Webster UNIVERSITY

Ft Belvoir, VA · George Herbert Walker School of Business & Technology · Management

Security Management SECR-5000

SU 2021   Section FL   3 Credits   05/31/2021 to 07/30/2021   Modified 05/26/2021

🕐 Meeting Times

<u>Mondays, May 31st - July 26th</u>: 6:00 pm - 9:00 pm Eastern time - *please note if you are in a different time zone the start of class.* 5:00 pm CT, 4:00 MT, 3:00 PT

Class will meet via Zoom - the link will be posted in WorldClassroom

<u>NOTE:</u> MONDAY, May 31st the course will not meet in person due the Memorial Day Holiday - please be sure to login to WRC will by June 3rd to make sure you have access.

👤 Contact Information

Professor: Mr. Nathaniel E. Wilson, MDiv

Email: nwilson71@webster.edu
Office: 703-772-9150
Phone: 703-660-6774

🖥 Description

This course is an overview of principles and issues in business and organizational security management. Students examine the challenges embodied in various aspects of security such as personnel, facility, and information. Principles of loss prevention and the protection of assets are examined. Students employ the use of situational analyses, case studies, and other research-oriented approaches.

Requisites
None

📊 Outcomes

a. The students must know and explain the important terminology, facts, concepts, principles, and theories used in the field of Business and Organizational Security Management.
b. The student must be able to explain and demonstrate the relationship between security methods and needs as they relate to private, government and military organizations and businesses.
c. The students must have an explanation of how people, information, facilities and materials can all represent challenges and threats to security and apply this knowledge to their current role.
d. The student must be able to apply research-oriented approaches, case studies and the use of situational analyses as appropriate in the study of security management situations.
e. The student must be able to demonstrate the ability to properly write, prepare and submit a logically organized writing project. This writing effort must demonstrate the ability to communicate, in writing, at the graduate level.

🌐 Required Textbook

Intro to Security

Author: Fisher
Publisher: Buttw
Edition: 10th
ISBN: 978-0128053102

📋 Materials

Textbook title and ISBN posted here:

http://www.bkstr.com/websteronlinestore/home

Start here - follow drop down menus

≔ Deliverables

ORAL PRESENTATION

Each student will be required to give a 10-15 minute oral presentation based upon the subject of their Research Paper.

RESEARCH PAPER

Each student will complete and submit a 12-15 page, typewritten, original research paper no later than the 7^h week of the course. Specific instructions relevant to topics will be provided at the first class

One quiz

Two Exams: Midterm & Final

✔ Evaluation

Course Grades:

Your course grade will be based the scores on your examinations, papers, and contributions to the class discussions and your presentation. These different components will be weighted as follows:

Week 3 - First Exam 20%

Week 5 - Mid-Term: 25%

Week 7 -Term Paper/Presentations

Week 8 - Term Paper/Presentations

Week 9 - FINAL EXAM

Class Participation:: 15%

All students will do chapter summaries, and to get credit for your summaries you must submit them on the class date they are due. Once class list is printed students will receive the schedule for summaries.

Breakdown

Week 3 Exam 1

Week 5 Exam 2

Week 7 Term Papers/Presentations

Week 8 Term Paper/Presentations

Week 9 FINAL EXAM

NOTE: ALL PAPERS MUST BE PREPARED AND TURNED IN ON WEEK 7. THE PRESENTATIONS WILL TAKE PLACE WEEKS 7 AND 8.

📅 Schedule

The course will include a student Chapter Presentations each week, case studies and practical exercises. (Students are expected to have completed all assigned readings prior to the class for which they are assigned. *Note* that some of the required readings apply to, and are listed in more than one class session.)

Week I: We will not meet in person please log into WRC by June 3rd (Reading assignment prior to class: (Chapter #1, Executive Order 12958 "Classified National Security Information", Executive Order 12968 "Access to Classified Information", Executive Order 13467 "Unified

Security Clearance Structure", and http://www.dss.mil/seclib/index.htm An introduction and overview of security management. Instruction will cover the purpose and authority of the security program.

Week II: (Reading assignment prior to class: (Chapters #2 and #3) Explain and discuss the threat to national security. Emphasis will be placed on possible foreign influence/preference issues.

