

Course	PADM 5830 KE Administrative Law and Processes
Term	Fall 2, 2009, Lackland AFB, Texas
Instructor	Name: Judge Reynolds Cate Phone: (210) 655-4442 Email: caterey@webster.edu
Catalog Description	The student examines the system of administrative law and in some instances uses specific case studies to indicate the development of this system. The influence of administrative law on the conduct of public operations is examined.
Prerequisites	The prerequisite course for PADM 5830 is PADM 5000.
Course Level Learning Outcomes	After completing this course, each student will be able to: <ol style="list-style-type: none"> 1. recognize and explain the most important terms, concepts and issues in the field of administrative law 2. evaluate the function of administrative agencies in the context of the American legal system 3. describe the administrative rulemaking process 4. discuss the scope of judicial review in the administrative arena 5. determine the influence of administrative law on the operation of government 6. explain how government agencies affect private businesses.
Materials	Title: <i>Administrative Law: Examples and Explanations</i> , 3 rd edition Authors: Funk and Seamon Publisher: Aspen/Wolters Kluwer ISBN: 978-0-7355-7827-2
Grading	First Examination.....20% of course grade Final Examination....35% of course grade Legal Project.....25% of course grade Class Participation....20% of course grade
Activities	Students are expected to perform adequate outside study and preparation for each class session. Class sessions may include lectures by the professor, group discussions and Socratic dialogues between the professor and each student.

**Policy Statements:
University Policies**

University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:

Academic Honesty

The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.

Drops and Withdrawals

Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.

Special Services

If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.

Disturbances

Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.

Student Assignments Retained

From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.

	<p>Contact Hours for this Course</p> <p>It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<p>Course Policies</p>	<p>Personal electronic communication devices, such as cell phones, must be turned off or rendered silent. The use of recording devices in class is forbidden, except by permission of the instructor or as provided for by Section 504 of the Rehabilitation Act of 1973.</p>
<p>Weekly Schedule</p>	<p>Week 1: <i>Topics</i>-Introduction to Course Goals and Methodology; Overview of the Legal System. <i>Assignment for Week 2</i>-Read chapter 1 in the textbook.</p> <p>Week 2: <i>Topic</i>-Overview of the Legal System. <i>Assignment for Week 3</i>-Read chapter 2.</p> <p>Week 3: <i>Topics</i>-History and Creation of Administrative Agencies. <i>Assignment for Week 4</i>- Read chapters 5 and 8.</p> <p>Week 4: <i>Topics</i>-Rulemaking and Investigating. <i>Assignment for Week 5</i>-Prepare for First Examination; Read chapter 3.</p> <p>Week 5: <i>Topics</i>-First Examination; Adjudication. <i>Assignment for Week 6</i>-Read chapter 4.</p> <p>Week 6: <i>Topics</i>-Adjudication and Due Process. <i>Assignment for Week 7</i>-Read chapters 6 and 7.</p> <p>Week 7: <i>Topic</i>-Judicial Review. <i>Assignment for Week 8</i>-Prepare Legal Project; Read chapter 9.</p> <p>Week 8: <i>Topics</i>-Legal Project due; Legislative and Executive Control; Public Access to Government Information. <i>Assignment for Week 9</i>-Prepare for Final Examination.</p> <p>Week 9: <i>Topics</i>-Discuss Legal Project; Final Examination.</p>
<p>Additional Information</p>	<p>This syllabus may be revised at the discretion of the instructor without the prior notification or consent of the student.</p>