li> <li>• <b>B+/B/B-</b> Satisfactory graduate work</li> <li>• <b>C</b> Work that is barely adequate as graduate-level performance</li> <li>• <b>CR</b> Work that is performed as satisfactory graduate work (B- or better). A grade of "CR" is reserved for courses designated by a department, involving internships, a thesis, practicums, or specified courses.</li> <li>• <b>F</b> Work that is unsatisfactory</li> <li>• <b>I</b> Incomplete work</li> <li>• <b>ZF</b> An incomplete which was not completed within one year of the end of the course. ZF is treated the same as an F or NC for all cases involving G.P.A., academic warning, probation, and dismissal.</li> <li>• <b>IP</b> In progress</li> <li>• <b>NR</b> Not reported</li> <li>• <b>W</b> Withdrawn from the course</li> </ul>
<p><b>Activities</b></p>	<p>Oral presentations, case studies, critical integrative papers will be required.</p>
<p><b>Policy Statements: University Policies</b></p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p><b>Academic Honesty</b></p> <p>The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p><b>Drops and Withdrawals</b></p> <p>Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><b>Special Services</b></p> <p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p>

	<p><b>Disturbances</b>  Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p><b>Student Assignments Retained</b>  From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p><b>Contact Hours for this Course</b>  It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<b>Course Policies</b>	This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student.
<b>Weekly Schedule</b>	<p>Week 1: Introduction to the course, course requirements, instructor expectations, and methodology for grading. Selection of topic and research design. Assignment of cases and directed readings.</p> <p>Week 2: Determination of appropriateness of research topic and design methodology. Assign cases and readings.</p> <p>Week 3: Submit draft research outline for review and approval  Discuss assigned cases and readings.</p> <p>Week 4: Summarize research and methodology – orally and in writing  Discuss assigned cases and readings</p> <p>Week 5: Discuss assigned cases/readings. Written and oral summary presentations continue.</p> <p>Week 6: Review and discuss research papers. Status reports due.</p> <p>Week 7: Final written integrative research projects due. Presentations and oral defense presentations commence.</p> <p>Week 8: Final written integrative research projects continue. Presentations and oral defense presentations continue.</p>

	Week 9: Complete all remaining presentations and oral defense of integrative research projects. Critique projects.
<b>Additional Information</b>	None