Week III: (Reading assignment prior to class: (Chapters #4 & #5) Discussion on the process of risk management, security planning, and program administration. Instructions on how decisions are made on security issues to determine suitability for employment and/or security clearances. Discussion on trustworthy positions and control of investigative/investigations requirements. _The First Examination will be administered_

Week IV: (Reading assignment prior to class: (Chapters #6 & #7) Discussion on security survival skills for physical, personnel, and information security.

Week V: (Reading assignment prior to class: (Chapters #8 & #9) Explanation on the requirements and why it is important for security managers to implement and administer an effective safety, preparedness and readiness program, and continuous evaluation programs. Instructions on "due process procedures and an individual's legal rights" concerning security management. Topics covered will include: the minimum requirements of due process and the role of the security manager in the due process procedure.

Week VI: We will not meet in person due to the 4th of July (observed) Holiday: Reading assignment prior to class: (Chapters #10 & #11) Explanation on "What are we protecting" and "the final step in risk management". Instructions and discussions on what constitute private sector, government, or military misuse of information technology systems.

Week VII: Final Chapter presentations. Review for Final Exam

Week VIII: Final Examination

ONLINE EVALUATION: https://evaluation.webster.edu is available weeks 8 & 9 - _link is also posted in WorldClassroom_

✳ Course Policies

ABSENCES: It is understood that under certain circumstances, a student may have to miss a class. Such absences must be approved by the instructor. A second excused absence will require additional work of the student as assigned by the instructor. A third absence may result in the student receiving an Incomplete or failing grade.

MAKE-UP EXAMS: A missed examination must be made up on a schedule directed by the instructor

Please silence all cell phones during class (set to vibrate for emergency calls is acceptable). Even while meeting remotely a ringing phone can be distracting.

🏛 Institutional Policies

Academic Policies

Academic policies provide students with important rights and responsibilities. Students are expected to familiarize themselves with all academic policies that apply to them. Academic policies for undergraduate students can be found in the Undergraduate Studies Catalog; graduate students should review the Graduate Studies Catalog.

Undergraduate Studies Catalog

The Undergraduate Studies Catalog contains academic policies that apply to all undergraduate students. The _academic policies and information_ section of the catalog contains important information related to **attendance, conduct, academic honesty, grades, and more**. If you are an undergraduate student, please review the catalog each academic year. The current Undergraduate Studies Catalog is at:

http://www.webster.edu/catalog/current/undergraduate-catalog/ (http://www.webster.edu/catalog/current/undergraduate-catalog/)

Graduate Studies Catalog

The Graduate Studies Catalog contains academic policies that apply to all graduate students. The _academic policies_ section of the catalog contains important information related to **conduct, academic honesty, grades, and more**. If you are a graduate student, please review the catalog each academic year. The current Graduate Studies Catalog is at:

http://www.webster.edu/catalog/current/graduate-catalog/ (http://www.webster.edu/catalog/current/graduate-catalog/)

Grading

The Grades section of the academic catalog outlines the various grading systems courses may use, including the information about the final grade reported for this class.

Undergraduate
http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html#grading (http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html#grading)

Graduate
http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html#grades
(http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html#grades)

<u>Incomplete</u>

There are important policies that govern grades of Incomplete (I), including the circumstances under which Incomplete grades are granted, deadlines for completion, and consequences should the remaining course work not be completed. It is the responsibility of a student who requests an Incomplete to ensure that he/she understands and follows the policies.

<u>Grade Appeals</u>

Instructors are responsible for assigning grades, and student should discuss grade issues with the instructor. Policies and procedures for appealing grades are available in the appropriate catalog.

Academic Honesty Policy

Webster University is committed to academic excellence. As part of our Statement of Ethics, we strive to preserve academic honor and integrity by repudiating all forms of academic and intellectual dishonesty, including cheating, plagiarism and all other forms of academic dishonesty. Academic dishonesty is unacceptable and is subject to a disciplinary response. Students are encouraged to talk to instructors about any questions they may have regarding how to properly credit others' work, including paraphrasing, quoting, and citation formatting. The university reserves the right to utilize electronic databases, such as Turnitin.com, to assist faculty and students with their academic work.

