

Course	PADM 5840—Public Budgetary Theory and Analysis														
Term	Summer 2008 (May 31 – Aug 3)														
Instructor	Dr. David Bradford, dgbradford@hotmail.com 321 223 4086 Contact hours: 3:30pm to 11:30pm Mon/Tue; Thurs-Sunday; All day on Wednesday; at PAFB Office from 4:00pm until beginning of class														
Catalog Description	The student examines analytical approaches to governmental budgeting, which include PPBS, zero-base budgeting, and cost-benefit analysis. The political environment of the public budgeting process is analyzed.														
Prerequisites	NONE														
Course Level Learning Outcomes	<p>Students will understand:</p> <ol style="list-style-type: none"> 1. The dominant theme of federal budgeting 2. The deep ideological chasms and bickering between political parties 3. The major components of the budget 4. The characteristics of the budgetary process 5. Methods by which financial decisions are reached within a system and ways in which different types of information are used in budgetary decision making. 														
Materials Required Text	<p>The Politics of Public Budgeting, 5th Edition, CQ Press by Irene S. Rubin ISBN: 1-933116-06-4 © 2006 CQ Press (866-427-7737)</p> <p>Available at Amazon.com for \$30.00. Also available from MBS Direct.</p> <p>The book, now in its 5th edition, demonstrates how federal, state, and local budgets are affected by intergovernmental relations, especially the Federal issues as they pertain to state and local budgets. This text is especially relevant to the course because it examines budget processes for the long term, the dynamics of cycles, and the tenuous equilibria that are sometimes achieved. The text does an excellent job of capturing the underlying mechanisms of explaining and predicting the changes.</p>														
Grading	<table border="1"> <thead> <tr> <th>COURSE REQUIREMENTS:</th> <th>% OF GRADE</th> </tr> </thead> <tbody> <tr> <td>a. Competency Paper (10 pages)</td> <td>20%</td> </tr> <tr> <td>b. Mid-Term</td> <td>25%</td> </tr> <tr> <td>c. Final Exam</td> <td>25%</td> </tr> <tr> <td>d. Presentation</td> <td>10%</td> </tr> <tr> <td>e. Case Discussions (3 each)</td> <td>20%</td> </tr> </tbody> </table>			COURSE REQUIREMENTS:	% OF GRADE	a. Competency Paper (10 pages)	20%	b. Mid-Term	25%	c. Final Exam	25%	d. Presentation	10%	e. Case Discussions (3 each)	20%
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Taking the numerical score from the formula above and converting it to the appropriate letter grade from the chart determine the student's letter grading for the course.

Letter Grade	Numerical Score
A	96-100% (4.0)
A-	91-95% (3.67)
B+	87-90% (3.33)
B	82-86% (3.0)
B-	78-81% (2.67)
C	70-77% (2.0)
F	69 & below (0)
I	Incomplete (0)
W	Withdraw

Activities

- Guest speaker from Brevard County Government office of budget
- Comptroller functions of selected government offices
- Budget functions by selected civilian firms with large government budget interfaces
- Brevard County School District (BCC) (Secondary Schools) budget officials
- City managers regarding politics of budgeting in tight fiscal years
- Budget crisis using SIMCITY modeling program

Policy Statements:

University policies are provided in the current course catalog and course schedules. They are also available on the university website. This class is governed by the university's published policies. The following policies are of particular interest:

University Policies

Academic Honesty

The university is committed to high standards of academic honesty. Students will be held responsible for violations of these standards. Please refer to the university's academic honesty policies for a definition of academic dishonesty and potential disciplinary actions associated with it.

