

3/15/07

## **Binding and Preservation Standards**

The Eden-Webster Library System Technical Services Department adheres to commonly accepted bindery and preservation standards. The staff—primarily Mona Al-Shehbaz and students she has trained—use acid-free materials to mend and pamphlet bind materials. They use quality tapes, labels, transparent coverings, and jacket covers when preparing new items for the shelves.

Online resources at their disposal for training or refresher purposes include the Northeast Document Conservation Center's manuals and leaflets. Specifically, these include their Guidelines for Library Binding at

[http://nedcc.org/resources/leaflets/7Conservation\\_Procedures/01GuidelinesForBinding.php](http://nedcc.org/resources/leaflets/7Conservation_Procedures/01GuidelinesForBinding.php) and their Conservation Treatment for Bound Materials of Value at

[http://www.nedcc.org/resources/leaflets/7Conservation\\_Procedures/06BoundMaterials.php](http://www.nedcc.org/resources/leaflets/7Conservation_Procedures/06BoundMaterials.php). Also, Dartmouth College Library's Preservation Service has made available A Simple Book Repair Manual at <http://www.dartmouth.edu/~preserve/repair/repairindex.htm>.

Our commercial binder, Heckman-ICI/IN, adheres to sound preservation standards, as delineated in their product guide at

<http://www.smlc.lib.mi.us/Binding%20Unlimited/Product%20Guide.htm>

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