

## Check List for Starting as a Graduate Student

- Register for your first course no earlier than 48 business hours after submitting app & fee.
- Pay for your course or submit forms for other financial arrangement.
- All financial arrangements must be completed no later than 2 weeks before classes begin
- Request a Base Entry Pass no later than two weeks prior to the beginning of term
- Order your textbook from the Textbook List
- Obtain your syllabi (available in our office and online at [www.webster.edu/scottaib](http://www.webster.edu/scottaib))
- Prepare for your first class
- Check the website ([www.webster.edu/scottaib](http://www.webster.edu/scottaib)) for your classroom assignment.
- Attend new student orientation
- Look for your Connections activation code to arrive via regular mail from the Webster's Office of the Registrar.
- Set up your Connections e-mail account using the activation code sent to you from main campus. (Contact the Help Desk if you need assistance 1-866-435-7270.)