

**Item D**  
**HLC Criterion 3**  
**Center for Professional Development**  
**Webster University**

<b>Session</b>	<b>Your overall experience with this session?</b>	<b>Did you gain any useful information that will benefit you in your current position?</b>	<b>Would you like to see more sessions like this offered at next year's Professional Development Day?</b>	<b>Comments</b>
<b>Session I</b> Time Management for Results-William Bender	Excellent	Yes	Yes	Well thought out, interesting and extremely informative. William approached time management from a life perspective...setting life goals. His lecture gave me a better understanding into how roadblocks sabotage our ability to research these goals. Will help me prioritize at work and pay more attention to not taking on the responsibilities of others. Thanks very pleased.
<b>Session I</b> Time Management for Result-William Bender	Good	Yes	Yes	I would like to have more advanced notice. I only knew of the Professional Day last week. I believe more people would come if more information would be circulated well in advance of the event. People could then plan to attend. Many new employees did not know exactly what

Webster Staff Alliance  
Professional Development Day  
Comments

				Professional Development Day was. I did not. I had to ask someone who went last year.
<b>Session I</b> Time Management for Results-William Bender	Excellent	Yes	Yes	
<b>Session I</b> Power Writing-Dick Weiss	Good	Yes	Yes	
<b>Session I</b> Power Writing-Dick Weiss	Excellent	Yes	Yes	Presentation put together very well. Mostly applied to news writing, but concepts could apply also to other kinds of writing.
<b>Session I</b> Power Writing-Dick Weiss	Excellent	Yes	Yes	Dick was wonderful! Great examples and exercises.
<b>Session I</b> Power Writing-Dick Weiss	Excellent	Yes	Yes	For next year... How about a session on how to write an email? It could include how to write a "good" subject line which gets your reader to read the email and reminders about tone of voice; stick to one idea; would another form of communication be better?; legal issues surrounding use of institutional email, etc.
<b>Session I</b> Managing Stress for a Healthier Life-Benedict Dumonceaux	Excellent	Yes	Yes	Learn to set time aside for myself, determine if worries are controllable (take action) or "waste of time."
<b>Session 2</b> It's Not About You: The Art and Skill of	Good	Yes	Yes	I love these kind of lectures and, as a supervisor, feel they are beneficial to staff. Day should be

Webster Staff Alliance  
Professional Development Day  
Comments

Not Taking it Personally-Cheryl Oliver				about growing, learning & building our teams....feelings apart of the bigger picture. I think the prof. develop. Day for staff should be mandatory. It is NOT a day to stay home, but an opportunity to explore who we are as staff individuals it. It should not be a day for strictly fun with no growth involved.
<b>Session 2</b> It's Not About You: The Art and Skill of Not Taking it Personally-Cheryl Oliver	Good	Yes	Yes	Great ideas but a little heavy on the cutesy mnemonics.
<b>Session 2</b> It's Not About You: The Art and Skill of Not Taking it Personally-Cheryl Oliver	Excellent	Yes	Yes	Good material and presentation was clear and concise with lots of good examples pulled from the audience. Also lots of concrete, focused, coping skills which get one past the (momentary) anger of taking it personally when one's liable to say something one regrets.
<b>Session 2</b> Who is Managing your Career?- William Bender	Excellent	Yes	Yes	
<b>Session 2</b> Managing Conflict and Resistance- Benedict Dumonceaux	Good	Yes	Yes	
<b>Session 2</b> Managing Conflict	Excellent	Yes	Yes	

Webster Staff Alliance  
Professional Development Day  
Comments

and Resistance- Benedict Dumonceaux				
<b>Session 3</b> Workplace Ethics- Gail Hinshaw	Excellent	Yes	Yes	The presentation was great and information.
<b>Session 3</b> Workplace Ethics- Gail Hinshaw	Good	Yes	Yes	
<b>Session 3</b> Power Writing-Dick Weiss	Excellent	Yes	Yes	
<b>Session 3</b> Power Writing-Dick Weiss	Excellent	Yes	Yes	Very relevant-good informal discussion
<b>Session 3</b> Who is Managing Your Career?- William Bender	Good	Yes	Yes	
<b>Session 3</b> Who is Managing Your Career? William Bender	Good	Yes	Yes	Would like to see more specific application to university/non-profit organizations rather than corporate orgs.
<b>Session 3</b> Who is Managing Your Career? William Bender	Good	Yes	Yes	It might be nice to have some thing interactive that mixed up people across campus.
<b>Session 3</b> Who is Managing Your Career? William Bender	Excellent	Yes	Yes	I thought Prof. Bender did a good job! He didn't sugarcoat anything but gave effective strategies for managing my career! I would like to see more session dedicated to this subject, but I also noticed a lack of fun classes to help staff relax and distress and enjoy life. Thanks!

Webster Staff Alliance  
Professional Development Day  
Comments

<b>Session 3</b> Who is Managing Your Career? William Bender	Excellent	Yes	Yes	
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