



F-1 Student Transfer-In Request

PART I: To Be Completed by the Student

Instructions: Now that you have been admitted to Webster University, complete Part I of this form, then ask the Designated School Official (DSO) at your current school to complete Part II.

Last Name: _____ First Name: _____

Phone Number: _____ E-mail: _____

Webster University campus you are transferring to: _____

Current U.S. Address: _____ Apt. #: _____

City: _____ State: _____ Zip: _____

By signing below, I authorize the DSO at my current school to provide the information requested in Part II:

Signature: _____ Date: _____

PART II: To Be Completed by Designated School Official

1. Student's Status:

- Student is in good standing and is considered in legal F-1 status
- Student is not in legal status and has applied or must apply for reinstatement for the following reason:

2. Student's Financial Standing:

- Student is in good financial standing (has no outstanding balance with your institution).
- Student has an outstanding balance with our institution.

2. Curricular Practical Training: (Specify dates of employment and degree level)

From: _____ To: _____ Degree: _____ Full-time Part-time

3. Optional Practical Training: (Specify dates of employment and degree level)

From: _____ To: _____ Degree: _____ Full-time Part-time

From: _____ To: _____ Degree: _____ Full-time Part-time

4. Institution Information:

Name of Institution: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ SEVIS ID #: _____

Name & Title of School Official: _____

Signature: _____ Date: _____

Notes for DSO:

Please scan completed form to intlservices@webster.edu. Once we've reviewed the completed form, we will respond by sending the student's admission letter and Webster's school code, with approval to transfer the student.