

Graduation Checklist



- _____ 1. Contact Sara Adams at 321-449-4516 or adamss@webster.edu to let her know whether or not to expect you at Commencement, Friday, June 8, at 7 pm at the King Center for the Performing Arts at the Brevard Community College's Melbourne Campus. If you will be attending, see the reverse for directions to the King Center, and let Sara Adams know how many guests you are likely to have. Tickets are not required, and there is no limit on the number of guests per graduate.
- _____ 2. If you or a fellow graduate have made a distinguished contribution to the graduate program, student body, or surrounding community while a student at Webster, nominate yourself or your colleague for the Outstanding Graduate Student Award by contacting Sara Adams at adamss@webster.edu or 321-449-4516 with the person's name by March 29. Nominees will be asked to write a one-page description of their distinguished contribution by April 16 and the award will be presented at Commencement.
- _____ 3. Obtain graduation regalia, if you plan to attend Commencement. All Commencement participants must have *navy blue caps*, *navy blue gowns*, *navy blue hoods*, and appropriate tassels. Regalia must be ordered by Friday, May 25, 2012. See the section on Graduation Regalia for details.
- _____ 4. Decide whether or not you would like to have a formal graduation portrait taken at a Pre-Commencement Event or at the Auman Photo Studio in Cocoa Village. See the section on Graduation Portraits for details.
- _____ 5. Consider what keepsake items, such as school rings, graduation announcements, or diploma frames, you would like. You may order items online or at the Pre-Commencement Events.
- _____ 6. Review the information about the Pledge of Social and Environmental Responsibility and decide whether or not you wish to sign it. Pledge cards will be available to sign at Pre-Commencement Events. If you will not be attending a Pre-Commencement Event and wish to sign the Pledge, email your completed form to adamss@webster.edu, fax it to 321-454-7799, or mail it to Webster University, 150 N. Sykes Creek Pkwy., Merritt Island, FL 32953, by May 31, 2012, and a Pledge card will be mailed to you. See the sheet on the Pledge for details.

