

<b>Course</b>	COUN 5800/PB Professional Orientation and Ethics		
<b>Term</b>	Summer, 2008		
<b>Instructor</b>	Dr. Robert G. Cox <a href="mailto:BobCocoaB@aol.com">BobCocoaB@aol.com</a> Cell: 321-544-6958		
<b>Catalog Description</b>	<i>This course examines the goals and objectives of professional organizations, codes of ethics, legal considerations, standard of preparation, certification, licensing, role identity of counselors, other personnel services specialists, and fee structures and the impact of fees on the counseling relationship.</i>		
<b>Course Level Learning Outcomes</b>	<p><b>Upon successful completion of this class students will be able to:</b></p> <ol style="list-style-type: none"> <li>1. Demonstrate knowledge of the history and philosophy of the counseling profession, and awareness of counseling organizational and credentialing processes both state and national (CACREP II.K.1.a; II.K.1.d; II.K1.e).</li> <li>2. Demonstrate knowledge of ethical codes, legal standards, and professional issues in counseling relative to professional identity formation in all areas. (CACREP II.K.1 2.f. 3. 3. e. 4.i. 5.g. 6.g. 7.i. 8.f.),</li> <li>3. Demonstrate awareness of ethical issues in consulting and consultation including the need for reflection, self-supervision, evaluation of outcomes, and professional development (NCATE 1C &amp; 1D; (CACREP SC A7 &amp; A11; PI 34.02 (9), (10); PI 34.04 (4); PI 34.31 (8), (11)).</li> <li>4. Demonstrate the ability to effectively utilize decision-making skills when confronted with ethical, legal, and professional dilemmas related to liability, supervision, consultation, and counseling within a pluralistic society. (CACREP II.K.1.f; II.K1.g; II.K.1.h).</li> </ol>		
<b>Materials</b>	<p><b>REQUIRED TEXTS:</b></p> <p>ISSUES AND ETHICS IN THE HELPING PROFESSIONS (7<sup>TH</sup> ED) BY Corey, International Thompson Publishing (Brooks/Cole) 2007 ISBN: 0-534-614434</p> <p>Go on line and download at: <a href="http://www.leg.state.fl.us/">http://www.leg.state.fl.us/</a>: the Statutes 491 for: Board of Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling.</p> <p>Additional Rules and Ethical Codes will be provided by the instructor</p>		
<b>Grading</b>	<b>COURSE REQUIREMENTS:</b>		<b>% OF GRADE</b>
	a. Constructive Participation		20 %

<b>b. Case Study Paper</b>	<b>20%</b>
<b>c. Midterm</b>	<b>25%</b>
<b>d. Final</b>	<b>25%</b>
<b>e. Case Study Presentations</b>	<b>10%</b>

Taking the numerical score from the formula above and converting it to the appropriate letter grade from the chart determine the student's letter grading for the course.

<b>Letter Grade</b>	<b>Numerical Score</b>
A	96-100% (4.0)
A-	91-95% (3.67)
B+	87-90% (3.33)
B	82-86% (3.0)
B-	78-81% (2.67)
C	70-77% (2.0)
F	69 & below (0)
I	Incomplete (0)
W	Withdrew

<p><b>Activities</b></p>	<ul style="list-style-type: none"> <li>• Students will be engaged in various methods of learning, including group discussion &amp; presentations, watching and reacting to videos, role playing, listening to lectures, etc</li> <li>• The Case Study Paper will be accomplished by: <ul style="list-style-type: none"> <li>• Interviewing a licensed counselor in the student's area of specialization</li> <li>• Describing ethical challenges and/or dilemmas with her/him</li> <li>• Picking a specific ethical challenge faced by the therapist (being certain to honor confidentiality laws)</li> <li>• Write up the case study and bring in relevant laws/standards of conduct/ethical codes</li> <li>• .Conclude the paper with how you would have handled the specific dilemma</li> </ul> </li> <li>• The paper will be 8-10 pages and the instructor will provide additional guidance in class</li> </ul>
<p><b>Policy Statements:</b></p> <p><b>University</b></p>	<p>University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:</p> <p><b>Academic Honesty</b></p> <p>The university is committed to high standards of academic honesty. Students will be</p>

<p><b>Policies</b></p>	<p>held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.</p> <p><b>Drops and Withdrawals</b></p> <p>Please be aware that, should you choose to drop or withdraw from this course, the date on which you notify the university of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p><b>Special Services</b></p> <p>If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p><b>Disturbances</b></p> <p>Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course</p>
<p><b>Course Policies</b></p>	<p><b><u>Course Attendance:</u></b>  The University reserves the right to drop students who do not attend class the first two weeks of the term/semester. Students are expected to attend all class sessions of every course. In the case of unavoidable absence, the student must contact the instructor. The student is subject to appropriate academic penalty for incomplete or unacceptable makeup work, or for excessive or unexcused absences.</p> <p><b><u>Conduct:</u></b>  Students enrolling in a degree program at Webster University assume the obligation of conducting themselves in a manner compatible with the University's function as an education institution. Misconduct for which students are subject to discipline may be divided into the following categories:</p> <ol style="list-style-type: none"> <li>1. All forms of dishonesty, cheating, plagiarism, or knowingly furnishing false information to the University.</li> <li>2. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities or of other authorized activities on University premises.</li> <li>3. Classroom disruption. Behavior occurring within the academic arena, including but not limited to classroom disruption or obstruction of teaching, is within the jurisdiction of Academic Affairs. In case of alleged campus and/or classroom disruption or obstruction, a faculty member and/or administrator may take immediate action to restore order and/or to prevent further disruption</li> </ol>

