

Course Syllabus

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| Course No COUN 6500 Section: 63 | Instructor: Lynn Banks, Psy.D |
| Title: Internship | Phone: 321- 723-7300 |
| Revised: May 2008 | Email: DrLBanks2@AOL.com Address; PO Box 33458, Indialantic, Fl. 32903 |
| Term: Fall 1, 2008 | Office Hours: 30 Minutes before class |

CATALOG COURSE DESCRIPTION: Intensive counseling experience that provides the student with the opportunity to perform a variety of counseling activities expected of a professional mental health counselor, (e.g. application of diagnostic and therapeutic skills, record keeping, information and referral techniques, in-service and staff meetings). The internship must be in an approved setting under the supervision of a licensed on-site supervisor. Students must have completed all nine (9) program core courses and both required COUN 6000 Counseling Learning Practicum before submitting an application for field experience. Course may be repeated for credit. The internship is graded on the credit/no credit grading option. Requires permission of instructor/academic advisor.

INCOMING COMPETENCY OF STUDENTS EXPECTED BY INSTRUCTOR:

Completion of all other courses in this area of concentration.

*****Students must complete all requirements for the two Counseling 6000 courses, to include at least 300 hours of work at their site and completion of their Special Project before enrolling for Counseling 6500*****

Course Statement of Objectives: This course provides students who are pursuing Mental Health Licensure with a field placement under the supervision of a licensed supervisor. The emphasis is on gaining practical experiences within an agency setting.

This course gives students the opportunity to work as counselors in an agency setting under the supervision of a licensed professional. This field placement is designed to provide students with the following experiences:

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| a. | An experience within a Mental Health Facility that will increase professional competency. Students must complete 350 hours on site. |
| b. | An experience that will enhance knowledge of agency procedures and organizational structure. |
| c. | An experience that will further develop effective utilization of community resources. |
| d. | An experience that will further develop communicative and consultative skills. |
| e. | An experience that will further develop an awareness of ethical considerations and legal aspects in the counseling profession. |

CLASS SCHEDULE: To be determined during the first class meeting.

SUGGESTED READINGS: Manual for Counseling Internships (Banks).

COURSE REQUIREMENTS:

1. Students must complete 350 hours of on-site experience at an approved practicum site under the supervision of a licensed professional. An Affiliation Agreement between Webster University and the practicum site must be signed by the site supervisor, the Webster teacher of reference, and the student.
2. The student needs to make certain that adequate supervision is provided by the site supervisor on a regular basis.
3. Class sessions with the Webster teacher of record will provide opportunities for feedback and supervision. Times and dates will be determined during the first class meeting.
4. Students will write a complete **Psychosocial History and Mental status Examination** on one client. They will then follow that client for at least three

additional sessions and will write progress notes for each additional session. Examples of a Psychosocial History form and a Session Synopsis form are listed in the **Manual for Counseling Internships** on pages 47 and 6 respectively.

5. Students will present their cases during the last class meeting demonstrating the progression of their chosen client.

6. Students will update their classmates on the status of their practicum experience in terms of progress, problems, and new developments during class meetings.

7. Students will present their updated and signed practicum log to the teacher of record during the last class session. Site Evaluations and Supervisor Evaluations will also be required by the last class session.

8. Grades will be determined by the quality of the casework performed and input from the site supervisor.

| COURSE REQUIREMENTS: | % OF GRADE |
|--------------------------------------|-------------------|
| a. Class Presentations/Participation | 20% |
| b. Psychosocial and Session Notes | 60% |
| c. Log and Evaluations | 20% |

In order to meet the course objectives this syllabus may be modified at the discretion of the instructor.

Original approved by:

Dr. Calvin D. Fowler, Space Coast Region Academic Dean May 7, 2008

OTHER USEFUL INFORMATION

PURCHASING TEXTBOOKS--Most textbooks can be purchased through **MBS Direct**. Check the syllabus for textbook information. Give MBS Direct the campus location (for the purpose of ordering books the campus is **Space Coast Campus**, course name, number and section number (i.e. Space Coast Campus, COMP5000/64) and most important, the **title, author, edition, and ISBN** of the book you are ordering. MBS Direct will buy back your book at the end of the term should you elect not to retain it as a reference book. Order by phone or online. Orders should be placed no earlier than 4 weeks prior to the start of the term.

