

<b>Course</b>	ITM 5200 59 Project Management of Information Technology
<b>Term/Location</b>	Fall 2, 2009 Ft. Sam Houston, TX
<b>Instructor</b>	Name: Dr. Aaron DeWispelare Phone: (W) 210.522.6072, (H) 830.981.2357 Email: <a href="mailto:dewispa@webster.edu">dewispa@webster.edu</a> removed personal email address
<b>Catalog Description</b>	This course introduces students to the procedures, tools, and techniques used in planning and managing major IT projects. Issues covered include definition, planning, implementation, control and evaluation of the project. The course also focuses on developing the manager's ability to organize and lead project teams, and conflict resolution.
<b>Prerequisites</b>	ITM 5000 – Information Technology Management - Overview
<b>Course Level Learning Outcomes</b>	After completing this course, students will: <ul style="list-style-type: none"> <li>• know and explain the important technical and management terminology, concepts, principles, techniques, practices and theories related to information technology project management.</li> <li>• be able to effectively apply important technical and management concepts, principles, practices, techniques, practices and theories to organize, define, document, and manage large-scale information technology projects.</li> <li>• know and understand the critical management issues involved in organizing and leading project teams, and resolving conflicts.</li> </ul>
<b>Materials</b>	Title: <i>Successful Project Management</i> , 4 <sup>th</sup> Edition Authors: Milton D. Rosenau, Gregory D. Githens, Publisher: John Wiley and Sons ISBN: 978-0-471-68032-1
<b>Grading</b>	<ul style="list-style-type: none"> <li>• Project 20%</li> <li>• Case 12.5%</li> <li>• Homework Problems 12.5%</li> <li>• Mid Term Exam 25%</li> <li>• Final Exam 25%</li> <li>• Class Participation 5%</li> </ul>
<b>Activities</b>	General Information: Students are expected to attend all class meetings and participate in class discussions. Students who miss a class because of work reasons should bring a copy of your orders or a letter from your supervisor.

	<p>Specific information on the content and format of all student produced products will be distributed at the beginning of the term.</p> <p>Case Study: The student will complete and present the results of an assigned case software during the course of the term. This case will require the student to become very familiar with (including exercising) a PC based project management software package from an approved list. This assignment is to be accomplished outside of class. A written and oral summary will be presented during the term.</p> <p>Project: Each student will design a project management plan, and monitoring and control system for a case that will be assigned in class. A written and oral presentation is due at class in week seven/eight. This project requires a significant effort outside of class working a real world practicum with heavy emphasis on definition of tasks and planning.</p>
<p><b>Policy Statements:</b></p> <p><b>University Policies</b></p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the University website. This class is governed by the University’s published policies. The following policies are of particular interest:</p> <p><b>Academic Honesty</b> The University is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the University’s academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p><b>Drops and Withdrawals</b> Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the University of your decision will determine the amount of tuition refund you receive. Please refer to the University policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><b>Special Services</b> If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p><b>Disturbances</b> Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p><b>Student Assignments Retained</b> From time to time, student assignments or projects will be retained by the</p>

	<p>department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p><b>Contact Hours for this Course</b> It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p><b>Course Policies</b></p>	<p>Attendance at all class sessions is expected.</p> <p>Late assignments will be accepted if prior arrangements have been made with the instructor, but will be given reduced points based upon the number of class sessions it is late.</p>
<p><b>Weekly Schedule</b></p>	<p>This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student.</p> <p>Weekly Schedule</p> <p>Pre-Assignment for Week 1</p> <ul style="list-style-type: none"> <li>• Read Chapters 1,2,3,4;</li> </ul> <p><b>Week 1</b> Topics:</p> <ul style="list-style-type: none"> <li>• Introduction: Management and Planning;</li> <li>• Defining Project Goals; Chapters 1,2,3,4;</li> </ul> <p>Assignment for Week 2:</p> <ul style="list-style-type: none"> <li>• Read Chapters 5,6,7,8;</li> </ul> <p><b>Week2</b> Topics:</p> <ul style="list-style-type: none"> <li>• Planning a Project;</li> <li>• Chapters 5,6,7,8;</li> </ul> <p>Assignment for Week 3:</p> <ul style="list-style-type: none"> <li>• Chapters 9,10,11;</li> <li>• Homework Problems;</li> </ul> <p><b>Week 3</b> Topics:</p> <ul style="list-style-type: none"> <li>• Budget Planning; Impact of Limited Resources;</li> <li>• Chapters 9,10,11;</li> <li>• Homework Problems;</li> </ul> <p>Assignment for Week 4:</p> <ul style="list-style-type: none"> <li>• Read Chapters 12,13,14,15,16;</li> <li>• Prepare Case Presentations; Oral and Written;</li> </ul>

**Week 4**

Topics:

- Project Leadership;
- Chapters 12,13,14,15,16;
- Case Presentations; Oral and Written;

Assignment for Week 5:

- Read Chapters 17,18,19;
- Prepare Case Presentations; Oral and Written;
- Prepare for the Mid Term Exam (Chapters 1-11)

**Week 5**

Topics:

- Monitoring Project Progress;
- Chapters 17,18,19;
- Case Presentations; Oral and Written;
- Mid Term Exam (Chapters 1-11)

Assignment for Week 6:

- Read Chapters 20,21;

**Week 6**

Topics:

- Monitoring Project Progress;
- Chapters 20,21;

Assignment for Week 7:

- Read Chapters 22,23;

**Week 7**

Topics:

- Completing Projects;
- Chapters 22,23;
- Project Presentations; Oral and Written;

Assignment for Week 8:

- Read Chapters 24,25,26,27;
- Prepare Project Presentations; Oral and Written;

**Week 8**

Topics:

- Other Issues in Project Management;
- Chapters 24,25,26,27;
- Project Presentations; Oral and Written;

Assignment for Week 9:

- Prepare for the Final Exam (Chapters 12-27)

**Week 9**

Topics:

- Applications in Project Management;
- Project Management Software;
- Final Exam (Chapters 12-27)

<b>Additional Information</b>	This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student.
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