



Course	HLTH 5000 LC Organization and Management in Health Administration
Term	Spring 1, 2010 Lackland AFB, TX
Instructor	Name: Robert F. Bories, Jr., FACHE Phone: Home: 210-493-2937 Cell: 210-722-2037 Email: RobertBories38@webster.edu
Course Description	This course explores the many different methods of health care delivery, their respective financing, and the implications for managing in different types of health service organizations. Emphasis is placed on the role of the manager in directing and guiding these different types of health service organizations.
Prerequisites	None.
Course Level Learning Outcomes	<ul style="list-style-type: none">• Students will be able to discriminate among health service organizations by function and by patient acuity level.• Students will be able to identify and describe the roles of managers, physicians, and allied health professionals in health service organizations.• Students will be able to compare the various health service organizations according to their respective financing, service breadth and depth, and competitive posture.
Materials	Required textbook: <i>Health Care USA: Understanding Its Organization and Delivery</i> , 6th ed. Authors: Sultz, H.A. and Young, K.M. Publisher: Jones & Bartlett ISBN: 9780763749743 In addition, students will be required to obtain material from the current literature relevant to the topics of discussion.
Grading	Requirements: <ul style="list-style-type: none">• Examinations 40%• Research Paper and Presentation* 40%• Class participation** 20% Grading Scale: 91-100 A 81- 90 B 70- 80 C

	<p>* Research Papers are due on the date of the oral presentation. Any work turned in after that will be considered late and will receive substantially lower grades. The Research Paper will address a contemporary issue in healthcare management. The term paper is to be a minimum of 15 pages of text in length with a minimum of eight references. At least 50% of the references will be from the Webster University Library. A link to the Webster University Library can be found at www.webster.edu</p> <p>** To enhance classroom discussion, students will be required to submit and report on recent articles, thus demonstrating their outside preparation.</p>
<p>Activities</p>	<p>Much of the course material will be presented in lecture format by the instructor. In addition, students will complete a research paper on a current issue in the healthcare delivery system. Further, they will formally present the paper to the class. A mid-term and final examination will be used to determine the student's comprehension of course material.</p>
<p>Policy Statements: University Policies</p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it. Instances of academic dishonesty will result in a grade of zero and will be reported to the Dean of the School of Business and Technology.</p> <p>Drops and Withdrawals Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p>

	<p>Student Assignments Retained From time to time, student assignments or projects will be retained by the Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
Course Policies	<p>Cheating and Plagiarism Of course, students are expected to do their own work. Students who claim that someone else's work is theirs may face disciplinary action. Plagiarism can be avoided simply by the use of quotation marks when quoting and citation when paraphrasing someone else's work.</p> <p>Absenteeism Students who miss more than one class will have to make up additional work. Students who miss two or more classes may be advised to drop the course or may have their grade lowered commensurately.</p> <p>This syllabus may be revised or changed without prior notice by the instructor.</p>
Weekly Schedule	<p>Pre-Assignment for Week 1</p> <ul style="list-style-type: none"> • Read Chapters 1 and 2, text. • Each student should bring to class one news article on a current healthcare issue. <hr/> <p>Week 1 Topics:</p> <ul style="list-style-type: none"> • Course overview • Overview of Health Care and Benchmark Developments in U.S. Health Care • Article presentations <p>Assignment for Week 2:</p> <ul style="list-style-type: none"> • Read Chapters 3 and 4, text <hr/> <p>Week 2 Topics:</p> <ul style="list-style-type: none"> • Hospitals and Ambulatory Care • Article presentations <p>Assignment for Week 3:</p> <ul style="list-style-type: none"> • Read Chapters 5 and 6, text

	<p>Week 3</p> <p>Topics:</p> <ul style="list-style-type: none"> • Medical Education and Medical Practice, and Healthcare Personnel • Article presentations <p>Assignment for Week 4:</p> <ul style="list-style-type: none"> • Read Chapter 7, text
	<p>Week 4</p> <p>Topics:</p> <ul style="list-style-type: none"> • Financing Health Care and Managed Care • Article presentations <p>Assignment for Week 5:</p> <ul style="list-style-type: none"> • Prepare for Mid-term Examination
	<p>Week 5</p> <p>Topics:</p> <ul style="list-style-type: none"> • Mid-term Examination • Article presentations <p>Assignment for Week 6:</p> <ul style="list-style-type: none"> • Read Chapters 8 and 9, text
	<p>Week 6</p> <p>Topics:</p> <ul style="list-style-type: none"> • Long-Term Care and Mental Health Services • Research paper presentations <p>Assignment for Week 7:</p> <ul style="list-style-type: none"> • Read Chapters 10 and 11, text
	<p>Week 7</p> <p>Topics:</p> <ul style="list-style-type: none"> • Public Health and the Role of Government, and Health Care Research • Research paper presentations <p>Assignment for Week 8:</p> <ul style="list-style-type: none"> • Read Chapter 12, text
	<p>Week 8</p> <p>Topics:</p> <ul style="list-style-type: none"> • Future of Health Care • Research paper presentations <p>Assignment for Week 9:</p> <ul style="list-style-type: none"> • Prepare for Final examination
	<p>Week 9</p> <p>Topics:</p> <ul style="list-style-type: none"> • Final Examination • Research paper presentations • Course Review
<p>Additional Information</p>	<p>Please notify the instructor as soon as possible regarding absences. It is the student's responsibility to obtain notes and materials for class time missed.</p>