MBS Direct: 1-800-325-3252

MBS Direct Website: www.mbsdirect.net/webster

Monday-Thursday, 7am-10pm (Central Time)

Friday, 7am-6pm (Central Time)

Saturday, 8am-5pm (Central Time)

Sunday, noon-4pm (Central Time)

ATTENDANCE--The faculty manual states university policy as: *"Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor to arrange for makeup work. If acceptable makeup work is not completed, or if unexcused absences occur, the student is subject to appropriate academic penalty. A student should not miss more than one class or four contact hours, and the instructor should make additional assignments when a student is absent. If the student has two absences, the instructor has the option to lower the student's grade by one letter grade and to inform the student of the action. If a student has three absences, the instructor has the option to assign a grade of **F** and to inform the student of the action. It is the student's responsibility to withdraw from the course."*

STUDY ASSIGNMENTS--Students can expect 2 to 4 hours of class preparation time for each hour of classroom attendance.

CONDUCT--Students enrolling in a graduate program at Webster University assume the obligation of conducting themselves in a manner compatible with the University's function as an educational institution. Misconduct for which students are subject to discipline may be divided into the following categories:

1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University.
2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of other authorized activities on University premises.

3. Classroom disruption. Behavior occurring within the academic arena, including but not limited to classroom disruption or obstruction of teaching, is within the jurisdiction of Academic Affairs. In cases of alleged campus and/or classroom disruption or obstruction, a faculty member and/or administrator may take immediate action to restore order and/or to prevent further disruption (e.g., removal of student(s) from class or other setting). Faculty members have original jurisdiction to address the immediacy of a situation, as they deem appropriate. When necessary and appropriate, Public Safety and/or the local (or military) police may be contacted to assist with restoring peace and order. Faculty response is forwarded to the academic dean (or his or her designee) for review, and if necessary, further action. Further action might include permanent removal from the course. Repeated offenses could lead to removal from the program and/or the University.
4. Theft of or damage to property of the University. Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place. Students who engage in any of the above misconducts may be subject to dismissal from the University on careful consideration by the Executive Vice President of the University or his designee.
5. To the extent that penalties for any of these misconducts (e.g., theft or destruction of property) are prescribed by law, the University will consider appropriate action under such laws.

"Webster University strives to be a center of academic excellence. As part of our Statement of Ethics, the University strives to preserve academic honor and integrity by repudiating all forms of academic and intellectual dishonesty, including cheating, plagiarism and all other forms of academic dishonesty. Academic Dishonesty is unacceptable and is subject to a disciplinary response. The University reserves the right to utilize electronic databases, such as Turnitin.com, to assist faculty and students with their academic work."

GRADING POLICY

| Letter Grade | Numerical Range |
|---------------------|------------------------|
| A | 96-100% (3) |
| A- | 91-95% (3) |
| B+ | 87-90% (3) |
| B | 82-86% (3) |
| B- | 78-81% (2) |
| C | 70-77% (3) |
| F | 69 & below |
| I | Incomplete |
| W | Withdrawn |

Grades leading to academic warning, probation, or dismissal apply to one 3-credit-hour course or three 1-credit-hour professional seminars. A grade of C or F in a 6-credit-hour internship, project, or thesis is equal to two grades of C or F for academic warning, probation, and dismissal purposes.

A grade of I in a course needed for graduation must be officially changed to an appropriate grade prior to the due date for grades for the term the student has petitioned to graduate. Students are responsible for insuring that all grades of I have been changed prior to graduation. Students with two or more grades of I will generally not be allowed to enroll in additional coursework until the grades of I are resolved. After one calendar year has passed, the grade of I becomes final.

YOUR GRADES--You can access your grades online at [Webster University Web Information System](https://webinfo.webster.edu). (https://webinfo.webster.edu) Select "For Students."
You will need to enter your student ID number (as your user name) and your password to access your information. **PASSWORDS ARE SENT TO STUDENTS IN A LETTER FOLLOWING THE DROP/ADD PERIOD OF THEIR INITIAL TERM.** If you have lost, forgotten or possibly not received your password, go to the Webster University website (www.webster.edu). Click on Registration and Services Online, then click on Reset Password and follow the instructions.

If you have any questions, please call (321) 449-4500 for more information; from Vero Beach call (toll free) (561) 234-3558; from the Ft. Pierce/Port St. Lucie area call (561) 879-4007.