



The Graduate Counseling Program
Course Syllabus
Lackland AFB, Texas

Course	COUN 6000 BK (150 hrs.) Counseling Learning Practicum 2B (100 hrs.) Counseling Learning Practicum
Term, Day, Time	Fall 2, 2009 Tuesday, 6:00-10:00 PM , Brooks-City Base TX
Instructor	Name: Royce Calhoun, Ph.D. Phone: 210-593-9725 Fax 210-593-9714 Email: calhounr@websterf.edu
Catalog Description	COUN 6000: Counseling Learning Practicum. Students are required to complete a practicum in conjunction with their counseling curriculum. Each student plans his or her practicum with an academic advisor before completion of 15 credit hours in the program. A formal practicum proposal must be submitted to the counseling advisor before a student can register for the practicum, and the practicum should constitute the last course hours of the student's program. This is a non-paid practicum. Prerequisite: completion of all other required courses in this major. Course may be repeated for credit. The practicum is graded on the CR (credit) Option. Certain states may require more than 6 credit hours of practicum. Requires permission of instructor/academic advisor.
Course Level Outcome Objectives	<i>Upon successful completion of this class students will be able to:</i> 1. Demonstrate competent skills in establishing a counseling relationship, accurately identifying client concerns, cooperatively developing counseling goals with the client. 2. Demonstrate the development of a critical awareness of one's own counseling performance and of the counseling performance of others. 3. Demonstrate skill in maintaining appropriate counseling records and writing professional reports. 4. Demonstrate the knowledge of and adherence to the ethical principles of the professional counselor as delineated in the American Counseling Association (ACA) Code of Ethics/
Materials	Although not a required textbook, all students should have access to the DSM-IV-TR. Student must complete all necessary forms included in the practicum packet prior to enrollment in the practicum.
Grading	The practicum is graded on the CR (credit) Option
Activities	Student will complete required practicum hours at their practicum site where they will provide services under direct supervision of the practicum supervision. Opportunities for a variety of services are provided by most sites, including direct client counseling, administrative responsibilities, and supportive services.

	<p>Class sessions with the instructor of record will be devoted to enhancing the practicum experience for the student through case presentations, experiential learning activities, and supervision. Each student is required to be prepared to present at least one case each week, utilizing the required format for case presentations.</p> <p>Students will be given the opportunity to learn about themselves, their counseling styles, and gain new skills through role play and other learning activities.</p>
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university’s published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university’s academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals in the Graduate Studies Catalogue to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p>

Course Policies	Active participation in the learning process is essential for this course.
Weekly Schedule	<p>Pre-Assignment for Week 1 None</p> <p>Week 1: Topics: <ul style="list-style-type: none"> • Practicum orientation. Assignment for Week 2: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 2: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 3: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 3: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 4: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 4: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 5: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 5: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 6: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 6: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 7: <ul style="list-style-type: none"> • Process counseling and supervision learning </p> <p>Week 7: Topics: <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. Assignment for Week 8:</p>

	<ul style="list-style-type: none"> • Process counseling and supervision learning <p>Week 8: Topics:</p> <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision. <p>Assignment for Week 9:</p> <ul style="list-style-type: none"> • Process counseling and supervision learning <p>Week 9: Topics:</p> <ul style="list-style-type: none"> • Process week’s practicum experiences • Case presentation and group supervision.
	<p>Course Requirements:</p> <p><u>Course Attendance:</u> The University reserves the right to drop students who do not attend class the first two weeks of the term/semester. Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate academic penalty for incomplete or unacceptable makeup work, or for excessive or unexcused absences.</p> <p><u>Conduct:</u> Students enrolling in a degree program at Webster University assume the obligation of conducting themselves in a manner compatible with the University’s function as an education institution. Misconduct for which students are subject to discipline may be divided into the following categories:</p> <ol style="list-style-type: none"> 1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University. 2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of other authorized activities on University premises. 3. Classroom disruption. Behavior occurring within the academic arena, including but not limited to classroom disruption or obstruction of teaching, is within the jurisdiction of Academic Affairs. In case of alleged campus and/or classroom disruption or obstruction, a faculty member and/or administrator may take immediate action to restore order and/or to prevent further disruption (e.g. removal of student[s] from class or other setting). Faculty members have original jurisdiction to address the immediacy of a situation, as they deem appropriate. When necessary and appropriate, Public Safety and/or the local [or military] police may be contacted to assist with restoring peace and order.

