

Department of Professional Counseling  
Graduate Applicant  
Recommendation Form



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**TO BE COMPLETED BY THE APPLICANT**

Applicant's Full Name:

According to FERPA of 1974, students are guaranteed access to educational records concerning them, unless that right is waived. Therefore, signing is optional. *I hereby waive any and all rights to inspect and review this recommendation, and I give my permission for this reference to remain confidential between Webster University and the recommender. I also acknowledge that Webster University may contact the recommender for additional information.*

Signature:

Date:

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**TO BE COMPLETED BY THE RECOMMENDER**

Recommender Name  
(Printed):

Title:

Phone:

E-mail

How long have you  
known the applicant  
and in what capacity?

In addition to rating applicant characteristics on page 2 of this form, please address character traits, personality, and scholastic ability related to their pursuance of graduate work in a professional counseling program. You may also attach a letter, if desired:

**Please Continue to Page 2**

This applicant is seeking admission to a Master's degree program in Counseling. Please rate the applicant on the following items:

	Excellent	Good	Fair	Poor	No Basis for Judgement
Aptitude and motivation for graduate-level study					
Oral communication skills					
Writing communication skills					
Ability to solve problems and make decisions					
Potential for conducting research					
Work ethic and responsibility					
Independence/initiative					
Professionalism					
Career goals related to counseling					
Ability to receive constructive criticism					
Ability to form culturally positive interpersonal relationships					
Leadership potential					
Interpersonal skills including the ability to work with others					

Signature:

Date:

## SUBMISSION

Recommender, please send your recommendation via email: [admprocessing@webster.edu](mailto:admprocessing@webster.edu) (from your professional email) OR via mail: Webster University Office of Admission, 470 E. Lockwood Ave, St. Louis, MO 63119 (with your signature on the seal)

The Department of Professional Counseling at Webster University thanks you for your valued input!