



Webster University

Commencement 2010

Saturday, May 8, 2010

The MUNY

**9:30 a.m.- PROCESSION OF GRADUATES, FACULTY, ADMINISTRATION,
BOARD OF TRUSTEES and HONORED GUESTS**

~Guests: Please be seated by 9:15 a.m.

10 a.m. – GENERAL CEREMONY – The MUNY

Individual School and College Ceremonies

8:30 a.m.

School of Education – West Pavilion

School of Communications – Theatre Drive Stage

11:15 a.m. (approximately)

School of Business & Technology – MUNY Theatre

Leigh Gerding College of Fine Arts – West Pavilion

College of Arts & Sciences – Theatre Drive Stage

Steps to Graduation:

1. _____ *Submit* a **PETITION TO GRADUATE**

All students completing all degree requirements in May 2010 **MUST** fill out a **PETITION TO GRADUATE**.

Petitions are **DUE MONDAY, FEBRUARY 8, 2010**. Undergraduate petitions should be submitted to the academic departments and graduate petitions to Academic Affairs (extending campuses), Academic Advising (St. Louis area and Online Students), School of Education (MAT and Ed.S. students).

ONLINE AND EXTENDED CAMPUS GRADUATES:

Notify your **Campus Director** by **March 1, 2010** to submit your name on the **Commencement Participation Form** if you intend to participate in the St. Louis Commencement ceremony.

2. ____ *Clear* **BUSINESS OFFICE ACCOUNTS.**
Students who have completed all of their academic requirements to graduate must clear their Business Office accounts prior to diploma and transcript release. Log on to <http://connections.webster.edu/>. Click the Student tab. Click on Student Academic Services link. Enter your Connections username and password. Click Statement/Pay Online. OR call the Business Office at 1-800-981-9803.
3. ____ *Complete* **RSVP CARD** for the Commencement Ceremony at The Muny on Saturday, May 8, 2010. *Return* **RSVP CARD** via e-mail or to the Registrar's Office, 470 E. Lockwood, St. Louis, MO 63119 **BY MARCH 22, 2010.**
4. ____ *Mark* your calendar for **GRADFEST** to be held on campus Friday, May 7, 2010. *Return* **RSVP Form** via e-mail or to Billy Ratz, Alumni Office, 470 East Lockwood, St. Louis, MO 63119 **BY MAY 1, 2010.**
5. ____ *Order* **CAPS AND GOWNS** at the **SENIOR SALUTE, March 25 and 26 from 10 a.m.-5 p.m.** at the **UNIVERSITY BOOKSTORE.**

For Webster University Extended Campus Graduates ONLY: To order caps and gowns call the University Bookstore at 1-888-GOR-LOKS (1-888-467-5657) or 314-968-5936 after March 31, 2010.

To *order* **ANNOUNCEMENTS** and other graduation accessories, go to www.herffjones.com/college.

6. ____ *Refer* to the **COMMENCEMENT WEBSITE** for information on photos, directions, parking, hotel, and lots more.
7. ____ *Distribute* copies of the **MAP TO YOUR COMMENCEMENT CEREMONY** to friends and family with your Commencement announcements. The map shows where to enter the MUNY, your check-in area, the location and time of your individual School/College ceremony.

The *Guests with Special Needs Map* will designate wheelchair seating. Note that wheelchair seating can accommodate one guest with a wheelchair and one additional guest.

8. ____ *Gather* family and friends for **GRADFEST** on Friday, May 7, 2010 at 5 p.m. (Did you complete Step #4?)
9. ____ *Celebrate* the completion of your Webster University degree (and the previous 8 steps!) at the **91st ANNUAL COMMENCEMENT CEREMONY on SATURDAY, MAY 8, 2010!**

Things to Consider:

*Would you like to contribute to the broad effort to build responsible citizenship and a sustainable world? If so, you may want to join students at colleges and universities nationwide who have taken the Pledge of Social and Environmental Responsibility.

Review the **PLEDGE OF SOCIAL AND ENVIRONMENTAL RESPONSIBILITY** and, if you choose to participate, sign and submit the form to Kate Parsons, Center for Ethics, Pearson House, 470 E. Lockwood, St. Louis, MO 63119 by April 5, 2010.