

**STUDY ABROAD AUTHORIZATION FORM**

Summer 2009, Fall 2009, Spring 2010

*Webster students applying to study abroad should read this form thoroughly before acquiring the appropriate signatures. This form must be submitted with the application to the Office of Study Abroad, Loretto Hall 165.*

STUDENT NAME \_\_\_\_\_ WEBSTER I.D. NUMBER \_\_\_\_\_

REQUESTS TO STUDY ABROAD: \_\_\_\_\_ TERM: \_\_\_\_\_ YEAR: \_\_\_\_\_ LOCATION: \_\_\_\_\_

**ACADEMIC ADVISOR**

The above named student (check all that apply):

- Is in good academic standing (2.0 current and cumulative GPA).
- Is not on academic probation.
- The student has been informed that it is her/his responsibility to keep apprised of current graduation requirements for her/his particular degree (registration submitted to the Office of Study Abroad).
- If student is a Freshman, student is making adequate progress in current coursework.

\_\_\_\_\_  
ACADEMIC ADVISOR DATE

**INTERNATIONAL RECRUITMENT & SERVICES**

(INTERNATIONAL STUDENTS ONLY)

The above named student understands:

- The necessary steps in obtaining a student visa upon returning to the United States.
- That he/she must complete the "site-transfer" paperwork prior to returning to the St. Louis campus.
- In the case where the student has been awarded an international scholarship, the student is aware of the obligations and/or limitations of the award.

\_\_\_\_\_  
DIRECTOR, INT'L STUDENT SERVICES DATE

**FINANCIAL AID OFFICE (WEBH 1<sup>st</sup> Floor)**

The above named student *has / has not* applied for financial aid from Webster University. If he/she has applied, his/her file *is / is not* complete.

The above named student has been informed (please check all that apply):

- How the financial aid package has been awarded to accommodate study abroad.
- What requirements must be met (i.e. credit load) to guarantee that these funds will be available.
- The costs of studying abroad.

\_\_\_\_\_  
FINANCIAL AID OFFICER DATE

**INT'L LANGUAGES & CULTURES – If going to UAG**

The above named student has been advised and tested for language proficiency and is approved to study abroad in Mexico.

\_\_\_\_\_  
IL&C FACULTY DATE

**STUDENT AFFAIRS (UNIVERSITY CENTER)**

The above named student *is not* on social probation.

\_\_\_\_\_  
DEAN OF STUDENTS DATE

**STUDENT**

*I certify that I understand the billing procedures, tuition, study abroad fee, housing costs, non refundable security deposit, financial aid regulations, scholarship rules, academic requirements for my major, student conduct code, and the registration process for my study abroad experience. I know that I must be in good academic and social standing and current on my financial obligations at the time of travel to the international campus and that Webster University may rescind my approval to study abroad should I fail to meet University standards and that I would be responsible for any non-refundable deposits of fees paid on my behalf by Webster University.*

\_\_\_\_\_  
STUDENT SIGNATURE DATE

**BUSINESS OFFICE (WEBH 1<sup>st</sup> Floor)**

The above named student (check all that apply):

- Is current in his/her account with Webster University.
- Has been informed how and when financial aid will be applied and the requirements for these funds.

\_\_\_\_\_  
BUSINESS OFFICER DATE

**Please return this form to the Office of Study Abroad (OSA) with your completed application to study abroad.**