Drops and Withdrawals

Please be aware that, should you choose to drop or withdraw from this

	<p>course, the date on which you notify the University of your decision will determine the amount of tuition refund you receive. Please refer to the university policies on drops and withdrawals (published elsewhere) to find out what the deadlines are for dropping a course with a full refund and for withdrawing from a course with a partial refund.</p> <p>Special Services If you have registered as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor at the beginning of the course of the accommodations you will require in this class so that these can be provided.</p> <p>Disturbances Since every student is entitled to full participation in class without interruption, disruption of class by inconsiderate behavior is not acceptable. Students are expected to treat the instructor and other students with dignity and respect, especially in cases where a diversity of opinion arises. Students who engage in disruptive behavior are subject to disciplinary action, including removal from the course.</p> <p>Student Assignments Retained From time to time, student assignments or projects will be retained by The Department for the purpose of academic assessment. In every case, should the assignment or project be shared outside the academic Department, the student's name and all identifying information about that student will be redacted from the assignment or project.</p> <p>Contact Hours for this Course It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, it must be rescheduled.</p>
Course Policies	<p>Attendance at all class sessions is expected.</p> <p>Late weekly write-ups and written case assignments will be accepted if prior arrangements have been made with the instructor.</p>
Week 1 Schedule Wed, Jun 4	<p>PREPARATION FOR CLASS: Read Chapter 1</p> <p>CLASSROOM DISCUSSION TOPICS: Minicases: 1, 3, 5</p>
Week 2 Schedule Wed, Jun 11	<p>PREPARATION FOR CLASS: Read Chapter 2</p> <p>CLASSROOM DISCUSSION TOPICS: Minicases: 1, 2, 3, 6</p>
Week 3	<p>PREPARATION FOR CLASS: Read Chapter 3</p>

Schedule Wed, Jun 18	CLASSROOM DISCUSSION TOPICS: Minicases: 1, 2, 3
Week 4 Schedule Wed, Jun 25	PREPARATION FOR CLASS: Read Chapter 4 <ul style="list-style-type: none"> • Proposal for Competency Paper due (outline, reference page, introduction); Guest Speaker (Sen. Mike Haridopolos, To Be Confirmed) • Minicase: 5, 6 CLASSROOM DISCUSSION TOPICS: MID-TERM Exam
Week 5 Schedule Wed, Jul 2	PREPARATION FOR CLASS: Read Chapter 5 <ul style="list-style-type: none"> • Authorizing Legislation and guest speaker (Sen. Posey, To Be Confirmed) CLASSROOM DISCUSSION TOPICS: Prepare for Minicases: 1, 2, 5
Week 6 Schedule Wed, Jul 9	PREPARATION FOR CLASS: Read Chapter 6 CLASSROOM DISCUSSION TOPICS: Appropriations/SIMCITY Modeling demonstration Minicases:1, 2, 3
Week 7 Schedule Wed, Jul 16	PREPARATION FOR CLASS: Read Chapter 7 CLASSROOM DISCUSSION TOPICS: Managing the Budget; Guest Speaker (city managers/budget directors: Cocoa; Melbourne; Palm Bay) Prepare Minicase: 1
Week 8 Schedule Wed, Jul 23	PREPARATION FOR CLASS: Read Chapter 8 CLASSROOM DISCUSSION TOPICS: Long Term Budgeting, first half of the presentations to class, final overview for exam Prepare Minicase: 1, 2, 3
Week 9 Schedule Wed, Jul 30	PREPARATION FOR CLASS: Final Exam CLASSROOM DISCUSSION TOPICS: Second half of presentations, Summary

PURCHASING TEXTBOOKS--Most textbooks can be purchased through **MBS Direct**. Check the syllabus for textbook information. Give MBS Direct the campus location (for the purpose of ordering books the campus is **Space Coast Campus**, course name, number and section number (i.e. Space Coast Campus, COMP5000/64) and most important, the **title, author, edition, and ISBN** of the book you are ordering. MBS Direct will buy back your book at the end of the term should you elect not to retain it as a reference book. Order by phone or online. Orders should be placed no earlier than 4 weeks prior to the start of the term.

MBS Direct: 1-800-325-3252

MBS Direct Website: www.mbsdirect.net/webster

Monday-Thursday, 7am-10pm (Central Time)

Friday, 7am-6pm (Central Time)

Saturday, 8am-5pm (Central Time)

Sunday, noon-4pm (Central Time)

In order to meet the course objectives this syllabus may be modified at the discretion of the instructor without approval of the students.

Original approved by:

Dr. Calvin D. Fowler Academic Dean Space Coast Region, May 6, 2008

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