

Webster University
470 E. Lockwood
St. Louis MO 63119

School of Education/**Graduate Credit by Exam**

Please complete this form (down to the green line) and attach a one-page abstract describing the material to be evaluated. Submit this form and the one-page abstract to the Coordinator of your M.A.T. Major.

Once this form is returned to you please begin submitting materials in final form to your Mentor/Coordinator.

Student Name _____

Student Address _____

Number of credits you are requesting _____

Title of Examination as you wish it to read on your transcript:

_____ (limited to 30 spaces or less)

I declare that the material presented to Webster University is my own work – or fully and specifically acknowledged wherever ideas have been adapted from other sources. I understand that if at any time it is shown that I have significantly misrepresented materials presented to the University, any degree or credit based on that material may be removed by Webster University.

Student Signature _____ Date _____

To be completed by the Coordinator and turned in to Marilyn Heaven.

I give permission for _____ to begin submitting his/her materials for the pending Credit by Exam. The assigned mentor will be _____ and I recommend that the student contact the mentor at _____ Telephone # _____

M.A.T. Coordinator Signature Date

To Be Completed by M.A.T. Coordinator after the exam has taken place and turned in to Marilyn Heaven.

The examination committee recommends: (circle one) full credit reduced credit no credit

The supporting documents are attached and the examination was completed on the following

date: _____.

Coordinator/Mentor Signature Date

To Be Completed by Department Chairperson and returned to Marilyn Heaven

_____ I approved the granting of credit by examination as recommended.

_____ I do not approve the granting of credit by exam as recommended.

Comments:

Department Chairperson Signature Date