(e.g. removal of student[s] from class or other setting). Faculty members have original jurisdiction to address the immediacy of a situation, as they deem appropriate. When necessary and appropriate, Public Safety and/or the local [or military] police may be contacted to assist with restoring peace and order. Faculty response is forwarded to the academic dean (or his or her designee) for review and, if necessary, further action. Further action might include permanent removal from the course. Repeated offenses could lead to removal from the program and/or the University.

4. Theft of or damage to property of the University. Students who cheat or plagiarize may receive a failing grade for the course in which the cheating or plagiarism took place.

Students who engage in any of the above misconducts may be subject to dismissal from the University on careful consideration by the executive vice president of the University or his designee. To the extent that penalties for any of these misconducts (e.g. theft or destruction of property) are prescribed by law, the University will consider appropriate action under such laws.

Students are subject to the Student Code of Conduct and Judicial Procedure described in the Student Handbook.

**Course Contact Hours:**

Unless a course has enrolled fewer than four students, faculty has a contractual obligation to meet the full complement of contact/meeting hours (36 for graduate courses). Not to meet this full complement of hours may be construed as a breach of contract and may also endanger Webster University's accreditation by The Higher Learning Commission, a commission of the North Central Association of Colleges and Schools, and its licensure by the State. Finally, course meetings which are missed for any reason must be made up.

Determination of Grades is Based On the Following Criteria:

**Minimum Requirements:**

Products (papers, case studies, projects) must be on time, in the correct format, corrected for spelling and grammar, appropriate materials included and referenced to-the-point and on topic and conclusions must be supported.

Examinations must be complete, accurate, neat, evidence clear thought, and exhibit concise and to-the-point responses.

Behavior in class discussions and group activities should be responsible, should exhibit open communication, be constructive, and helpful.

<b>Week 1 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: Chps 1-2</b> <b>CLASSROOM DISCUSSION TOPICS: On Becoming a Professional</b>
<b>Week 2 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: Chps 3-4</b> <b>CLASSROOM DISCUSSION TOPICS: Introduction to Ethics</b>
<b>Week 3 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: Chps 5-6 &amp; Legal Statues and Ethical Codes</b> <b>CLASSROOM DISCUSSION TOPICS: Privileged Communication, Confidentiality &amp; Liability</b>
<b>Week 4 Schedule</b>	<b>PREPARATION FOR CLASS: Studying for the Midterm (Essay)</b> <b>CLASSROOM DISCUSSION TOPICS: Midterm</b>
<b>Week 5 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: Chps 7-8</b> <b>CLASSROOM DISCUSSION TOPICS: Boundary Issues and Competency</b>
<b>Week 6 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: Chps 9-10</b> <b>CLASSROOM DISCUSSION TOPICS: Consultation &amp; Multi-cultural</b>
<b>Week 7 Schedule</b>	<b>PREPARATION FOR CLASS: Corey: chps 11-13</b> <b>CLASSROOM DISCUSSION TOPICS: Ethical Issues in Marriage and Family Therapy and Group Work</b>
<b>Week 8 Schedule</b>	<b>PREPARATION FOR CLASS: Prepare Case Study Paper &amp; Presentations</b> <b>CLASSROOM DISCUSSION TOPICS: Case Study Presentation</b>
<b>Week 9 Schedule</b>	<b>PREPARATION FOR CLASS: Prepare for Final</b> <b>CLASSROOM DISCUSSION TOPICS: Final (essay)</b>

**PURCHASING TEXTBOOKS--**Most textbooks can be purchased through **MBS Direct**. Check the syllabus for textbook information. Give MBS Direct the campus location (for the purpose of ordering books the campus is **Space Coast Campus**, course name, number and section number (i.e. Space Coast Campus, COMP5000/64) and most important, the **title, author, edition, and ISBN** of the book you are ordering. MBS Direct will buy back your book at the end of the term should you elect not to retain it as a reference book. Order by phone or online. Orders should be placed no earlier than 4 weeks prior to the start of the term.

**MBS Direct:** 1-800-325-3252  
[www.mbsdirect.net/webster](http://www.mbsdirect.net/webster)  
Monday-Thursday 7am-10pm(Central Time)  
Friday 7am-6pm (Central Time)

MBS Direct Website is

Saturday 8am-5pm (Central Time)  
Sunday noon-4pm (Central Time)

In order to meet the course objectives this syllabus may be modified at the discretion of the instructor without approval of the students.

**Original approved by:**

Dr. Calvin D. Fowler Academic Dean Space Coast Region, March 19, 2008

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