

Practical Leadership Experience (PLE)  
Supervisor Evaluation of Student Performance

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Agency/Office: \_\_\_\_\_ Supervisor: \_\_\_\_\_

—  
Please evaluate the student's performance based upon the stated learning objective, job description, and/or work assignments. Please comment on each section of the evaluation.

***Please evaluate the student's performance in the following areas.***

**E= Excellent    VG= Very Good    AV= Average    M= Marginal    U= Unsatisfactory**

QUALITY OF WORK:        E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_

(thoroughness, neatness, accuracy, customer/client service)

Comments:

INITIATIVE:                E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_

(self-motivated, requires little supervision,  
seeks increased responsibility, use of creativity)

Comments:

DEPENDABILITY:        E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_

(reliable, meets deadlines, accepts responsibility, on time)

Comments:

COOPERATION:        E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_

(relations with colleagues and supervisors)

Comments:

SELF-AWARENESS:        E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_

(understanding of strengths and weaknesses)

Comments:

JUDGEMENT:                    E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_
(asks good questions, makes sound decisions)
Comments:

COMMUNICATION:            E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_
(written and oral, clear & precise)
Comments:

PROFESSIONALISM:        E\_\_\_\_\_ VG\_\_\_\_\_ AV\_\_\_\_\_ M\_\_\_\_\_ U\_\_\_\_\_
(attitude, maturity, appropriate dress, well-groomed)
Comments:

The student has shown skills/aptitude in the following areas:
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

The student needs improvement in the following areas:
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Give this student one piece of advice to help them continue to develop their leadership skills?
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

I give permission for a copy of this form to be shared with the student.    Yes\_\_\_ No\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date