



# Webster University

## Housing and Residential Life

### Student Employee Application

Name: \_\_\_\_\_ Student ID # \_\_\_\_\_

School Address: \_\_\_\_\_  
Street Address Apt or Hall City State Zip

Permanent Address: \_\_\_\_\_  
Street Address Apt or Hall City State Zip

Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

Please circle one:

Year: **Freshman** **Sophomore** **Junior** **Senior** **Graduate Student** **Other:** \_\_\_\_\_

Are you receiving work study aid? **Yes** **No**

IF yes, how much work study are you receiving: \$ \_\_\_\_\_ From what source: **Webster** **Federal** **Other:** \_\_\_\_\_

Will you be working another job besides this one? **Yes** **No** If so, where and how many hours per week? \_\_\_\_\_

Please list the best time to contact you for an interview: \_\_\_\_\_

Below is a list of positions available within in our Department. Some positions are seasonal as noted. Please rank order your preference. (**1** being the job you *want most*. If there is a job that *you do not* want to apply for, *leave it blank*)

_____ Fall Desk Assistant	_____ Fall Customer Service Associate	_____ Fall Maintenance Assistant
_____ Spring Desk Assistant	_____ Spring Customer Service Associate	_____ Spring Maintenance Asst.
_____ Summer Conference Assistant	_____ Summer Customer Service Associate	_____ Summer Maintenance Asst.

**Summer** positions start the first week after the end of the Spring Semester

**Fall and Spring** positions start 1 week prior to the first day of undergraduate classes for the semester.

\_\_\_\_\_ **Yes**, I am interested in working overnight hours. (for those applied for the Desk Assistant position only)

Please list any dates you will be *unavailable* to work: (i.e. class, other jobs, class trips ect.)

\_\_\_\_\_

Please take a few moments to answer the following questions on the back of this application or attach an extra sheet if needed:

- What employment have you had that has prepared you to perform in the job(s) of your interest?
- What skills would you bring to the job? (computer, personal, business, ect)
- Approximately how many hours per week do you wish to work during the school year?

**PLEASE RETURN ALL APPLICATION MATERIALS AND RESUME TO THE OFFICE OF HOUSING AND RESIDENTIAL LIFE OR WVA.**

240 EDGAR RD, St. Louis, MO 63119 – 314-246-4663 – housing@webster.edu