The University's Academic Honesty Policy is published in academic catalogs:

Undergraduate
http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html
(http://www.webster.edu/catalog/current/undergraduate-catalog/academic-policies.html)

Graduate
http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html
(http://www.webster.edu/catalog/current/graduate-catalog/academic-policies.html)

As a part of the University commitment to academic excellence, the Academic Resource Center provides student resources to become better acquainted with academic honesty and the tools to prevent plagiarism in its many forms:

http://www.webster.edu/arc/plagiarism_prevention/ (http://www.webster.edu/arc/plagiarism_prevention/)

Statement of Ethics

Webster University strives to be a center of academic excellence. The University makes every effort to ensure the following:

- The opportunity for students to learn and inquire freely
- The protection of intellectual freedom and the rights of professors to teach
- The advancement of knowledge through scholarly pursuits and relevant dialogue

To review Webster University's statement of ethics, see the Undergraduate Studies Catalog and the Graduate and Studies Catalog:

Undergraduate
http://www.webster.edu/catalog/current/undergraduate-catalog/overview.html#ethics
(http://www.webster.edu/catalog/current/undergraduate-catalog/overview.html#ethics)

Graduate
http://www.webster.edu/catalog/current/graduate-catalog/ethics.html (http://www.webster.edu/catalog/current/graduate-catalog/ethics.html)

Contact Hours for this Course

It is essential that all classes meet for the full instructional time as scheduled. A class cannot be shortened in length. If a class session is cancelled for any reason, the content must be covered at another time.

Important Academic Resources

<u>Academic Accommodations</u>

Webster University makes every effort to accommodate individuals with academic/learning, health, physical and psychological disabilities. To obtain accommodations, students must identify themselves and provide documentation from a qualified professional or agency to the appropriate campus designee or the Academic ADA Coordinator at the main campus. The Academic ADA Coordinator may be reached at

314-246-7700 or disability@webster.edu (mailto:disability@webster.edu).

If you have already identified as a student with a documented disability and are entitled to classroom or testing accommodations, please inform the instructor of the accommodations you will require for this class at the beginning of the course.

Academic Resource Center

Additional support and resources may be accessed through the Academic Resource Center (ARC). Support and resources include academic counseling, accommodations, assistive technology, peer tutoring, plagiarism prevention, testing center services, and writing coaching. Visit www.webster.edu/arc (http://www.webster.edu/arc) or Loretto Hall 40 on the main campus for more information.

Student Success Portal

Webster University's Student Success Portal, powered by Starfish, is a communications tool to connect students with faculty members and campus support services. It allows faculty and staff members to communicate with you regarding academic achievements as well as areas where support may be helpful. You may use the portal to contact faculty and staff members for assistance and to arrange meetings. Activity in the portal will be communicated to your Webster University email account. The Student Success Portal is available via your course home page in WorldClassRoom or via Connections. Learn more about the Student Success Portal at http://www.webster.edu/success/students.html (http://www.webster.edu/success/students.html).

University Library

Webster University Library is dedicated to supporting the research needs and intellectual pursuits of students throughout the University's worldwide network. Resources include print and electronic books, journal articles, online databases, DVDs and streaming video, CDs and streaming music, datasets, and other specialized information. Services include providing materials at no cost and research help for basic questions to in-depth exploration of resources. The gateway to all of these resources and services is http://library.webster.edu (http://library.webster.edu/). For support navigating the library's resources, see http://libanswers.webster.edu/ (http://libanswers.webster.edu/) for the many ways to contact library staff.

Drops and Withdrawals

Drop and withdrawal policies dictate processes for students who wish to unenroll from a course. Students must take proactive steps to unenroll; informing the instructor is not sufficient, nor is failing to attend. In the early days of the term or semester, students may DROP a course with no notation on their student record. After the DROP deadline, students may WITHDRAW from a course; in the case of a WITHDRAW, a grade of W appears on the student record. After the WITHDRAW deadline, students may not unenroll from a course. Policies and a calendar of deadlines for DROP and WITHDRAW are at:

Undergraduate
http://www.webster.edu/catalog/current/undergraduate-catalog/enrollment.html (http://www.webster.edu/catalog/current/undergraduate-catalog/enrollment.html)

Graduate
http://www.webster.edu/catalog/current/graduate-catalog/enrollment.html (http://www.webster.edu/catalog/current/graduate-catalog/enrollment.html)

Academic Calendar - http://www.webster.edu/academics/academic-calendar/ (http://www.webster.edu/academics/academic-calendar/)

Current tuition rates, policies, and procedures, including details of pro-rated tuition refunds, are available in the "Tuition, Fees, and Refunds" section of Webster's Academic Catalogs:

Undergraduate
http://www.webster.edu/catalog/current/undergraduate-catalog/tuition.html (http://www.webster.edu/catalog/current/undergraduate-catalog/tuition.html)

