



Transcript Request

TO: Office of the Registrar _____
(name of school)

I hereby give consent to release my transcript to Webster University.

_____ Signature of Student	_____ Social Security Number or Student Number
_____ Print Student Name	from: _____ to: _____ Date of enrollment
_____ Former Name(s)	_____ Address
	_____ City State Zip

Please send an official transcript to:

Webster University
Graduate and Evening Student Admissions
568 Garden Avenue
St. Louis, MO 63119

To the student: Please use this form **only** if you are applying to one of the **St. Louis area** campuses or the online program.

Notice:
To assist you in requesting your transcript(s), please mail this form to the school where you obtained your undergraduate degree, as well as to each school where you have completed graduate-level study, and *include any fees required to process these requests*. Using this form will assure that your transcript will arrive at the proper department at Webster University.
Failure to furnish Webster University with an official transcript by the end of the first term after initial registration will cause a hold on your student record prohibiting future enrollment. Transcripts issued to students are not considered official transcripts for admission purposes.