

Course	ITM 6000 – Final project in Information Technology Management												
Term	Fall II 2009												
Instructor	Name: Professor Paul Frazier Phone: 618-234-3715 (Cell: 618-210-1573) Email: frazier@webster.edu (alt: psfrazier@earthlink.net)												
Catalog Description	This capstone project course is designed to give students the opportunity to synthesize, integrate, and apply the technical and management knowledge and skills acquired in other courses in the Information Technology Management (ITM) curriculum.												
Prerequisites	Successful completion of all other core courses in the ITM program curriculum												
Course Level Learning Outcomes	After completing this capstone project course, students will: <ul style="list-style-type: none"> • <i>have demonstrated the ability to integrate and apply</i> the important technical and various management concepts, principles, techniques, and practices needed to effectively manage people, information, information and communication technologies, and business processes in support of organizational strategic goals. 												
Materials	REQUIRED TEXT(S) No new textbooks are required for this capstone course. Students are expected to use texts and materials from all of the other core courses in the ITM program curriculum.												
Grading	<ul style="list-style-type: none"> • Initial review of Project will account for 10% of final grade. • Second review of Project will account for 10% of final grade. • Oral presentation of Project will account for 10% of final grade. • Final written Project will account for 60% of final grade. • Classroom participation will account for 10% of final grade. <p><u>Grading Scale:</u></p> <table> <tr> <td>A</td> <td>94-100%</td> <td>A-</td> <td>90-93 %</td> </tr> <tr> <td>B+</td> <td>87-89%</td> <td>B</td> <td>83-86%</td> </tr> <tr> <td>B-</td> <td>80-82%</td> <td>C</td> <td>70-79%</td> </tr> </table>	A	94-100%	A-	90-93 %	B+	87-89%	B	83-86%	B-	80-82%	C	70-79%
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	<p>Deliverable #1 (Initial review of Project), minimum submission:</p> <ul style="list-style-type: none"> • Due week 3: Cover Page, Abstract & Table of Contents <p>Deliverable #2 (2nd review of project), minimum submission:</p> <ul style="list-style-type: none"> • Due week 5: Items from initial review with corrections, plus Gantt chart, flow charts and feasibility analysis. <p>Deliverable #3 (Oral Presentation):</p> <ul style="list-style-type: none"> • Due week 6: Can be done anytime after week 2. Informal presentation of what your project is about and how you are approaching the deliverables. <p>Deliverable #4 (Final project submission): Due Wk 9.</p>
Activities	<p>After Week 2, class time will be used primarily to meet with individual students or small groups of students (if group projects are used) to coach and advise students, and to assess progress on their assigned project.</p>
Policy Statements: University Policies	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p>Academic Honesty</p> <p>The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p>Drops and Withdrawals</p> <p>Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services</p> <p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p>

	<p>Disturbances</p> <p>Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p>
Course Policies	<p>Attendance at all class sessions is expected.</p> <p>Late assignments will be accepted but are subject to reduced points unless prior arrangements are made with the instructor.</p>
Weekly Schedule	
Week 1:	Orientation and definition of course objectives. Review of major topics covered in core courses. Assignment and review of Project requirements.
Week 2:	Review of week 1 items with tips and trick on using MS Word.
Week 3:	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.
Week 4:	Initial Review of Project. Cover page, outline and Table of Contents are required.
Week 5:	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation and coaching.
Week 6:	Second Review of Project. Items from initial review and corrections are required. Gantt chart, flow charts and feasibility analysis matrix are due.
Week 7:	Class will be held as mutually agreed between individuals (or groups) and the instructor for consultation. Final drafts are due.
Week 8:	Final drafts will be returned.
Week 9:	Written Project Report due.
Additional Information	In order to best serve the student, request all correspondence be sent to both the Webster and Earthlink e-mail accounts.