Graduate
http://www.webster.edu/catalog/current/graduate-catalog/tuition.html (http://www.webster.edu/catalog/current/graduate-catalog/tuition.html)

Student Handbook and Other Important Policies

Student handbook and other non-academic policies may apply to you and may impact your experience in this class. Such policies include the student code of conduct, privacy, technology and communications, and more. Please review the handbook each year and be aware of policies that apply to you. The handbook is available at:

http://www.webster.edu/student-handbook/ (http://www.webster.edu/student-handbook/)

Sexual Assault, Harassment, and Other Sexual Offenses

Webster University makes every effort to educate the community to prevent sexual assault, harassment, and other sexual offenses from occurring, and is committed to providing support to those affected when this behavior does occur. To access information and resources or to review the Policy on Sexual Assault, Harassment, and Other Sexual Offenses, visit:

http://www.webster.edu/sexual-misconduct/ (http://www.webster.edu/sexual-misconduct/)

Research on Human Subjects

The Webster University Institutional Review Committee (IRB) is responsible for the review of all research on human subjects. The IRB process applies to all Webster University faculty, staff, and students and must be completed prior to any contact with human subjects. For more information on the IRB, visit:

http://www.webster.edu/irb/index.html (http://www.webster.edu/irb/index.html)

Course Evaluations

At the end of this course, you will have the opportunity to provide feedback about your experience. Your input is extremely valuable to the university, your instructor, and the department that offers this course. Please provide your honest and thoughtful evaluation, as it helps the university to provide the best experience possible for all of its students.

Important Technology Information

Connections Accounts

Webster University provides all students, faculty, and staff with a University email account through Connections. Students are expected to activate their Connections account and regularly check incoming University email. Students may choose to have their University email forwarded to an alternate email address. Connections account holders can call the Help Desk (314-246-5995 or toll free at 1-866-435-7270) for assistance with this setup. Instructions are also provided on the Information Technology website at:

http://www.webster.edu/technology/service-desk/ (http://www.webster.edu/technology/service-desk/)

WorldClassRoom

WorldClassRoom is Webster's Learning Content Management System (LMS). Your instructor may use WorldClassRoom to deliver important information, to hold class activities, to communicate grades and feedback, and more. WorldClassRoom is available using your Connections ID at:

https://worldclassroom.webster.edu/ (https://worldclassroom.webster.edu/)

Webster Alerts

Webster Alerts is the University's preferred emergency mass notification service, available free to current students, faculty and staff at all US campuses. By registering a valid cell phone number and email address, you will receive urgent campus text, voice mail and email communications. Valuable information concerning a range of incidents affecting you - from weather-related campus closures, class delays and cancellations, to more serious or life-threatening events - are immediately and simultaneously delivered through multiple communication channels. To register for Webster Alerts, visit:

http://www.webster.edu/technology/services/webster-alerts/ (http://www.webster.edu/technology/services/webster-alerts/)

🌐 Campus Information

Due to the Education Centers not re-opening in the DC region (as of yet) for this term _please_ meet via Zoom for the Summer term.

Instructors will post the meetings in WorldClassroom/Canvas for students to log in each week (added security measure). On the left side with all the hyperlinks there will be one for Zoom.

We recommend Chrome for the browser and please mute yourself when not speaking, also only you are able to unmute yourselves in Zoom. If there are many participants it also might be wise to disengage video too (or if bad weather) if low band width messages continually appear.

Webster University - Fort Belvoir:
Barden Education Center: 9625 Belvoir Road, bldg. 1417
Fort Belvoir, VA 22060
Phone (703) 781-7942
belvoir@webster.edu

📋 Additional Items

<u>Emerson Library</u>: library.webster.edu

Now has a live chat feature - home page, ask a librarian, bottom left of that page - accessible 24 hours a day.

The WSBT subject library is:

Business & Management	[Mary Anne Erwin](#)	800-985-4279	[maerwin@webster.edu](#)

Please use these excellent resources

Additionally in WordClassroom - on the left navigation side: Select Help (?): Other resources - here there are links to other departments including: Academic Resource Center (ARC), Writing Center, Petitions to Graduate and more.

<u>Emerson Library</u>: library.webster.edu

Now has a live chat feature - home page, ask a librarian, bottom left of that page - accessible 24 hours a day.

The WSBT subject library is:

Business & Management	[Mary Anne Erwin](#)	800-985-4279	[maerwin@webster.edu](#)