

<b>Course</b>	ITM6000/ 64 Final Project in Information Technology Management							
<b>Term</b>	Spring 2, 2008							
<b>Instructor</b>	Alan Holbrook <b>Cell Phone:</b> 321-604-2956 <b>E-Mail:</b> <a href="mailto:alan@alannet.com">alan@alannet.com</a> (Please include "ITM6000" in subject line) <b>Office Hours:</b> Thirty minutes before class, and by appointment							
<b>Catalog Description</b>	This Capstone Project course is designed to give students the opportunity to synthesize, integrate, and apply the technical and management knowledge and skills acquired in other courses in the Information Technology Management (ITM) curriculum. Techniques used to accomplish these goals may vary.							
<b>Prerequisites</b>	Successful completion of all other courses in the ITM program curriculum.							
<b>Course Level Learning Outcomes</b>	After completing this Capstone Project course, students will: <ul style="list-style-type: none"> <li>• <i>have demonstrated the ability to integrate and apply</i> the important technical and various management concepts, principles, techniques, and practices needed to effectively manage people, information, information and communication technologies, and business processes in support of organizational strategic goals.</li> </ul>							
<b>Materials</b>	<p><b>Required Text(s):</b> No new textbooks will be required for this Capstone course. Students will be expected to use texts and materials from other courses in the IT curriculum.</p> <p><b>Optional Texts:</b></p> <ul style="list-style-type: none"> <li>• Practical Research: Planning and Design, Leedy and Ormrod, Prentice-Hall, 8<sup>th</sup> Ed., ISBN: 013118956</li> <li>• APA Publication Manual, 5<sup>th</sup> Ed.,2001, ISBN: 1557987912</li> </ul> <p><b>Suggested Supplemental Readings:</b></p> <p>Students will be required to review periodicals, texts, and journal articles related to course topics. These resources will be used to supplement evidence from the previous texts in completing assignments and classroom discussion.</p>							
<b>Grading</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">COURSE REQUIREMENTS:</th> <th style="width: 40%;">% OF GRADE</th> </tr> </thead> <tbody> <tr> <td>Research Paper</td> <td style="text-align: center;">90%</td> </tr> <tr> <td>Presentation and Status Reports</td> <td style="text-align: center;">10%</td> </tr> </tbody> </table> <p>Taking the numerical score from the formula above and converting it to the</p>		COURSE REQUIREMENTS:	% OF GRADE	Research Paper	90%	Presentation and Status Reports	10%
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appropriate letter grade from the chart determine the student's letter grade for the course.

Letter Grade	Numerical Score
A	96-100% (4.0)
A-	91-95% (3.67)
B+	87-90% (3.33)
B	82-86% (3.0)
B-	78-81% (2.67)
C	70-77% (2.0)
F	69 & below (0)
I	Incomplete (0)
W	Withdrew

**Activities**

**Anticipated Incoming Competency of Students**

Students will have obtained the instructor's approval of the research topic before registering for the Capstone Course. The Topic Approval Form is available on the Space Coast Homepage, located under "6000 Research Projects.

A student participating in this course is expected to conceptualize, write, and verbalize at a level commensurate with graduate-level education. Graduate students in the IT program are expected to be able to explore and challenge basic assumptions about computer resources and information. They are also expected to have the initiative to participate in a wide range of experiential and practical exercises, as well as the practical application of research and assessment methods to human resources development issues.

**Research Requirements**

A formal paper is required for this Capstone Course. The paper will use secondary (literature) research, and the development of an actionable proposal related to the student's principal study and work area. Students should use the 6000 Project Paper Guidelines on the Webster University Space Coast Home Page under "Student Services." The 6000 Project will be graded using the Guidelines for grading a paper on the Home Page, and as described in this Course Syllabus.

