

The National Residence Hall Honorary Constitution
The Big Ed Chapter at Webster University

Updated April 2008

Preamble:

We, the people of the Big Ed Chapter of the National Residence Hall Honorary at Webster University, in order to honor and recognize outstanding members of the residential life system, and to promote a higher quality of involvement, interaction, and leadership development in the residence hall community, do hereby establish and uphold this constitution.

Article I: Name

The name of this organization shall be the Big Ed Chapter of the National Residence Hall Honorary at Webster University.

Article II: Purpose

The purpose of this organization shall be to provide recognition of outstanding residents who have exhibited exceptional service and valuable leadership in the advancement of on campus housing.

The organization will also recognize staff, faculty, and administrators living, serving, or working in the residence halls and Webster Village Apartments who have provided leadership in the advancement of Residential Life at Webster University.

It shall be the focus of the organization to promote leadership development and community service initiatives to help develop and enrich on campus leaders.

Article III: Membership

Section A: Qualifications

1. Shall have resided in on campus housing for two semesters, including the semester of induction, to be considered.
2. Shall be a student in good standing with the university and have a minimum 2.5 grade point average.
3. Shall have demonstrated outstanding service and leadership in the residence halls or Webster Village Apartments.

Section B: Definitions

1. The organization shall consist of three types of members: active, alumni, and honorary.
 - a. Active members shall be defined as students currently living in the residence halls or Webster Village Apartments. They shall be the only members with voting privileges.
 - b. Alumni members shall be defined as students who have graduated, transferred, withdrawn, or moved off campus. These members shall not have voting privileges.

- c. Honorary membership is offered to students, faculty, staff, and administrators who have shown outstanding service and devotion to the improvement of the residence halls and the Webster Village Apartments. These members shall not have voting privileges. Honorary members may live off campus.
- d. Early Alumni Members are active members that are no longer able to fulfill the expectations or meet the qualifications of active members. Candidates for Early Alumni membership must follow guidelines outlined in the national NRHH policy.

Article IV: Nomination and Selection

Section A: Nomination and Procedure

1. At the beginning of the second semester, the Executive board shall call upon active NRHH members for nominations.
2. Nominations are submitted via e-mail to the Vice President of Membership and Recognition.
3. Nominations shall include the nominee's personal information, campus activities, and any other relevant information the Executive Board deems necessary.

Section B: Selection Procedure

1. Upon nominations, nominees will receive an informational packet explaining what NRHH is, and will also receive a list of activities to participate in. These activities will be for nominees who choose to participate.
2. At no time shall the active membership of this chapter exceed 1% of the total campus population or twenty five members, whichever is larger. However, should the number of active members in the chapter fall below twenty five or 1% of the total on campus population, selection procedures may take place up to two times during the academic year.

Article V: Executive Structure

Section A: President

1. The President must be a student in good standing with the university and must have been an active member of NRHH for at least one year prior to election. If no such active member is interested in the position, the election will be open to all members.
2. The President shall coordinate the activities within NRHH.
3. The President shall preside over chapter meetings and Executive Board meetings.
4. The President shall prepare the agenda for exec and general meetings.
5. The President shall enforce the constitution.
6. The President shall create committees as necessary.
7. The President shall act as the official spokesperson and liaison to outside organizations and groups.
8. The President shall serve as representative to all NACURH, Inc. events, meetings, and activities unless a proxy is appointed. These responsibilities of the

representative shall be defined by the NACURH Services and Recognition Office (NSRO).

Shall attend all NRHH meetings

Section B: Vice President of Membership and Recognition

1. Must be a student in good standing with the university.
2. Shall manage all NRHH recognition efforts.
3. Shall oversee the OTM (of the month awards) submission process.
4. Shall work with residential life to promote OTM awards.
5. Shall coordinate the membership selection process.
6. Shall track and record information on membership information.
7. Shall promote member retention efforts.
8. Shall preside as President in absence of President.
9. Shall attend all NRHH meetings.

Section C: Vice President of Programming and Community Service

1. Must be a student in good standing with the university.
2. Shall organize the new member induction ceremony.
3. Shall facilitate passive and active programming efforts for members and deserving parties.
4. Shall research new program and community service events.
5. Shall publicize NRHH events.
6. Shall coordinate social activities.
7. Shall attend all NRHH meetings.

Section D: Vice President of Finance and Administration

1. Must be a student in good standing with the university.
2. Shall maintain national affiliation status with the NACURH Information Center (NIC).
3. Shall establish and update the NRHH's financial budget with the Advisor.
4. Shall present budget proposals to members at the beginning of each academic year.
5. Shall process all money requests approved by NRHH and the Executive Board.
6. Shall record minutes and attendance at every meeting.
7. Shall distribute meeting minutes to members.

Shall attend all NRHH meetings.

Section E: Election and Terms of Office

1. The election of all executive officers shall be held after the selection process has been completed.
2. Officers shall be elected by a simple majority vote for one academic year.
3. In the event of a vacancy in the office of the President, the successor shall be the Vice President of Membership and Recognition.
4. In the event of a vacancy in any other Executive Office, an election shall be held via email to fill the vacancy.
5. All officers appointed in the manner described in article V, Section E, (3 and 4) shall serve in that office until the completion of the preceding officer's term.

Section F: Executive Board

1. The NRHH Executive Board shall be comprised of the President, Vice President of Membership and Recognition, Vice President of Programming and Community Service, and Vice President of Finance and Administration.
2. The NRHH Executive Board shall meet weekly.

Section G: Advisor

Article VI: Affiliation

The chapter will be affiliated with the National Residence Hall Honorary branch of the National Association of College and University Residence Halls (NACURH-NRHH), and be affiliated with the Midwest Region of said organization, (MACURH). The chapter must follow the rules and by-laws of NRHH. In the case of a conflict of rules between NACURH and MACURH NRHH and Webster University NRHH, Webster University's rules and by-laws shall take precedence.

Article VII: Amendments to the Constitution

Amendments may be submitted by any member of the chapter in writing to the President, who will call either a meeting with one week's notice, or an email vote lasting one week. Amendments to the constitution may then be adopted or amended by a two thirds vote of active members.

Article VIII: Enactment

This constitution must be ratified by a two thirds vote of active members of The Big Ed chapter.

Ratified by NRHH- April 2001

Amended by NRHH- July 2007