

Room Selection Proxy Form

This form is for those who are unable to attend their assigned date/time during Room Sign-Up on February 18, 19, and 20, 2010. Use this form if you wish to send someone in your place or have Residential Life choose your housing assignment. Please complete the information below.

Name: _____

Student ID: _____

Phone Number: _____

Email Address: _____

I cannot attend my Room Sign-Up appointment because (circle one):

I will be studying abroad in Spring 2010 in _____.
(Name of Study Abroad Location)

I have class or cannot fit the Room Sign-Up appointment time into my schedule.

I give my permission to allow _____ or Residential Life to choose my housing assignment for the next academic year.
(Name of Person You Are Sending)

If I am studying abroad, I must return a signed contract within 3 weeks of Room Sign-Up (by March 12, 2010) via fax or mail. If I don't return this contract within 3 weeks, I will forfeit my housing assignment.

If I am turning in this form because I couldn't fit the Room Sign-Up appointment time into my schedule, I understand that I must sign and return a housing contract/lease within 1 week of Room Sign-Up (by February 26, 2010) to the Office of Housing and Residential Life, or I will forfeit my housing assignment.

(Initials)

If you have class or if you cannot attend your assigned time, and you do not have someone to act on your behalf, please let us know your housing preferences below. Please be as specific as possible and we will do our best to accommodate.

My first choice _____

My second choice _____

My third choice _____

(Signature)

(Date)