The paper will indicate references using the APA style. The Term Paper Guideline demonstrates common type references. If students have a reference type not covered in the Term Paper Guidelines, they must refer to the APA Home Page for assistance, or contact the

	<p>instructor for clarification.</p> <p>References must be from refereed journals similar to those found in Webster's Passports electronic library. References from newspapers and periodical magazines written for the general public are unacceptable for graduate research work. The student must justify that a homepage is a creditable source before it can be used.</p> <p>The final 6000 paper is due in Week 9, unless otherwise specified by the instructor.</p> <p>Each student will also prepare an Executive Presentation for oral delivery to the class in Week 8 or Week 9, as determined by the instructor. (In the cases of Directed Study situations, these requirements may vary.) A single-spaced, single sheet Executive Summary that summarizes the research for distribution to each class member in Week 8. is suggested.</p>
<p><b>Policy Statements:</b></p> <p><b>University Policies</b></p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p><b>Academic Honesty</b></p> <p>The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p><b>Drops and Withdrawals</b></p> <p>Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><b>Special Services</b></p> <p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p><b>Disturbances</b></p> <p>Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not</p>

	<p>acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p><b>Student Assignments Retained</b> From time to time, student assignments or projects will be retained by the Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the Academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p><b>Contact Hours for This Course</b> It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
<b>Course Policies</b>	<p>Attendance at all class sessions is expected. In the Directed-Study format, the locations and times of student-instructor contacts may vary, as coordinated by the instructor.</p> <p>Late weekly write-ups and other written assignments will be accepted if prior arrangements have been made with the instructor, but will be given reduced points based upon the number of class sessions it is late.</p>
<b>Week 1 Schedule</b>	<p><b>Preparation for Class:</b> Complete ITM6000 Topic Approval Form. <b>Classroom Discussion Topics:</b></p> <ul style="list-style-type: none"> <li>• Review Syllabus Schedule, Grades, and Course Requirements</li> <li>• Discuss appropriate IT integrated topics</li> <li>• Deadline for project approval Week 1</li> <li>• Present topic ideas and deliver a detailed outline</li> </ul> <p>NOTE: The following schedule is for reference only. The instructor will discuss the scheduled deliveries with each student and prepare a plan based on the students proposed project.</p>
<b>Week 2 Schedule</b>	<p><b>Preparation for Class:</b> Review activities and products from Week 1 <b>Classroom Discussion Topics:</b> Introduction (Section 1) is deliverable.</p>
<b>Week 3 Schedule</b>	<p><b>Preparation for Class:</b> Review progress with instructor <b>Classroom Discussion Topics:</b> Review of Literature (Section 2) is deliverable</p>
<b>Week 4 Schedule</b>	<p><b>Preparation for Class:</b> Review all information and products presented in the course to date. <b>Classroom Discussion Topics:</b> Methodology (Section 3) is deliverable</p>
<b>Week 5</b>	<p><b>Preparation for Class:</b> Review of deliverables to date. <b>Classroom Discussion Topics:</b> Analysis (Section 4) is deliverable</p>

<b>Schedule</b>	
<b>Week 6 Schedule</b>	<b>Preparation for Class:</b> Review of deliverables to date. <b>Classroom Discussion Topics:</b> Analysis is deliverable
<b>Week 7 Schedule</b>	<b>Preparation for Class:</b> Review of deliverables to date. <b>Classroom Discussion Topics:</b> Iteration
<b>Week 8 Schedule</b>	<b>Preparation for Class:</b> Review of deliverables to date. <b>Classroom Discussion Topics:</b> Iteration
<b>Week 9 Schedule</b>	<b>Preparation for Class:</b> Review and prepare all final editions of the research paper for delivery to instructor.  <b>Presentations of Research Papers</b>

**PURCHASING TEXTBOOKS--**Most textbooks can be purchased through **MBS Direct**. Check the syllabus for textbook information. Give MBS Direct the campus location (for the purpose of ordering books the campus is **Space Coast Campus**, course name, number and section number (i.e. Space Coast Campus, COMP5000/64) and most important, the **title, author, edition, and ISBN** of the book you are ordering. MBS Direct will buy back your book at the end of the term should you elect not to retain it as a reference book. Order by phone or online. Orders should be placed no earlier than 4 weeks prior to the start of the term.

**MBS Direct:** 1-800-325-3252 MBS Direct Website is [www.mbsdirect.net/webster](http://www.mbsdirect.net/webster)  
Monday-Thursday 7AM-10PM (Central Time)  
Friday 7AM-6PM (Central Time)  
Saturday 8AM-5PM (Central Time)  
Sunday Noon-4PM (Central Time)

In order to meet the course objectives this syllabus may be modified at the discretion of the instructor without approval of the students.

**Original approved by:**

**Dr. Calvin D. Fowler, Space Coast Region Academic Dean, January 15, 2008**

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