Faculty response is forwarded to the academic dean (or his or her designee) for review and, if necessary, further action. Further action might include permanent removal from the course. Repeated offenses could lead to removal from the program and/or the University.

4. Theft of or damage to property of the University. Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place.

Students who engage in any of the above misconducts may be subject to dismissal from the University on careful consideration by the executive vice president of the University or his designee. To the extent that penalties for any of these misconducts (e.g. theft or destruction of property) are prescribed by law, the University will consider appropriate action under such laws.

Students are subject to the Student Code of Conduct and Judicial Procedure described in the Online Student Handbook.

Course Contact Hours:

Unless a course has enrolled fewer than four students, faculty has a contractual obligation to meet the full complement of contact/meeting hours (36 for graduate courses). Not to meet this full complement of hours may be construed as a breach of contract and may also endanger Webster University's accreditation by The Higher Learning Commission, a commission of the North Central Association of Colleges and Schools, and its licensure by the State. Finally, course meetings which are missed for any reason must be made up.

Contact Hours for this Course

It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.

Determination of Grades is Based On the Following Criteria:

Minimum Requirements:

Products (papers, case studies, projects) must be on time, in the correct format, corrected for spelling and grammar, appropriate materials included and referenced to-the-point and on topic and conclusions must be supported.

Examinations must be complete, accurate, neat, evidence clear thought, and exhibit concise and to-the-point responses.

Behavior in class discussions and group activities should be responsible, should exhibit open communication, be constructive, and helpful.

Mastery Level (Grade of "B"): *Professional Achievement*

Products must meet the requirements stated above for minimum requirements and additionally meet professional criteria. For example, documentation should be included to support research papers, the APA format should be used consistently throughout the paper, and substantially more than the minimum number of references should be included. Presentations should be logical, organized, and comprehensive.

Examinations should be organized, in depth, comprehensive, logical and complete, and evidence thorough understanding of the subject /topic through application of principles.

Classroom behavior should exhibit very focused activity and thought on the subject at hand, be motivated, and assist in discovery of new insights and relationships concerning the subject/topic of discussion.

Mastery Level Plus (Grade of "A"): *Creative Achievement*

Products must meet all requirements stated above and additionally meet creative criteria. These criteria include unique topic or subject selection, synthesis of ideas, evaluation of subject matter and positions found in the literature, be creative in approach, establish new relationships with ideas and provide new insights.

Examination responses indicate insightfulness of understanding, a synthesis of information and unique ideas, and rationale for application of principles following careful analysis.

Classroom behavior should exhibit very focused activity and thought on the subject at hand, be motivated, and assist in discovery of new insights and relationships concerning the subject/topic of discussion.

The grade of "A" represents the best work of students, accomplished in a unique and professional manner.

Note:

To achieve the objectives of this course, this syllabus may be revised at the discretion of the instructor without prior notification or consent of the student.

Student Assignments Retained

From time to time, student assignments or projects will be retained

by the department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic department, the student's name and all identifying information about that student will be redacted from the assignment or project.

For Webster University policies and procedures, please refer to the Catalog and Student Handbook. If you have a documented disability as described in Section 504 of the 1973 Rehabilitation Act of the Americans with Disability Act (ADA), you can contact our Academic Resource Center (ARC) at www.webster.edu/acadaffairs/asp/arc.htm, or call 800-981-9801, ext. 7620 to make arrangements for services. Also, please notify your site administrator if you are attending an extended campus.

Reviewed by: _____

Job Title: _____

Date: _____